



The Corporation of the Township of Huron-Kinloss

Council Meeting Minutes

Council Chambers

September 19th, 2016

7:00 p.m.

| | |
|---------------------------------|---------|
| Mitch Twolan, Mayor | Absent |
| Wilfred Gamble, Deputy Mayor | Present |
| Lillian Abbott, Councillor | Present |
| Jeff Elliott, Councillor | Present |
| Jim Hanna, Councillor | Present |
| Don Murray, Councillor | Present |
| Carl Sloetjes, Councillor | Present |
| Mary Rose Walden, Administrator | Present |
| Sonya Watson, Clerk | Present |
| Jodi MacArthur, Treasurer | Present |

Others Present: Rick Stow, Liz Dadson, Barb McKay, Katherine Howald, Mike Hausser

Council Meeting

1. Call to Order

Deputy Mayor Gamble called the meeting to order at 7:00 p.m.

2. Disclosure of Pecuniary Interest

Name: n/a Item: n/a Nature of Interest: n/a

3. Adoption of the Minutes

3.1 Motion to Adopt the [August 15th, 2016](#) Council Meeting Minutes

Motion No: 308

Moved by: Abbott Seconded by: Hanna

That the Township of Huron-Kinloss Council hereby adopts the August 15th, 2016 Council Meeting Minutes as written.

Carried.

3.2 Motion to Adopt the [September 7th, 2016](#) Committee of the Whole Minutes

Motion No: 309

Moved by: Hanna Seconded by: Abbott

That the Township of Huron-Kinloss Council hereby adopts the September 7th, 2016 Committee of the Whole Meeting Minutes as written.

Carried.

4. Delegations

4.1 none scheduled.

5. Correspondence Requiring Direction

5.1 McDougall Municipal Drain

As per the direction received at the September 7th, 2016 meeting a resolution has been prepared to appoint Dietrich Engineering Limited under Section 78 for an improvement to the McDougall Municipal Drain.

Action: Council encouraged the use of a berms to prevent erosion in the construction of this drain. The following motion was passed.

Motion No: 310

Moved by: Abbot Seconded by: Hanna

That the Township of Huron-Kinloss Council hereby receives and accepts the petition for an improvement to the McDougall Municipal Drain located at Lot 10 Concession 3, and Lots 8,9,10, Concession 4 in the former Township of Kinloss and as such appoints Dietrich Engineering Limited to prepare a report under Section 78 of the *Drainage Act* for the requested improvement.

Carried.

6. Financial Reports

6.1 [Report Number TR2016-09-63](#) prepared by Leanne Scott, Accounts Payable/Payroll Clerk
Current Month (September) Accounts

Motion No: 311

Moved by: Hanna Seconded by: Abbott

That the Township of Huron-Kinloss Council hereby authorizes the payment of the September 2016 accounts in the amount of \$2,772,689.58.

Carried.

6.2 [Report Number TR2016-09-58](#) prepared by Jodi MacArthur, Treasurer
August 2016 Accounts

Motion No: 312

Moved by: Abbott Seconded by: Hanna

That the Township of Huron-Kinloss Council hereby ratifies and confirms payment of the July 2016 accounts in the amount of \$1,014,848.21.

Carried.

- 6.3 [Report Number TR2016-09-59](#) prepared by Jodi MacArthur, Treasurer
Revenue/Expenditure Reports to August 31st, 2016
- Motion No: 313
Moved by: Hanna Seconded by: Abbott
That the Township of Huron-Kinloss Council hereby reviews and receives the summary revenue/expenditure reports to August 31, 2016 prepared by Jodi MacArthur, Treasurer.
- Carried.
- 6.4 [Report Number TR2016-09-60](#) prepared by Jodi MacArthur, Treasurer
2015 Financial Statements
- Motion No: 314
Moved by: Murray Seconded by: Abbott
That the Township of Huron-Kinloss Council hereby accepts the 2015 audited financial statements as presented.
- Carried.
- 6.5 [Report Number TR2016-09-61](#) prepared by Jodi MacArthur, Treasurer
2016 to 2018 Audit Proposal
- Motion No: 315
Moved by: Abbott Seconded by: Murray
That Township of Huron-Kinloss Council hereby accepts the audit proposal submitted by Vodden, Bender & Seebach and authorizes a by-law be brought forward to appoint the firm as municipal auditors for the fiscal years of 2016 to 2018, inclusive.
- Carried.
- 6.6 [Report Number TR2016-09-62](#) prepared by Phyllis Hunter, Taxation & Revenue Clerk
Minutes of Settlement
- Motion No: 316
Moved by: Abbott Seconded by: Murray
That the Township of Huron-Kinloss Council hereby receives for information Report Number TR2016-09-62 prepared by Phyllis Hunter, Taxation & Revenue Clerk and approves the Minutes of Settlement.
- Carried.

7. Staff Reports

- 7.1 [Report Number DRAIN2016-09-09](#) prepared by Grant Collins, Drainage Superintendent
New Municipal Drain Petition

Motion No: 317

Moved by: Abbott Seconded by: Murray

That the Township of Huron-Kinloss Council hereby approves Report Number DRAIN2016-09-09 prepared by Grant Collins, Drainage Superintendent and in so doing authorizes bringing forward a resolution to appoint Dietrich Engineering Ltd., Consulting Engineers of Waterloo to address the request of the petitioners for a new municipal drain.

Carried.

Motion No: 318

Moved by: Murray Seconded by: Abbott

That the Township of Huron-Kinloss Council hereby receives and accepts the petition for a new Municipal Drain to be known as the Martin Municipal Drain located at Part Lot 9 and Lot 10, Concession 4 in the former Kinloss Township and as such appoints Dietrich Engineering Limited to prepare a report under Section 4 of the *Drainage Act* to address the request of the petitioners for a new municipal drain.

Carried.

- 7.2 [Report Number CS2016-09-34](#) prepared by Mike Fair, Director of Community Services
Casual Arena Student Hires

Motion No: 319

Moved by: Abbott Seconded by: Murray

That the Township of Huron-Kinloss Council hereby approves Casual Arena Student Hires Report Number CS2016-09-34 prepared by Mike Fair, Director of Community Services.

Carried.

- 7.3 [Report Number FIRE2016-09-20](#) prepared by Chris Cleave, Fire Chief
Open Air Burning By-Law

Motion No: 320

Moved by: Murray Seconded by: Abbott

That the Township of Huron Kinloss Council hereby approves Report Number FIRE2016-09-20 prepared by Chris Cleave, Fire Chief and in so doing authorizes the Open Air Burning By-Law and the Set Fines Schedule being brought forward.

Carried.

8. By-Laws and Agreements

8.1 [By-Law Number 2016-85](#)

Montgomery Deeming By-Law

Motion No: 321

Moved by: Abbott Seconded by: Murray

That By-Law 2016-85 being the Montgomery Deeming By-Law be read a first, second and third time and passed this 19th day of September 2016.

Carried.

8.2 [By-Law Number 2016-86](#)

Ripley-Huron Fire Department Activation of Tiered Response Agreement By-Law

Motion No: 322

Moved by: Sloetjes Seconded by: Elliott

That By-Law 2016-86 being the Ripley-Huron Fire Department Activation of Tiered Response Agreement By-Law be read a first, second and third time and passed this 19th day of September 2016.

Carried.

- 8.3 The following four by-laws pertain to the disposal of land and transfer of an unopened road allowance to the Wilson's and Howald's on Grey Ox Avenue in exchange for the registered ownership of the travelled portion of Grey Ox Avenue. There have been no written concerns received following circulation of this matter.

Mike Hausser (son-in-law) and Katherine Howald were in attendance. Mr. Hausser requested to speak to the Grey Ox Avenue land exchange matter. The Deputy Mayor sought confirmation from Councillors to permit the delegation. Councillors by a majority show of hands permitted Mr. Hausser to speak.

Mr. Hausser submitted a receipt for costs associated with preparation of the initial survey in the amount of \$1322.10 for preparation of a sketch and \$1695.00 for the planting of the survey bars on behalf of his mother-in-law. He stated that the agreement suggested that all costs associated with the preparation of the survey would be covered by the Township.

The Clerk clarified that to her knowledge there was an agreement with Mr. Howald that he was responsible for the survey costs he had initiated. The bill was received by Council and the Clerk would resolve the matter with the Director of Public Works prior to signing the agreement or registration of the legal documents in association with the land exchange.

[By-Law Number 2016-87](#)

Establish Public Highway- Grey Ox Avenue By-Law

Motion No: 323

Moved by: Elliott Seconded by: Sloetjes

That By-Law 2016-87 being the Establish Public Highway – Grey Ox Avenue By-Law be read a first, second and third time and passed this 19th day of September 2016.

Carried.

8.4 [By-Law Number 2016-88](#)

Close a Portion of a Highway- Grey Ox Avenue By-Law

Motion No: 324

Moved by: Sloetjes Seconded by: Elliott

That By-Law 2016-88 being the Close a Portion of a Highway – Grey Ox Avenue By-Law be read a first, second and third time and passed this 19th day of September 2016.

Carried.

8.5 [By-Law Number 2016-89](#)

Land Exchange Grey Ox Avenue By-Law

Motion No: 325

Moved by: Elliott Seconded by: Sloetjes

That By-Law 2016-89 being the Land Exchange Grey Ox Avenue By-Law be read a first, second and third time and passed this 19th day of September 2016.

Carried.

8.6 [By-Law Number 2016-90](#)

Establish Public Highway- Existing Grey Ox Avenue By-Law

Motion No: 326

Moved by: Sloetjes Seconded by: Elliott

That By-Law 2016-90 being the Establish Public Highway – Existing Grey Ox Avenue By-Law be read a first, second and third time and passed this 19th day of September 2016.

Carried.

8.7 [By-Law Number 2016-91](#)

Auditors Appointment By-Law

Motion No: 327

Moved by: Elliott Seconded by: Sloetjes

That By-Law 2016-91 being the Auditors Appointment By-Law be read a first, second and third time and passed this 19th day of September 2016.

Carried.

8.8 [By-Law Number 2016-92](#)

Appoint Clark-Falconer as By-Law Enforcement Officer By-Law

Motion No: 328

Moved by: Sloetjes Seconded by: Elliott

That By-Law 2016-92 being the Appoint Clark-Falconer as By-Law Enforcement Officer By-Law be read a first, second and third time and passed this 19th day of September 2016.

Carried.

8.9 [By-Law Number 2016-93](#)

Open Air Burning By-Law

Motion No: 329

Moved by: Elliott Seconded by: Sloetjes

That By-Law 2016-93 being the Open Air Burning By-Law be read a first, second and third time and passed this 19th day of September 2016.

Carried.

A motion approving the [Set Fine Schedule](#) for the Open Air Burning By-Law has been prepared for consideration following the passage of the By-Law. If approved, the fines will then be forwarded to the Chief Judge for approval.

Motion No: 330

Moved by: Sloetjes Seconded by: Elliott

That the Township of Huron Kinloss Council hereby approves the Set Fines Schedule for By-Law 2016-93 being the Open Air Burning By-Law at \$250.00 per infraction and further that the Set Fines Schedule be forwarded to the Chief Judge for approval.

Carried.

9. Information

9.1 [Ontario Provincial Police](#)

Letter regarding 2017 Annual Billing Statements

Action: Received and filed.

9.2 [Rural Ontario Municipal Association \(ROMA\)](#)

Letter regarding the ROMA conference in 2017

Action: Received and filed.

9.3 [Ontario Good Roads Association \(OGRA\)](#)

Letter regarding the OGRA conference in 2017

Action: Received and filed.

- 9.4 [Report Number CLK2016-09-41](#) prepared by Joanna Malott, Deputy Clerk
Correspondence and Information on the Table

Motion No: 331

Moved by: Sloetjes Seconded by: Elliott

That The Township of Huron-Kinloss Council hereby receives for information
Report Number CLK2016-09-41 prepared by Joanna Malott, Deputy Clerk.

Carried.

- 9.5 Grey Bruce Health Unit Annual Report 2015

We have received a copy of the [Annual Report](#). This report includes mandatory
programs and special initiatives undertaken by the Grey Bruce Health Unit in
2015.

Action: Received and filed.

Motion No: 332

Moved by: Elliott Seconded by: Sloetjes

That The Township of Huron-Kinloss Council hereby receives for information all
items provided in Section 9.

Carried.

10. Township Committee Minutes Received

- 10.1 Multi Municipal Wind Turbine Working Group

[Minutes of meeting held July 14th, 2016](#)

Motion No: 333

Moved by: Sloetjes Seconded by: Elliott

That The Township of Huron-Kinloss Council hereby receives for information the
minutes provided in Section 10.

Carried.

11. New Business/Council Reports

- 11.1

12. Other Agency Minutes and Reports Received

- 12.1 Wingham & Area Health Professionals Recruitment Committee

[Minutes of meeting held June 6th, 2016](#)

12.2 Bruce Area Solid Waste Recycling

[Minutes of meeting held June 16th, 2016](#)

Motion No: 334

Moved by: Sloetjes Seconded by: Elliott

That The Township of Huron-Kinloss Council hereby receives for information the minutes provided in Section 12.

Carried.

13. Closed Session

13.1 Motion to go into Closed Session – n/a

13.2 Motion to rise from Closed Session- n/a

14. Business Arising from the Closed Session

14.1 n/a

15. Confirming By-Law

15.1 [By-Law Number 2016-94](#)

September, 2016 Confirmatory By-Law

Motion No: 335

Moved by: Elliott Seconded by: Sloetjes

That By-Law 2016-94 being the September, 2016 Confirmatory By-Law be read a first, second and third time and passed this 19th day of September 2016.

Carried.

16. Adjournment

16.1 Motion to Adjourn

Motion No:336

Moved by: Sloetjes Seconded by: Elliott

That The Township of Huron-Kinloss Council does hereby adjourn.

Carried.

Mayor

Clerk

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