



The Corporation of the Township of Huron-Kinloss

Committee of the Whole Meeting Minutes

Council Chambers

August 3rd, 2016

7:00 p.m.

Mitch Twolan, Mayor	Present
Wilfred Gamble, Deputy Mayor	Present
Lillian Abbott, Councillor	Present
Jeff Elliott, Councillor	Present
Jim Hanna, Councillor	Present
Don Murray, Councillor	Absent
Carl Sloetjes, Councillor	Present
Mary Rose Walden, Administrator	Present
Sonya Watson, Clerk	Absent
Joanna Malott, Deputy Clerk	Present
Jodi MacArthur, Treasurer	Present
Hugh Nichol, Director of Public Works	Present
Matt Farrell, Chief Building Official	Present
Christopher Cleave, Fire Chief	Present
Mike Fair, Director of Community Services	Absent
Brianne Andrew, By-law Enforcement Officer	Absent
Grant Collins, Drainage Superintendent	Absent

Others Present: Phil Beard, Jayne Thompson, Liz Dadson, Barb MacKay

Committee of the Whole Meeting

1.1 Call to Order

Mayor Twolan called the meeting to order at 7:00 p.m.

1.2 Disclosure of Pecuniary Interest

Name: Councillor Hanna Item: 4.15 # 3 Nature of Interest: Family

1.3 Delegations

1.4 Maitland Valley Conservation Authority (MVCA) 7:00 p.m.

Phil Beard- General Manager and Jayne Thompson, Communications Coordinator for MVCA will be attending to provide an update on the Conservation Act Review and a General update from MVCA. The 2016-2018 [MVCA Work plan](#) has been attached for review.

[MVCA Presentation](#)

Phil Beard and Jayne Thompson alternated speaking about the priorities for the MVCA. Most importantly, they are working on strengthening Flood and Erosion Safety Services which includes flood progression mapping in Lucknow. After that their next priority is Watershed Safety Services where they have four large scale stewardship projects ongoing in Huron and Perth Counties. This is followed by trying to reduce their infrastructure costs and stabilize their financial base. In some conservation areas lands previously mowed are left to grow wildflowers. The Maitland Mill in Gorrie and the Logan Mill in Brussels will be put up for sale. They also spoke about changes to the Conservation Act. They would like to be the ones working with the municipalities (as of right now municipalities have to deal with MOE, OMAFRA and DFO on their own). They also said that they would like to continue having municipalities appoint people to their Conservation Authority Board not interest groups.

Comment papers are accepted until September 9th, 2016. We could submit our own papers or support their comments which they will send to us in the next few weeks.

Councillor Abbot inquired into the status of the Wawanosh Education Centre. MVCA is looking for ways to deliver services to the school rather than have the schools come to them.

4. **Staff Reports**

- 4.1 [Report Number BLDG2016-08-10](#) prepared by Matt Farrell, CBO
July Monthly Report

Motion No: 183

Moved by: Abbott Seconded by: Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report No. BLDG2016-08-10 prepared by Matt Farrell, Chief Building Official.

Carried

- 4.2 [Report Number BLDG2016-08-09](#) prepared by Matt Farrell, CBO
July Septic Program Update

Motion No: 184

Moved by: Slojetes Seconded by: Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLDG2016-08-09 prepared by Matt Farrell, Chief Building Official.

Carried

- 4.3 [Report Number FIRE2016-08-16](#) prepared by Chris Cleave, Fire Chief
Fire Department Monthly Report
Motion No: 185
Moved by: Abbott Seconded by: Elliott
That the Township of Huron-Kinloss Committee of the Whole hereby
receives for information Report Number FIRE2016-08-16 prepared by
Christopher J. Cleave, Fire Chief.
Carried
- 4.4 [Report Number BLE2016-08-11](#) prepared by Brianne Andrew, BLE Officer
July Monthly Report
Motion No: 186
Moved by: Abbott Seconded by: Elliott
That the Township of Huron-Kinloss Committee of the Whole hereby
receives for information Report Number BLE2016-08-11 prepared by Brianne
Andrew, By-Law Enforcement Officer and further that the Committee hereby
approves bringing forward a resolution to Council to approve the Noise By-law
exemption request.
Carried
- 4.5 [Report Number CS2016-08-27](#) prepared by Mike Fair, Director of CS
August Community Services Status Update
Motion No: 187
Moved by: Sloetjes Seconded by: Abbott
That the Township of Huron-Kinloss Committee of the Whole hereby
receives for information Report Number CS2016-08-27 August Community
Services Status Report, prepared by Mike Fair, Director of Community Services.
Carried
- 4.6 [Report Number CS2016-08-28](#) prepared by Mike Fair, Director of CS
Ripley Huron Community Centre Property Plan Space Layout Change
Motion No: 188
Moved by: Abbott Seconded by: Sloetjes
That the Township of Huron-Kinloss Committee of the Whole hereby
approves Report Number CS2016-08-28 Ripley-Huron Community Centre
Property Play Space Layout change prepared by Mike Fair, Director of
Community Services and in so doing authorizes a by-law coming forward.
Carried

- 4.7 [Report Number CS2016-08-29](#) prepared by Mike Fair, Director of CS Cemetery Columbarium Design Plan
- Motion No: 189
Moved by: Elliott Seconded by: Abbott
That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS2016-08-29 Cemetery Columbarium Design Plan prepared by Mike Fair, Director of Community Services.
Carried
- 4.8 [Report Number CS2016-08-30](#) prepared by Mike Fair, Director of CS Ripley Agricultural Society Special Occasion Permit Application Exemption
- Motion No: 190
Moved by: Elliott Seconded by: Sloetjes
That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS2016-08-30 prepared by Mike Fair, Director of Community Services and hereby grants an exemption under Section 3.1 of the Alcohol Risk Management Policy and in so doing declares the Ripley Fall Fair Dance scheduled for Saturday, September 24, 2016 at the Ripley-Huron Community Centre a 'municipally significant event' to facilitate the organizers obtaining the appropriate liquor licence.
Carried
- 4.9 [Report Number CS2016-08-31](#) prepared by Mike Fair, Director of CS Ripley- Huron Community Centre Heating System
- Motion No: 191
Moved by: Abbott Seconded by: Sloetjes
That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS2016-08-31 Ripley-Huron Community Centre Heating system upgrade prepared by Mike Fair, Director of Community Services.
Carried
- 4.10 [Report Number CS2016-08-32](#) prepared by Mike Fair, Director of CS Heritage Heights Park
- Motion No: 192
Moved by: Sloetjes Seconded by: Abbott
That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS2016-08-32 Heritage Heights Park prepared by Mike Fair, Director of Community Services.
Carried

- 4.11 [Report Number PW2016-08-29](#) prepared by Hugh Nichol, Director of PW Water and Wastewater
Motion No: 193
Moved by: Abbott Seconded by: Elliott
That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2016-08-29 as prepared by Hugh Nichol, Director of Public Works.
Carried
- 4.12 [Report Number PW2016-08-30](#) prepared by Hugh Nichol, Director of PW Transportation
Motion No: 194
Moved by: Abbott Seconded by: Elliott
That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2016-08-30 as prepared by Hugh Nichol, Director of Public Works.
Carried
- 4.13 [Report Number PW2016-08-31](#) prepared by Hugh Nichol, Director of PW Stop Signs on Lake Range Drive
Motion No: 195
Moved by: Hanna Seconded by: Gamble
That the Township of Huron-Kinloss Committee of the Whole hereby accepts Report Number PW2016-08-31, prepared by Hugh Nichol, Director of Public Works and further brings an amendment to the Traffic & Parking By-Law forward for consideration and further that a by-law be brought forward reducing the speed limit to 60 km/h all along Lake Range.
Carried
- 4.14 [Report Number BED2016-08-08](#) prepared by Taralyn Cronin, B & E Officer August 2016 Project Update
Motion No: 196
Moved by: Hanna Seconded by: Sloetjes
That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BED2016-08-08 prepared by Taralyn Cronin, Business & Economic Officer.
Carried

- 4.15 [Report Number CLK2016-08-37](#) prepared by Sonya Watson, Clerk
Resolutions for Consideration

Councillor Hanna declared a pecuniary interest and left the room for item
Number 3 only on this report.

Motion No: 197

Moved by: Gamble Seconded by: Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby
receives for information Report Number CLK2016-08-37 prepared by Joanna
Malott, Deputy Clerk and further directs the Clerk to bring forward the following
resolutions for Council's support 1,2 and 4.

Carried

- 4.16 [Report Number ADMIN2016-08-13](#) prepared by Mary Rose Walden-
Administrator, Sonya Watson-Clerk and Jodi MacArthur-Treasurer
Employee Recognition Policy

Motion No: 198

Moved by: Hanna Seconded by: Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby
approves Report Number ADMIN2016-08-13 and in so doing authorizes a by-law
being brought forward.

Carried

- 4.17 [Report Number ADMIN2016-08-14](#) prepared by Mary Rose Walden,
Administrator
Workplace Harassment and Violence Policy

Motion No: 199

Moved by: Hanna Seconded by: Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby
Report Number ADMIN2016-08-14, prepared by Tracey Howe, Administrative
Assistant and further brings a by-law forward for consideration.

Carried

5. **Correspondence Requiring Direction**

- 5.1 [Lake Huron Centre for Coastal Conservation](#)

We have received an invitation for a day of collaboration and learning scheduled
for October 20th, 2016 in Goderich. Are there members who wish to attend?

Action: At this time Mayor Twolan, Deputy Mayor Gamble and Councillor Abbott
have indicated an interest. The Deputy Clerk will inform the Coastal Centre.

5.5 [Bruce Botanical Food Gardens \(BBFG\)](#)

We have received a letter requesting the rental fee for the Ripley-Huron Community Centre be waived for the Harvest Dinner scheduled for September 15th, 2016.

Motion No: 200

Moved by: Hanna Seconded by: Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby approves a resolution coming forward to authorize waiving the rental fee for the September 15th, 2016 event.

Carried

6. **Information**

6.1 [Report Number CLK2016-08-38](#) prepared by Joanna Malott, Deputy Clerk
Correspondence and Information on the Table

Motion No: 201

Moved by: Gamble Seconded by: Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2016-08-38 prepared by Joanna Malott, Deputy Clerk.

Carried

6.2 [Groundwater Science Status Report](#)

We have received a report entitled "Groundwater Science Relevant to the Great Lakes Water Quality: A Status Report". We have provided to the Committee for information.

Motion No: 202

Moved by: Slojetes Seconded by: Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives the information provided in Section 6.

Carried

7. New Business/Council Reports

7.1 No items raised

8. Closed Session

8.1 Motion to go into Closed Session

Motion No: 203

Moved by: Sloetjes Seconded by: Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby moves into a Closed Session Meeting at 8:20 p.m. to discuss:

- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; property damage

Carried

8.2 Motion to rise from Closed Session

Motion No: 205

Moved by: Sloetjes Seconded by: Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby rise from the Closed Session Meeting at 8:25 p.m.

Carried

9. Business Arising from the Closed Session

Motion No: 206

Moved by: Elliott Seconded by: Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby approves the staff direction received in the Closed Session.

Carried

10. Adjournment

10.1 Motion to Adjourn

Motion No: 207

Moved by: Elliott Seconded by: Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby adjourns.

Carried

Mayor

Clerk

Document Accessibility

The Township of Huron-Kinloss is committed to providing information in the format that meets your needs. We have made every attempt to make documents for this meeting accessible but there may still be difficulty in recognizing all of the information. Please contact us if you require assistance and we will make every attempt to provide this information in an alternative format.

Please note that third party documents received and found within this document will not be converted to an accessible format by the Township of Huron-Kinloss. However, upon request, we will attempt to obtain these documents in an appropriate accessible format from the third party.

For assistance or to make a request please call 519-395-3735 or email info@huronkinloss.com.