



The Corporation of the Township of Huron-Kinloss

Committee of the Whole Meeting Minutes

Council Chambers, 21 Queen Street

August 9, 2017

7:00 pm

Mitch Twolan, Mayor	Present
Wilf Gamble, Deputy Mayor	Present
Lillian Abbott, Councillor	Present
Don Murray, Councillor	Present
Jeff Elliott, Councillor	Present
Jim Hanna, Councillor	Present
Carl Sloetjes, Councillor	Present
Chris Cleave, Fire Chief	Present
Mike Fair, Director of Community Services	Present
Matt Farrell, Chief Building Official	Present
Mary Rose Walden, Chief Administrative Officer	Present
Jodi MacArthur, Treasurer	Present
Hugh Nichol, Director of Public Works	Present
Sonya Watson, Clerk	Absent
Joanna Malott, Deputy Clerk/Administrative Assistant	Present

Others Present: Paul Grominsky, Ellen Lowry, Monica Hartman, Tom Hartman, Richard Kavelo, Dianne Leisker

August 9th, 2017 Committee of the Whole Meeting

1 Call to Order

Mayor Mitch Twolan called the meeting to order at 7:00pm

2 . Disclosure of Pecuniary Interest

Mayor Twolan Item 4.19 Nature of Interest: Client

3 . Delegations

3.1 Point Clark Boat Club

Paul Grominsky and Ellen Lowry will provide a brief overview of the proposed restoration of the Point Clark Harbour. Staff Report provided, see Item 4.7

- [Point Clark Boat Club Letter](#)

Action:

Paul Grominsky spoke explaining the project. They are looking at expenses of approximately \$150,000 to carry out major improvements, restoration and beautification of the area. This year repairing the walls and dredging will be carried out. Ellen Lowry gave a history of the Point Clark Boat Club, where it began and where it is looking to go. They are looking for \$50,000 from the Township. Item 4.7 is the staff report with more information.

4 . Staff Reports

- 4.1 [Report number: BLDG2017-08-18](#) prepared by Matt Farrell, Chief Building Official
July 2017 Septic Inspection Report
Motion No: 221
Moved by: Wilf Gamble Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLDG2017-08-18 prepared by Matt Farrell, Chief Building Official.

Carried.

Action:Numbers are lower than past years. The CBO will ask for a comparison for next month.

- 4.2 [Report number: BLDG2017-08-19](#) prepared by Matt Farrell, Chief Building Official
July Monthly Building Rpeort
Motion No: 222
Moved by: Carl Sloetjes Seconded by: Wilf Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLDG2017-08-19 prepared by Matt Farrell, Chief Building Official.

Carried.

Action:It was clarified that the correct number for 2016 Total Fees should be \$102,026.00.

- 4.3 [Report number: FIRE2017-08-15](#) prepared by Chris Cleave, Fire Chief
Fire Department Dispatch Service Agreement
Motion No: 223
Moved by: Wilf Gamble Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number FIRE2017-08-15 prepared by Chris Cleave, Fire Chief and accepts the attached proposal as submitted by the Town of Tillsonburg and authorizes Administration to proceed with entering into an Agreement for Fire Dispatch Services with the Town of Tillsonburg and further authorizes the appropriate by-law coming forward to Council.

Carried.

- 4.4 [Report number: FIRE2017-08-16](#) prepared by Chris Cleave, Fire Chief

Fire Training Facility Agreement

Motion No: 224

Moved by: Wilf Gamble Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number FIRE2017-08-16 prepared by Chris Cleave, Fire Chief; and Further that Committee supports moving forward with sending a reply letter and a proposed agreement for in-kind services for materials, labour and equipment to assist with the clearing and preparation of the Fire Training Facility site location only.

Carried

- 4.5 [Report number: FIRE2017-08-17](#) prepared by Chris Cleave, Fire Chief

Fire Department Monthly Report - July 2017

Motion No: 225

Moved by: Carl Sloetjes Seconded by: Wilf Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number FIRE2017-08-17 prepared by Christopher J. Cleave, Fire Chief.

Carried

- 4.6 [Report number: BLE2017-08-17](#) prepared by Heather Falconer, Accounting

Clerk/By-Law Enforcement Officer

July Monthly Report

Motion No: 226

Moved by: Wilf Gamble Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLE2017-08-17 prepared by Heather Falconer, By-Law Enforcement Officer.

Carried

- 4.7 [Report number: TR2017-08-59](#) prepared by Jodi MacArthur, Treasurer

Point Clark Boat Club Harbour Restoration

Motion No: 227

Moved by: Carl Sloetjes Seconded by: Wilf Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number TR2017-08-59 prepared by Jodi MacArthur, Treasurer; and Further that the Committee supports the Point Clark Boat Club's Harbour Restoration Project with a pledge of \$50,000 to be funded from the municipal capital projects reserve; \$10,000 for harbour wall repairs in 2017 and up to \$40,000 for additional project components as outlined in the fundraising plan and authorized by municipal staff.

Carried.

Action:

Mayor Twolan noted that the municipality is here to help with grant applications. He has also spoken to Ben Lobb, M.P. on their behalf. It was suggested that they talk to Lisa Thompson, M.P.P. as well. Councillor Abbot questioned about the boat club taking donations and tax receipts. There are more grants they can apply to if they are partnered with the municipality. Donations will have to appear on our books and get more involved in how the money is spent. Staff will work with the Boat Club on the issuance of tax receipts for donations.

- 4.8 [Report number: TR2017-08-60](#) prepared by Jodi MacArthur, Treasurer
Huron-Kinloss Water System Financing of Capital Projects
Motion No: 228
Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number TR2017-08-60 prepared by Jodi MacArthur, Treasurer; and Further that the Committee supports in principle proceeding with supply upgrades for the Huron-Kinloss Water System using a combination of borrowing and funding from the Huron-Kinloss General Waterworks Reserve Fund.

Carried

- 4.9 [Report number: CS2017-08-35](#) prepared by Mike Fair, Director of Community Services
Great Lakes Waterfront Trail Expansion
Motion No: 229
Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS2017-08-35 prepared by Mike Fair, Director of Community Services and That Council advise the Waterfront Regeneration Trust that it wishes to participate in the extension of the Great Lakes Waterfront Trail through the Township of Huron-Kinloss and further that Council advise the Waterfront Regeneration Trust that it will supply hardware and labour for the installation of the required Great Lakes Waterfront Trail signage on roads which are under the Municipality's jurisdiction.

Carried

- 4.10 [Report number: CS2017-08-36](#) prepared by Mike Fair, Director of Community Services
Ripley Library Renovation Survey
Motion No: 230
Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS2017-08-36 the Ripley Library Renovation Survey Report prepared by Mike Fair, Director of Community Services, and in so doing the results of the survey will be presented to the Bruce County Library Board for review and comments, and further staff will determine what size of addition is possible on Jessie street.

Carried

- 4.11 [Report number: CS2017-08-37](#) prepared by Mike Fair, Director of Community Services
Status Report
Motion No: 231
Moved by: Seconded by:

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CS2017-08-37 prepared by Mike Fair, Director of Community Services.

Carried.

Action:

As no tenders were received for cementing the sidewalks in Lewis Park, it was suggested that the money will go to the swing set in Lucknow. The Director of Community Services will prepare a report for further consideration.

Deputy Mayor Gamble inquired about the progress of algae clean up along the shoreline. The Director of Community Services reported that algae harvesting has been limited due to the high water levels. Deputy Mayor Gamble reported that some residents had been raking and piling the algae in hopes that the Township would remove the pile. The Director of Community Services responded that there is insufficient room to bring equipment in at this time.

- 4.12 [Report number: CS2017-08-38](#) prepared by Mike Fair, Director of Community Services
Point Clark Dog Park
Motion No: 232
Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS2017-08-38 prepared by Mike Fair, Director of Community Services; and Further that Committee supports moving forward with the Point Clark Dog Park at the south end of the Point Clark Community Centre property at 344 Lake Range Drive.

Carried

- 4.13 [Report number: PW2017-08-36](#) prepared by Hugh Nichol, Director of Public Works
4-Way Stop Request
Motion No: 233
Moved by: Lillian Abbott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2017-08-36 prepared by Hugh Nichol, Director of Public Works; and Further that the Committee supports receiving a response from the Municipality of Kincardine prior to making a final decision.

Carried.

- 4.14 [Report number: PW2017-08-37](#) prepared by Hugh Nichol, Director of Public Works
SCADA Upgrades
Motion No: 234
Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number PW2017-08-37 prepared by Hugh Nichol, Director of Public Works and authorizes the Director of Public Works to proceed with an agreement with Eramosa Engineering Inc. for the upgrades of the existing SCADA System, and authorizes the appropriate by-laws coming forward.

Carried

- 4.15 [Report number: PW2017-08-38](#) prepared by Hugh Nichol, Director of Public Works
Water/Wastewater
Motion No: 235
Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2017-08-38 prepared by Hugh Nichol, Director of Public Works

Carried

- 4.16 [Report number: PW2017-08-39](#) prepared by Hugh Nichol, Director of Public Works
Ripley Elevated Tank
Motion No: 236

Moved by: Lillian Abbott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number PW2017-08-39 prepared by Hugh Nichol, Director of Public Works and accepts the Alternative 1 tender bid of Landmark Structures Co. in the amount of \$3,218,240.00 (including HST), and authorizes the appropriate by-laws coming forward dependent on a project funding extension being granted

Carried

- 4.17 [Report number: PW2017-08-40](#) prepared by Hugh Nichol, Director of Public Works
Queen St Servicing - Proposed Industrial Park
Motion No: 237

Moved by: Lillian Abbott Seconded by: Don Murray

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number PW2017-08-40 prepared by Hugh Nichol, Director of Public Works and authorizes completion of the remaining Stage 2 and Stage 3 of the Archaeological Assessment for the proposed Ripley Industrial Park , and authorizes the appropriate by-laws coming forward.

Carried.

- 4.18 [Report number: BED2017-08-13](#) prepared by Michelle Goetz, Community
Development Officer
August 2017 Project Update
Motion No: 238
Moved by: Don Murray Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BED2017-08-13 prepared by Michelle Goetz, Community Development Officer

Carried

- 4.19 Mayor Twolan declared a pecuniary interest on item 4.19, vacated his seat and left the room.

[Report number: CAO2017-08-17](#) prepared by Mary Rose Walden, Chief Administrative Officer

Brown Subdivision

Motion No: 239

Moved by: Lillian Abbott Seconded by: Don Murray

That the Township of Huron-Kinloss Committee of the Whole hereby receives Report Number CAO2017-08-17 prepared by Mary Rose Walden, Chief Administrative Officer and in so doing authorizes negotiating a subdivision agreement that would include a payment of \$12,500 cash in lieu of parkland, a municipal contribution of 60 percent of the actual costs to install water, sewers and rebuild and pave MacLeod Street to a maximum amount of \$150,000 on receipt of proof of payment, that development charges can be paid at building permit stage, and deducting the administration component from the Development Charges.

Carried

- 4.20 [Report number: CLK2017-08-46](#) prepared by Joanna Malott, Deputy Clerk/Administrative Assistant
Correspondence and Information on the Table
Motion No: 240
Moved by: Don Murray Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2017-08-46 prepared by Joanna Malott, Deputy Clerk/Administrative Assistant

Carried

- 4.21 [Report number: CLK2017-08-47](#) prepared by Joanna Malott, Deputy Clerk/Administrative Assistant
Resolutions for Consideration
Motion No: 241
Moved by: Lillian Abbott Seconded by: Don Murray

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2017-08-47 prepared by Joanna Malott, Deputy Clerk/Administrative Assistant and further directs the Clerk to bring forward the following resolutions for Council's support. Number 1, 2, 3.

Carried

- 4.22 [Report number: CLK2017-08-48](#) prepared by Sonya Watson, Clerk
Community Impact Statement
Motion No: 242
Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CLK2017-08-48 prepared by Sonya Watson, Clerk and in so doing authorizes preparation of a Community Impact Statement for submission to the Crown Attorney.

Defeated.

5 . Correspondence Requiring Direction

- 5.1 Nothing Scheduled

6 . Information

- 6.1 Coastal Community Workshops

We have received information from the Lake Huron Centre for Coastal Conservation regarding upcoming Coastal Community Workshops. One session is being held in Point Clark on August 22nd, 2017 from 6-8 p.m.

- [Coastal Community Workshops](#)

Action:Noted. Councillor Gamble will try to attend the meeting.

- 6.2 AMO Conference Delegation Request

We have received notification that the Minister of Health and Long-Term Care is unable to meet during the AMO Conference regarding the South Bruce Grey Health Centre project.

Action:Noted. Mayor Twolan commented that many municipalities were not being able to get their requests through this year.

6.3 Nuclear Economic Development and Innovation Initiative

We have received the June 2017 Monthly update for your review.

- [Monthly Update June 2017](#)

Action: Noted.

6.4 Council Meeting August 14th, 2017

As previously noted there will be a Council Meeting on August 14th. The draft of the Comprehensive Zoning By-Law will be presented by MHBC Planning and the application for revisions to the Brown draft plan of subdivision in Ripley will be considered. Hard copies of the draft zoning by-law will be provided at the August 9th meeting for the Committee's review.

Action: Mayor Twolan and Councillor Murray will not be at the August 14th meeting.

Motion No: 243

Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives all information provided in Item 6.

Carried.

7 . New Business/Council Reports

7.1 Wingham Doctor Recruitment

Councillor Abbott reported that in the near future, the hospital will be losing two doctors. The group is now focusing more on recruitment and less on fundraising. They are looking to have one more doctor by March 2018. It is felt that improving the local clinics is helpful in the recruitment process.

7.2 Building Appearance

Councillor Hanna had inquired about the use of recycled materials in new building projects to which the Chief Building Official confirmed was permitted under the Building Code. Councillor Hanna requested that a review of the property standards by-law be conducted to see if wording could be added to ensure that buildings were uniform in colour.

Action:The By-Law Enforcement Officer will prepare a report.

7.3 Purple Grove Community Centre

Councillor Murray reported that the building is in need of a new drilled well and inquired if there was anything the Township could do to help.

Action: Staff would be willing to assist with any grants or funding opportunities.

8 . Closed Session

8.1 Motion to go into Closed Session:

Motion No: 244

Moved by: Lillian Abbott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole move into a Closed Session pursuant to section 239 of the Municipal Act, 2001, as amended at 9:20 p.m. for the purpose of discussing:

personal matters about an identifiable individual, including a Township or Local Board employee; Ripley Huron Fire Department

a proposed or pending acquisition or disposition of land by the Township or Local Board; 210 Bruce Road 86

litigation or potential litigation, including matters before administrative tribunals, affecting the Township or Local Board; Provincial Offences Matter, Municipal Access Agreement.

Carried

8.2 Motion to rise from Closed Session

Motion No: 250

Moved by: Jim Hanna Seconded by: Don Murray

That The Township of Huron-Kinloss Committee of the Whole hereby rise from the Closed Session meeting at 9:30 p.m.
Carried.

9 . Business Arising from the Closed Session

Motion No: 251

Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby approves the staff direction received in the Closed Session.

Carried .

10. **Adjournment**

Motion No: 252

Moved by: Lillian Abbott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby adjourns.

Carried

Original Signed by Mitch Twolan, Mayor

Mayor

Original Signed by Sonya Watson, Clerk

Clerk

Document Accessibility

The Township of Huron-Kinloss is committed to providing information in the format that meets your needs. We have made every attempt to make documents for this meeting accessible but there may still be difficulty in recognizing all of the information. Please contact us if you require assistance and we will make every attempt to provide this information in an alternative format.

Please note that third party documents received and found within this document will not be converted to an accessible format by the Township of Huron-Kinloss. However, upon request, we will attempt to obtain these documents in an appropriate accessible format from the third party.

For assistance or to make a request please call 519-395-3735 or email info@huronkinloss.com