



The Corporation of the Township of Huron-Kinloss

Committee of the Whole Agenda

Council Chambers

January 14, 2019

9:30 am

Mitch Twolan, Mayor	-
Don Murray, Deputy Mayor	-
Lillian Abbott, Councillor	-
Jeff Elliott, Councillor	-
Jim Hanna, Councillor	-
Ed McGugan, Councillor	-
Carl Sloetjes, Councillor	-
Mary Rose Walden, Chief Administrative Officer	-
Emily Dance, Clerk	-
Jodi MacArthur, Treasurer	-
John Yungblut, Director Public Works	-
Mike Fair, Director of Community Services	-
Matt Farrell, Building & Planning Manager/CBO	-
Chris Cleave, Fire Chief / CEMC	-
Kelly Lush, Deputy Clerk/Administrative Assistant	-
Taralyn Cronin, Business & Economic Officer	-
Heather Falconer, By-Law Enforcement Officer	-
Michelle Goetz, Community Development Officer	-
Elyse Dewar, Project Coordinator	-

Others Present:

Committee of the Whole Meeting

- 1 Call to Order
- 2 . Disclosure of Pecuniary Interest**
- 3 . Delegations**

3.1 10:30 am - Matt Pearson, B.M. Ross Annual reporting

Matt Pearson, MCIP, RPP, B.M. Ross and Associates Limited will be reporting on the following:

Point Clark Surface Water Quality Monitoring

Pine River Surface Water Quality Monitoring

Septic Reinspection Program Part 8 of the Building Code Act

- [2018 B.M. Ross Annual Report](#)

- [2018 B.M. Ross Presentation](#)

4 . Staff Reports

- 4.1 [Report number: BLDG2019-01-1](#) prepared by Matt Farrell, Building & Planning Manager/CBO
December Monthly Report
- 4.2 [Report number: BLDG2019-01-2](#) prepared by Matt Farrell, Building & Planning Manager/CBO
2018 Year End Report
- 4.3 [Report number: BLDG2019-01-3](#) prepared by Matt Farrell, Building & Planning Manager/CBO
Retail Cannabis Stores in Huron-Kinloss
- 4.4 [Report number: BLDG2019-01-4](#) prepared by Matt Farrell, Building & Planning Manager/CBO
Electronic Permitting
- 4.5 [Report number: BLDG2019-01-5](#) prepared by Matt Farrell, Building & Planning Manager/CBO
Surveys for Accessory Buildings
- 4.6 [Report number: FIRE2019-01-1](#) prepared by Chris Cleave, Fire Chief / CEMC
Fire Department Monthly Report -December 2018
- 4.7 [Report number: FIRE2019-01-2](#) prepared by Chris Cleave, Fire Chief / CEMC
Ripley-Huron Fire Department 2018 Annual Report
- 4.8 [Report number: BLE2019-01-1](#) prepared by Heather Falconer, By-Law Enforcement Officer
December Staff Report
- 4.9 [Report number: BLE2019-01-2](#) prepared by Heather Falconer, By-Law Enforcement Officer
2018 Year End Report
- 4.10 [Report number: DRAIN2019-01-1](#) prepared by Grant Collins, Drainage Superintendent
Neidlinger Municipal Drain
- 4.11 [Report number: TR2019-01-1](#) prepared by Jodi MacArthur, Treasurer
Lucknow Community Health Centre
- 4.12 [Report number: CS2019-01-1](#) prepared by Mike Fair, Director of Community Services
Columbarium Development
- 4.13 [Report number: PW2019-01-1](#) prepared by John Yungblut, Director Public Works
Waste Management
- 4.14 [Report number: PW2019-01-2](#) prepared by John Yungblut, Director Public Works
Water/Wastewater
- 4.15 [Report number: PW2019-01-3](#) prepared by John Yungblut, Director Public Works
Transportation
- 4.16 [Report number: PW2019-01-4](#) prepared by John Yungblut, Director Public Works
Entrance Ways Policy

- 4.17 [Report number: BED2019-01-1](#) prepared by Taralyn Cronin, Business & Economic Officer
2018 Year-End Report
- 4.18 [Report number: BED2019-01-2](#) prepared by Michelle Goetz, Community Development Officer
Community Development Officer Status Report
- 4.19 [Report number: BED2019-01-3](#) prepared by Michelle Goetz, Community Development Officer
2018 Strategic Plan Report
- 4.20 [Report number: CAO2019-01-1](#) prepared by Elyse Dewar, Project Coordinator
Early Investment in Education and Skills Program Update
- 4.21 [Report number: CAO2019-01-2](#) prepared by Elyse Dewar, Project Coordinator
Nuclear Waste Community Advisory Committee 2018 Timeline Report
- 4.22 [Report number: CAO2019-01-4](#) prepared by Tracey Howe, Administrative Assistant
Public Works
Health & Safety Quarterly Report
- 4.23 [Report number: CAO2019-01-5](#) prepared by Mary Rose Walden, Chief Administrative Officer
Kincardine Recreation Agreement
- 4.24 [Report number: CAO2019-01-6](#) prepared by Elyse Dewar, Project Coordinator
Correspondance from Resident
- 4.25 [Report number: CAO2019-01-7](#) prepared by Elyse Dewar, Project Coordinator
Regional Early Investment in Education and Skills Funding Update
- 4.26 [Report number: CLK2019-01-1](#) prepared by Emily Dance, Clerk
Accessible Election 2018
- 4.27 [Report number: CLK2019-01-2](#) prepared by Kelly Lush, Deputy Clerk/Administrative Assistant
2018 Accessibility Annual Status Report
- 4.28 [Report number: CLK2019-01-3](#) prepared by Kelly Lush, Deputy Clerk/Administrative Assistant
2018 Marriage Commissioners Report
- 4.29 [Report number: CLK2019-01-4](#) prepared by Emily Dance, Clerk
Fence Viewers
- 4.30 [Report number: CLK2019-01-5](#) prepared by Emily Dance, Clerk
Legislative Update - January 2019
- 4.31 [Report number: CLK2019-01-6](#) prepared by Emily Dance, Clerk
Encroachment Agreement - 197 Huron Road
- 4.32 [Report number: CLK2019-01-7](#) prepared by Emily Dance, Clerk
Boards and Committee Updates
- 4.33 [Report number: CLK2019-01-8](#) prepared by Kelly Lush, Deputy Clerk/Administrative Assistant
Information on the Table

5 . Correspondence

5.1 OPG in Bruce County Community Update

OPG has provided their Community Update for December 2018.

5.2 Bruce County Media Release

The Chesley Main Street Bridge, located on 1st Avenue (Bruce Road 30) in Chesley,

opened in time for the holidays on December 21, 2018, with some limitations to vehicle, bicycle, and pedestrian traffic. Bruce County will continue to provide updates regarding the Chesley Bridge project as they become available.

- [Chesley Main Street Bridge Open](#)

6 . Information

6.1 MPAC 2018 Year-End Assessment Report

The MPAC report provides a high-level summary of 2018 activities that are relevant to the municipal sector, and also two municipal level snapshots of the assessment changes unique Huron-Kinloss.

- [MPAC Memo](#)
- [MPAC 2018 Assessment Report](#)
- [Huron-Kinloss Change Summary](#)

6.2 Ministry of Tourism, Culture and Sport Correspondence regarding Stage 1-2 Archaeological Assessment of the Ripley Industrial Park

The attached form email from the Ministry of Tourism, Culture and Sport regarding the Stage 1-2 archaeological study done for the Ripley Industrial Park is sent out following the Ministry review of an archaeological report. There is no action required on the Township's part. BM Ross has already completed all the archaeological fieldwork for this project and submitted the Stage 3 report and will be submitting a Stage 4 report.

- [Stage 1-2 Archaeological Assessment, Part of Lot 14, Concession 7, Township of Huron-Kinloss](#)

7 . New Business/Council Reports

7.1 Nothing Scheduled

8 . Closed Session

8.1 Motion to Move into Closed

That pursuant to Section 239 of the Municipal Act, 2001 the Township of Huron-Kinloss Committee of the Whole hereby moves into Closed Session to consider: Personal matters about identifiable individuals (3); Litigation or potential litigation - By-Law enforcement matter; Drainage matter AND return to open session upon completion.

9 . Business Arising from the Closed Session

9.1 Nothing Scheduled

10 . Adjournment

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For assistance or to make a request please call 519-395-3735 or email info@huronkinloss.com