



The Corporation of the Township of Huron-Kinloss

Committee of the Whole Meeting Minutes

Council Chambers, 21 Queen Street

March 5, 2018

9:30 am

Mitch Twolan, Mayor	Absent
Wilf Gamble, Deputy Mayor	Present
Lillian Abbott, Councillor	Present
Don Murray, Councillor	Present
Jeff Elliott, Councillor	Present
Jim Hanna, Councillor	Absent
Carl Sloetjes, Councillor	Present
Mary Rose Walden, Chief Administrative Officer	Present
Emily Dance, Clerk	Present
Jodi MacArthur, Treasurer	Present
Hugh Nichol, Director of Public Works	Present
Mike Fair, Director of Community Services	Present
Matt Farrell, Building & Planning Manager/CBO	Present
Chris Cleave, Fire Chief / CEMC	Present
Heather Falconer, By-Law Enforcement Officer	Present
Others Present: Liz Dadson, Kincardine Record	

Committee of the Whole Meeting

1 Call to Order

Deputy Mayor Wilf Gamble called the meeting to order at 9:36am

2 . Disclosure of Pecuniary Interest

3 . Delegations

3.1 Nothing Scheduled

4 . Staff Reports

4.1 [Report number: BLDG2018-03-5](#) prepared by Matt Farrell, Building & Planning Manager/CBO

Building Permit Fees Review

Motion No: 175

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number BLDG2018-03-5 prepared by Matt Farrell, Building and Planning Manager and in so doing approves the proposed amendments with minor modifications to the Set Fees to Regulate Building Activity By-law AND FURTHER directs an amending by-law be brought forward for Council approval.

Carried

- 4.2 [Report number: BLDG2018-03-6](#) prepared by Matt Farrell, Building & Planning Manager/CBO
February Monthly Report

Motion No: 176

Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLDG2018-03-6 prepared by Matt Farrell, Building & Planning Manager.

Carried

- 4.3 [Report number: FIRE2018-03-6](#) prepared by Chris Cleave, Fire Chief / CEMC
RHFD NFPA 1001 Firefighter Graduation Ceremony

Motion No: 177

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number FIRE2018-03-06 prepared by Chris Cleave, Fire Chief / CEMC.

Carried

- 4.4 [Report number: FIRE2018-03-7](#) prepared by Chris Cleave, Fire Chief / CEMC
Municipal Emergency Control Group Training Requirement changes

Motion No: 178

Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number FIRE2018-03-07 prepared by Chris Cleave, Fire Chief / CEMC.

Carried

Fire Chief / CEMC Chris Cleave notified Council that as a result of flooding in Lucknow the Municipal Emergency Plan was activated (small scale). A debrief will take place on March 9, 2018 at the Township Office.

- 4.5 [Report number: FIRE2018-03-8](#) prepared by Chris Cleave, Fire Chief / CEMC
February Monthly Report

Motion No: 179

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number FIRE2018-03-8 prepared by Chris Cleave, Fire Chief / CEMC.

Carried

- 4.6 [Report number: BLE2018-03-6](#) prepared by Heather Falconer, By-Law Enforcement Officer
February Report

Motion No: 180

Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLE2018-03-06 prepared by Heather Falconer, By-Law Enforcement Officer.

Carried

- 4.7 [Report number: TR2018-03-25](#) prepared by Jodi MacArthur, Treasurer
2017 Statement of Remuneration

Motion No: 181

Moved by: Jim Hanna Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number TR2018-03-25 prepared by Jodi MacArthur, Treasurer.

Carried

- 4.8 [Report number: TR2018-03-26](#) prepared by Jodi MacArthur, Treasurer
Snow Plow Operators Insurance

Motion No: 182

Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number TR2018-03-26 prepared by Jodi MacArthur, Treasurer AND FURTHER the issue be brought forward to the Police Service Board for discussion.

Carried

- 4.9 [Report number: TR2018-03-27](#) prepared by Jodi MacArthur, Treasurer
Ontario Community Infrastructure Fund (OCIF) Top Up Application

Motion No: 183

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number TR2018-03-27 prepared by Jodi MacArthur, Treasurer.

Carried

- 4.10 [Report number: CS2018-03-5](#) prepared by Mike Fair, Director of Community Services
Status Report

Motion No: 184

Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CS2018-03-5 prepared by Mike Fair, Director of Community Services

Carried

- 4.11 [Report number: CS2018-03-8](#) prepared by Mike Fair, Director of Community Services
Kinlough Cemetery Grass Cutting

Motion No: 185

Moved by: Lillian Abbott Seconded by: Don Murray

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS2018-03-8 prepared by Mike Fair, Director of Community Services and authorizes the Kinlough Cemetery Grass Cutting Agreement with Don MacFarlane AND FURTHER directs a by-law be brought forward for Council approval.

Carried

- 4.12 [Report number: CS2018-03-9](#) prepared by Mike Fair, Director of Community Services
Whitechurch Park Grass Cutting

Motion No: 186

Moved by: Don Murray Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS2018-03-9 prepared by Mike Fair, Director of Community Services and authorizes the Whitechurch Park grass cutting agreement with Gord Dale AND FURTHER directs a by-law be brought forward for Council approval.

Carried

- 4.13 [Report number: CS2018-03-10](#) prepared by Mike Fair, Director of Community Services
Lucknow Ripley Amalgamation update

Motion No: 187

Moved by: Lillian Abbott Seconded by: Don Murray

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CS2018-03-10 prepared by Mike Fair, Director of Community Services.

Carried

- 4.14 [Report number: CS2018-03-11](#) prepared by Mike Fair, Director of Community Services
Mushball Municipally Significant Designation

Motion No: 188

Moved by: Don Murray Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS2018-03-11, Mushball Municipally Significant Designation prepared by Mike Fair, Director of Community Services AND FURTHER THAT the Committee authorizes a resolution be brought forward to the March 19th, 2018 Council Meeting that grants the request with the conditions as outlined in the report.

Carried

- 4.15 [Report number: CS2018-03-12](#) prepared by Mike Fair, Director of Community Services

Summer Sports Facilities Meeting

Motion No: 189

Moved by: Don Murray Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CS2018-03-12 prepared by Mike Fair, Director of Community Services.

Carried

- 4.16 [Report number: PW2018-03-12](#) prepared by Hugh Nichol, Director of Public Works
Water/Wastewater

Motion No: 190

Moved by: Lillian Abbott Seconded by: Don Murray

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2018-03-12 prepared by Hugh Nichol, Director of Public Works.

Carried

- 4.17 [Report number: PW2018-03-13](#) prepared by Hugh Nichol, Director of Public Works
Transportation

Motion No: 191

Moved by: Don Murray Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2018-03-13 prepared by Hugh Nichol, Director of Public Works AND FURTHER THAT the Committee supports moving forward with the Spring Road Tour.

Carried

- 4.18 [Report number: PW2018-03-14](#) prepared by Hugh Nichol, Director of Public Works
Waste Management

Motion No: 192

Moved by: Don Murray Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number PW2018-03-14 prepared by Hugh Nichol, Director of Public Works and authorizes the Director of Public Works to proceed with a fee for land filling stumps and authorizes the appropriate by-law coming forward.

Carried

- 4.19 [Report number: BED2018-03-6](#) prepared by Michelle Goetz, Community Development
Officer
Status Report

Motion No: 193

Moved by: Lillian Abbott Seconded by: Don Murray

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BED2018-03-6 prepared by Michelle Goetz, Community Development Officer.

Carried

- 4.20 [Report number: CLK2018-03-17](#) prepared by Joanna Malott, Deputy Clerk/Administrative Assistant
Resolutions for Consideration

Motion No: 194

Moved by: Don Murray Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2018-03-17 prepared by Joanna Malott, Deputy Clerk/Administrative Assistant and further directs the Clerk to bring forward the following resolutions for Council's support Numbers 1,2 and 3.

Carried

- 4.21 [Report number: CLK2018-03-19](#) prepared by Joanna Malott, Deputy Clerk/Administrative Assistant
Correspondence and Information on the Table

Motion No: 195

Moved by: Lillian Abbott Seconded by: Don Murray

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2018-03-19 prepared by Joanna Malott, Deputy Clerk/Administrative Assistant.

Carried

5 . Correspondence Requiring Direction

5.1 Nothing Scheduled

6 . Information

6.1 Nothing Scheduled

7 . New Business/Council Reports

7.1 Nothing Scheduled

8 . Closed Session

8.1 Nothing Scheduled

9 . Business Arising from the Closed Session

9.1 Nothing Scheduled

10 . Adjournment

Motion No: 196

Moved by: Don Murray Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby adjourns.
Carried

Original signed by Wilf Gamble, Deputy Mayor

Mayor

Original signed by Emily Dance, Clerk
Clerk

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Please note that third party documents received and found within this document will not be converted to an accessible format by the Township of Huron-Kinloss. However, upon request, we will attempt to obtain these documents in an appropriate accessible format from the third party.

For assistance or to make a request please call 519-395-3735 or email info@huronkinloss.com