



The Corporation of the Township of Huron-Kinloss

## Committee of the Whole Minutes

Council Chambers, 21 Queen Street

August 8, 2018

7:00 pm

Mitch Twolan, Mayor	Present
Wilf Gamble, Deputy Mayor	Present
Lillian Abbott, Councillor	Present
Don Murray, Councillor	Present
Jeff Elliott, Councillor	Present
Jim Hanna, Councillor	Present
Carl Sloetjes, Councillor	Present
Mary Rose Walden, Chief Administrative Officer	Present
Emily Dance, Clerk	Present
John Yungblut, Deputy Director Public Works	Present
Mike Fair, Director of Community Services	Present
Matt Farrell, Building & Planning Manager/CBO	Present
Chris Cleave, Fire Chief / CEMC	Present

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### Committee of the Whole Meeting

1 Call to Order

Mayor Mitch Twolan called the meeting to order at 7:00pm

2 . Disclosure of Pecuniary Interest

None noted

3 . Delegations

3.1 Nothing Scheduled

4 . Staff Reports

4.1 [Report number: BLDG2018-08-13](#) prepared by Matt Farrell, Building & Planning Manager/CBO  
July Monthly Report

Motion No: 562

Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLDG2018-08-14 prepared by Matt Farrell, Building & Planning Manager/CBO

Carried

- 4.2 [Report number: FIRE2018-08-16](#) prepared by Chris Cleave, Fire Chief / CEMC Fire Department Monthly Report - July 2018

Motion No: 563

Moved by: Wilf Gamble Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number FIRE2018-08-16 prepared by Chris Cleave, Fire Chief / CEMC.

Carried

- 4.3 [Report number: FIRE2018-08-17](#) prepared by Chris Cleave, Fire Chief / CEMC Amend Fire Department Establishing and Regulating By-law

Motion No: 564

Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number FIRE2018-08-17 prepared by Chris Cleave, Fire Chief / CEMC and in so doing recommends the proposed amendments to the Fire Department Establishing and Regulating By-law as presented; and further directs a new by-law be brought forward to Council.

Carried

- 4.4 [Report number: FIRE2018-08-18](#) prepared by Chris Cleave, Fire Chief / CEMC Fire Ban and False Alarm By-law and Fines

Motion No: 565

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number FIRE2018-08-18 prepared by Chris Cleave, Fire Chief / CEMC AND recommend leaving our current open air burning by-law regulations in place for properties covered by the Lucknow Fire Department AND FURTHER recommend a False Alarm Policy and By-law come forward.

Carried

Action:

Council directed the Fire Chief to research fire signs and bring a recommendation to the Fire Chiefs Association meeting on procedures for fire ban Procedures County wide.

- 4.5 [Report number: BLE2018-08-15](#) prepared by Heather Falconer, By-Law Enforcement Officer  
Request for exemption to Noise By-Law

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report BLE 2018-08-15 prepared by Heather Falconer, By-Law Enforcement Officer and in so doing hereby grants an exemption to the noise by-law for 152 Willis Crescent, Township of Huron-Kinloss on Saturday August 18, 2018 from 11:00 p.m to 1 a.m.

Carried

- 4.6 [Report number: BLE2018-08-16](#) prepared by Heather Falconer, By-Law Enforcement Officer  
Request for exemption to Noise By-Law

Motion No: 567

Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report BLE 2018-08-16 prepared by Heather Falconer, By-Law Enforcement Officer and in so doing hereby grants an exemption to the noise by-law for 577 Walter Street, Lucknow on Saturday August 25, 2018 at approximately 11:30 p.m.

Carried

- 4.7 [Report number: BLE2018-08-17](#) prepared by Heather Falconer, By-Law Enforcement Officer  
Complaints regarding Music in the Fields Festival

Motion No: 568

Moved by: Wilf Gamble Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report BLE 2018-08-17 prepared by Heather Falconer, By-Law Enforcement Officer.

Carried

- 4.8 [Report number: BLE2018-08-18](#) prepared by Heather Falconer, By-Law Enforcement Officer  
Structures on the beach

Motion No: 569

Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report BLE2018-08-18 prepared by Heather Falconer, By-Law Enforcement Officer and Mike Fair, Director of Community Services and in so doing recommends a procedure in which the buildings are to be removed for non-permitted structures on public beaches and Huron-Kinloss road allowances.

Carried

Action:

Council directed staff to prepare an inventory of all structures on the beach and bring forward a report to a future Council meeting.

- 4.9 [Report number: BLE2018-08-19](#) prepared by Heather Falconer, By-Law Enforcement Officer  
July Status Report

Motion No: 570

Moved by: Wilf Gamble Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLE2018-08-19 prepared by Heather Falconer, By-Law Enforcement Officer.

Carried

- 4.10 [Report number: CS2018-08-31](#) prepared by Mike Fair, Director of Community Services  
August Status Report

Motion No: 571

Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CS2018-08-31 prepared by Mike Fair, Director of Community Services.

Carried

- 4.11 [Report number: CS2018-08-32](#) prepared by Mike Fair, Director of Community Services  
Beach Access Summary Report

Motion No: 572

Moved by: Carl Sloetjes Seconded by: Wilf Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CS2018-08-32 prepared by Mike Fair, Director of Community Services AND FURTHER recommends beach access barriers remain in place.

- 4.12 [Report number: CS2018-08-33](#) prepared by Mike Fair, Director of Community Services  
Liquor licence renewal and extensions

Motion No: 573

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS2018-08-33 prepared by Mike Fair, Director of Community Services and authorizes the renewal of the Township's liquor license for four years; and further that signing authority for the Alcohol and Gaming Commission of Ontario be delegated to the Director of Community Services and Parks and Facilities Supervisor and authorizes the appropriate resolution come forward.

Carried

- 4.13 [Report number: CS2018-08-34](#) prepared by Mike Fair, Director of Community Services  
Pathways Resurfaced

Moved by: Carl Sloetjes Seconded by: Wilf Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS2018-08-34 prepared by Mike Fair, Director of Community Services and recommends CM Concrete to proceed with Lewis Park concrete pathways project and authorizes the appropriate by-law coming forward.

Carried

- 4.14 [Report number: CS2018-08-35](#) prepared by Jessica Catto, Administrative Assistant/Programming  
PLAY in Bruce Grey

Motion No: 575

Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS2018-08-35 prepared by Jessica Catto, Administrative Assistant/Programming and recommends signing the PLAY Bruce Grey Municipal Charter, pledge ongoing financial support of \$300 annually, host longest day of play when possible and designates the Administrative Assistant/Programming as the municipal representative.

Carried

- 4.15 [Report number: CS2018-08-36](#) prepared by Mike Fair, Director of Community Services  
Trillium Grant for Ripley Point Clark and Reids Corner Ball Diamonds

Motion No: 576

Moved by: Wilf Gamble Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS2018-08-36 prepared by Mike Fair, Director of Community Services and recommends the Ontario Trillium Application for Reconstruction of the Ripley Point Clark and Reid's Corner Ball Diamonds AND FURTHER recommend staff investigate the additions of Caledonia and Kinsmen Park to the request and authorizes the appropriate resolution come forward.

Carried

- 4.16 [Report number: CS2018-08-37](#) prepared by Jessica Catto, Administrative Assistant/Programming  
Ripley Summer Sports Committee of Council Terms of Reference

Motion No: 577

Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS2018-08-37 prepared by Jessica Catto, Administrative Assistant/Programming and authorizes the Township of Huron-Kinloss to proceed with approving the Terms of Reference for the Ripley Summer Sports Committee of Council and authorizes the appropriate by-law coming forward.

Carried

- 4.17 [Report number: CS2018-08-38](#) prepared by Chris Cleave, Fire Chief / CEMC  
AED Automated Emergency Defibrillator

Motion No: 578

Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS2018-08-36 prepared by Chris Cleave, Fire Chief/CEMC and authorizes the Fire Chief to proceed with the acceptance of the AED donations from Marlene Gibson as detailed in Option # 2.

Carried

- 4.18 [Report number: PW2018-08-35](#) prepared by John Yungblut, Deputy Director Public Works  
Water/Wastewater

Motion No: 579

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2018-08-35 prepared by John Yungblut, Deputy Director of Public Works

Carried

- 4.19 [Report number: PW2018-08-36](#) prepared by John Yungblut, Deputy Director Public Works  
Transportation

Motion No: 580

Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2018-08-36 prepared by John Yungblut, Deputy Director of Public Works

Carried

- 4.20 [Report number: PW2018-08-37](#) prepared by John Yungblut, Deputy Director Public Works  
Victoria St Servicing

Motion No: 581

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number PW2018-08-37 prepared by John Yungblut, Deputy Director of Public Works and in so doing recommends acceptance of the tender of Omega Contractors Inc. in the amount of \$174,693.91 including H.S.T to supply and install water and sanitary sewer services to a section of Victoria St; AND FURTHER recommends entering into an agreement with the developer for the installation of water and sanitary to three currently non-serviced lots AND FURTHER recommends the appropriate by-laws coming forward and authorizes the Mayor and Clerk to sign all necessary documentation.

Carried

- 4.21 [Report number: PW2018-08-38](#) prepared by John Yungblut, Deputy Director Public Works  
Landfill Bulldozer

Motion No: 582

Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number PW2018-08-38 prepared by John Yungblut, Deputy-Director of Public Works and recommends an exemption to the purchasing policy to proceed with a negotiated purchase of a new bulldozer AND FURTHER authorizes the appropriate by-law coming forward.

Carried

Action:

Council directed the Deputy-Public Works Director to further investigate a more comprehensive maintenance package and staff training on the dozer.

- 4.22 [Report number: PW2018-08-39](#) prepared by John Yungblut, Deputy Director Public Works  
Bruce Beach Rd

Motion No: 583

Moved by: Wilf Gamble Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2018-08-39 prepared by John Yungblut, Deputy Director of Public Works; and Further that Committee supports moving forward with revisiting the Bruce Beach Municipal Drain proposal.

Carried

- 4.23 [Report number: PW2018-08-40](#) prepared by John Yungblut, Deputy Director Public Works  
Kinloss Landfill Labourer

Motion No: 584

Moved by: Lillian Abbott Seconded by: Don Murray

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2018-08-40 prepared by John Yungblut, Deputy Director of Public Works

Carried

- 4.24 [Report number: PW2018-08-41](#) prepared by John Yungblut, Deputy Director Public Works  
Truck Tender

Motion No: 585

Moved by: Don Murray Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number PW2018-08-41 prepared by John Yungblut, Deputy Director of Public Works and recommends acceptance of the bid from Leslie Motors Ltd. in the amount of \$52,469.69 including H.S.T for the supply of one Ford F250 Pickup truck AND FURTHER recommends the appropriate by-law come forward AND FURTHER recommend By-Law 2018-46 being the acceptance of the DiLawri Auto purchase be repealed.

Carried

- 4.25 [Report number: BED2018-08-20](#) prepared by Taralyn Cronin, Business & Economic Officer  
Amendment to Consolidated Recreation Fees By-Law

Motion No: 586

Moved by: Don Murray Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number BED2018-08-20 prepared by Taralyn Cronin, Business and in so doing recommends the proposed amendments to the Consolidated Recreation Fees By-law as presented AND FURTHER directs an amending by-law be brought forward to Council.

Carried

- 4.26 [Report number: BED2018-08-21](#) prepared by Michelle Goetz, Community Development Officer  
3D Point Clark Sign

Motion No: 587

Moved by: Lillian Abbott Seconded by: Don Murray

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BED2018-08-21 prepared by Michelle Goetz, Community Development Officer

Carried

- 4.27 [Report number: BED2018-08-22](#) prepared by Taralyn Cronin, Business & Economic Officer  
August 2018 Project Updates

Motion No: 588

Moved by: Don Murray Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BED2018-08-22 prepared by Taralyn Cronin, Business and Economic Officer AND Further that Committee supports moving forward with the Win This Space 2018 Contest.

Carried

- 4.28 [Report number: CLK2018-08-64](#) prepared by Emily Dance, Clerk  
Lucknow and District Medical Centre Board

Motion No: 589

Moved by: Don Murray Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CLK2018-08-64 prepared by Emily Dance, Clerk and recommends entering into a lease agreement with the Wingham and Area Family Health Network AND FURTHER authorizes the Mayor and Clerk to sign all necessary documentation AND FURTHER that the appropriate by-law comes forward.

Carried

- 4.29 [Report number: CLK2018-08-65](#) prepared by Emily Dance, Clerk  
Bell Canada 3.5 GHz spectrum request for support



Motion No: 590

Moved by: Lillian Abbott Seconded by: Don Murray

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CLK2018-08-65 prepared by Emily Dance, Clerk and in so doing reserve their support for the deployment of Bell's new broadband service.

Carried

- 4.30 [Report number: CLK2018-08-66](#) prepared by Emily Dance, Clerk  
Lame Duck

Motion No: 591

Moved by: Don Murray Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2018-08-66 prepared by Emily Dance, Clerk

Carried

- 4.31 [Report number: CLK2018-08-67](#) prepared by Kelly Lush, Deputy Clerk/Administrative Assistant  
Resolutions for Consideration

Motion No: 592

Moved by: Lillian Abbott Seconded by: Don Murray

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2018-08-67 prepared by Kelly Lush Deputy Clerk/Administrative Assistant and further directs the Clerk to bring forward the resolution for Council's support.

Carried

- 4.32 [Report number: CLK2018-08-68](#) prepared by Kelly Lush, Deputy Clerk/Administrative Assistant  
Information on the Table

Motion No: 593

Moved by: Don Murray Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2018-08-86 prepared by Kelly Lush, Deputy Clerk/Administrative Assistant.

Carried

## 5 . Correspondence

### 5.1 Strawberry Summerfest

- [Strawberry Summerfest Thank-you July 11, 2018](#)

### 5.2 County of Bruce Launch "Bruce GPS" journey

The County of Bruce is undertaking a community engagement project entitled "Bruce GPS" to help guide the future growth and development of the Bruce County Official Plan. The launch is scheduled for August 15, 2018 from 6pm to 9pm at the Bruce County Museum and Cultural Centre. Registration is recommended.

- [Bruce GPS Launch event details](#)

- [FAQs Bruce GPS](#)

### 5.3 Getting Ahead Graduation

There are four Huron-Kinloss residents that will be graduating the "Getting Ahead Program". They have extended an invitation for Council to attend the graduation ceremony on Friday August 10, 2018 from noon to 2:00pm.

- [Getting Ahead Program Invitation](#)

Motion No: 594

Moved by: Lillian Abbott Seconded by: Don Murray

That the Township of Huron-Kinloss Committee of the Whole hereby approves all items listed in Section 5

Carried

### 6 . Correspondence Requiring Direction

#### 6.1 Bruce Botanical Food Gardens

The Bruce Botanical Food Gardens is hosting another Garden Harvest Dinner on September 13, 2018. They have requested Council waive the fee for the Ripley-Huron Community Centre for this event.

- [Bruce Botanical Food Gardens July 20, 2018](#)

Motion No: 595

Moved by: Don Murray Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole recommends waiving the rental fee for the Ripley-Huron Community Centre for the Bruce Botanical Food Gardens on September 13, 2018.

Carried

### 7 . Information

#### 7.1 Nothing Scheduled

### 8 . New Business/Council Reports

#### 8.1 Nothing Scheduled

### 9 . Closed Session

#### 9.1 Motion to Move into Closed

That the Township of Huron-Kinloss Committee of the Whole pursuant to Section 239 of the Municipal Act, 2001 as amended hereby moves into closed session for the purpose of discussing: Personal matters about an identifiable individual; a proposed acquisition of land by the municipality; technical, financial information supplied in confidence, which if disclosed, could be reasonable be expected to prejudice significantly the competitive position of the organization.

Motion No: 596

Moved by: Lillian Abbott Seconded by: Don Murray

That the Township of Huron-Kinloss Committee of the Whole pursuant to Section 239 of the Municipal Act, 2001 as amended hereby moves into closed session for the purpose of discussing: Personal matters about identifiable individuals a proposed acquisition of land by the municipality and technical, financial information supplied in confidence, which if disclosed, could be reasonable be expected to prejudice significantly the competitive position of the organization. AND FURTHER return to open session upon completion.

Carried

#### 10 . Business Arising from the Closed Session

The Mayor reported a closed session meeting was held in accordance with Section 239 of the Municipal Act, 2001 and the following items were discussed: Personal matters about identifiable individuals a proposed acquisition of land by the municipality and technical, financial information supplied in confidence, which if disclosed, could be reasonable be expected to prejudice significantly the competitive position of the organization

Motion No: 604

Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby directs staff to proceed with direction given in closed session.

Carried

#### 11 . Adjournment

Motion No: 605

Moved by: Seconded by:

That the Township of Huron-Kinloss Committee of the Whole hereby adjourns at

\_Carried

Wilf Gamble

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Deputy Mayor

Emily Dance

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Clerk

### **Document Accessibility**

The Township of Huron-Kinloss is committed to providing information in the format that meets your needs. We have made every attempt to make documents for this meeting accessible but there may still be difficulty in recognizing all of the information. Please contact us if you require assistance and we will make every attempt to provide this information in an alternative format.

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