



The Corporation of the Township of Huron-Kinloss

Committee of the Whole Minutes

Council Chambers, 21 Queen Street

September 5, 2018

7:00 pm

Mitch Twolan, Mayor	Present
Wilf Gamble, Deputy Mayor	Present
Lillian Abbott, Councillor	Present
Don Murray, Councillor	Present
Jeff Elliott, Councillor	Present
Jim Hanna, Councillor	Present
Carl Sloetjes, Councillor	Present
Mary Rose Walden, Chief Administrative Officer	Present
Emily Dance, Clerk	Present
Jodi MacArthur, Treasurer	Present
John Yungblut, Deputy Director Public Works	Present
Mike Fair, Director of Community Services	Present
Matt Farrell, Building & Planning Manager/CBO	Present

Committee of the Whole Meeting

1 Call to Order

Mayor Mitch Twolan called the meeting to order at 7:00pm

2 . Disclosure of Pecuniary Interest

3 . Delegations

3.1 Nothing Scheduled

4 . Staff Reports

4.1 [Report number: BLDG2018-09-14](#) prepared by Matt Farrell, Building & Planning Manager/CBO
August Monthly Report

Motion No: 651

Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLDG2018-09-14 prepared by Matt Farrell, Building & Planning Manager/CBO

Carried

- 4.2 [Report number: FIRE2018-09-19](#) prepared by Chris Cleave, Fire Chief / CEMC
Fire Department Monthly Report - August 2018

Motion No: 652

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number FIRE2018-09-19 prepared by Chris Cleave, Fire Chief / CEMC

Carried

- 4.3 [Report number: BLE2018-09-21](#) prepared by Heather Falconer, By-Law Enforcement Officer
August Staff Report

Motion No: 653

Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLE2018-09-21 prepared by Heather Falconer, By-Law Enforcement Officer.

Carried

- 4.4 [Report number: TR2018-09-66](#) prepared by Jodi MacArthur, Treasurer
Ripley Minor Hockey Reserve

Motion No: 654

Moved by: Wilf Gamble Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number TR2018-09-66 prepared by Jodi MacArthur, Treasurer and in so doing authorizes the balance of \$3,961.33 in the Ripley Minor Hockey reserve be released to the Huron-Bruce Minor Hockey Association.

Carried

- 4.5 [Report number: CS2018-08-39](#) prepared by Mike Fair, Director of Community Services
Arena Attendant Student Hires

Motion No: 655

Moved by: Carl Sloetjes Seconded by: Wilf Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CS2018-08-39 Arena Attendant Student Hires prepared by Mike Fair, Director of Community Services.

Carried

- 4.6 [Report number: CS2018-09-41](#) prepared by Mike Fair, Director of Community Services
Status Report

Motion No: 656

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CS2018-09-41 prepared by Mike Fair, Director of Community Services

Carried

- 4.7 [Report number: CS2018-09-42](#) prepared by Mike Fair, Director of Community Services
Green Ribbon Program

Motion No: 657

Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS2018-09-42 prepared by Mike Fair, Director of Community Services and authorizes a letter of support for the Green Ribbon Program with an in-kind contribution of \$5000.

Carried

- 4.8 [Report number: PW2018-09-42](#) prepared by John Yungblut, Director Public Works
Transportation

Motion No: 658

Moved by: Wilf Gamble Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2018-09-42 prepared by John Yungblut, Director of Public Works

Carried

- 4.9 [Report number: PW2018-09-43](#) prepared by John Yungblut, Director Public Works
Waste Management

Motion No: 659

Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2018-09-43 prepared by John Yungblut, Director of Public Works

Carried

- 4.10 [Report number: PW2018-09-44](#) prepared by John Yungblut, Director Public Works
Water/Wastewater

Motion No: 660

Moved by: Wilf Gamble Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for

information Report Number PW2018-09-44 prepared by John Yungblut, Director of Public Works

Carried

- 4.11 [Report number: PW2018-09-45](#) prepared by John Yungblut, Director Public Works Bulldozer/Loader

Motion No: 661

Moved by: Carl Sloetjes Seconded by: Wilf Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number PW2018-09-45 prepared by John Yungblut, Director of Public Works and authorizes the Director of Public Works to proceed with a rental agreement for a loader and authorizes the appropriate by-law coming forward.

Carried

- 4.12 [Report number: BED2018-09-23](#) prepared by Michelle Goetz, Community Development Officer
Community Well-Being Program

Motion No: 662

Moved by: Lillian Abbott Seconded by: Don Murray

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BED2018-09-23 prepared by Michelle Goetz, Community Development Officer

Carried

- 4.13 [Report number: BED2018-09-24](#) prepared by Taralyn Cronin, Business & Economic Officer
September 2018 Project Updates

Motion No: 663

Moved by: Don Murray Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BED2018-09-24 prepared by Taralyn Cronin, Business & Economic Officer

Carried

- 4.14 [Report number: CLK2018-09-72](#) prepared by Kelly Lush, Deputy Clerk/Administrative Assistant
2018 Compliance Audit Committee

Motion No: 664

Moved by: Lillian Abbott Seconded by: Don Murray

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CLK2018-09-72 prepared by Kelly Lush, Deputy Clerk/Administrative Assistant AND FURTHER authorizes the appropriate by-law coming forward.

Carried

- 4.15 [Report number: CLK2018-09-73](#) prepared by Emily Dance, Clerk
Temporary Extension for Licensed Patio

Motion No: 665

Moved by: Don Murray Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives Report Number CLK2018-09-73 prepared by Emily Dance, Clerk and in so doing has no objection to extend the licensed patio at the Ripley-Huron Legion Branch #440 from Friday September 28, 2018 to Saturday September 29, 2018 AND FURTHER directs the Clerk to sign all necessary documentation.

Carried

- 4.16 [Report number: CLK2018-09-74](#) prepared by Kelly Lush, Deputy Clerk/Administrative Assistant
Resolutions for Consideration

Motion No: 666

Moved by: Don Murray Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2018-08-67 prepared by Kelly Lush Deputy Clerk/Administrative Assistant and further directs the following resolutions come forward for Council's consideration. 1, 2.

Carried

- 4.17 [Report number: CLK2018-09-75](#) prepared by Emily Dance, Clerk
Maitland Valley Conservation Authority Cost Sharing

Motion No: 667

Moved by: Lillian Abbott Seconded by: Don Murray

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CLK2018-09-75 prepared by Emily Dance, Clerk and in so doing supports the draft cost sharing proposal for water and erosion control infrastructure proposed by Maitland Valley Conservation Authority.

Carried

- 4.18 [Report number: CLK2018-09-76](#) prepared by Emily Dance, Clerk
Comprehensive Zoning By-Law

Motion No: 668

Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2018-09-76 prepared by Emily Dance, Clerk

Carried

- 4.19 [Report number: CLK2018-09-77](#) prepared by Emily Dance, Clerk
Big Brothers Big Sisters of Kincardine

Motion No: 669

Moved by: Lillian Abbott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CLK2018-09-77 prepared by Emily Dance, Clerk and in so doing supports Big Brothers Big Sisters of Kincardine & District by promoting the "Paint the Town Purple"

campaign.

Carried

- 4.20 [Report number: CLK2018-09-78](#) prepared by Kelly Lush, Deputy Clerk/Administrative Assistant
Information on the Table

Motion No: 670

Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2018-08-86 prepared by Kelly Lush, Deputy Clerk/Administrative Assistant.

Carried

5 . Correspondence

Nothing Scheduled

6 . Correspondence Requiring Direction

6.1 Lucknow Agricultural Society Request to use Tourism Office

The Lucknow Agricultural Society have made a request to use the tourism office from Wednesday, September 12 to Sunday, September 16, 2018 in conjunction with the Lucknow Fall Fair.

- [Request from Lucknow Ag Society](#)
- [Copy of Letter to Lucknow Sentinel](#)

Motion No: 671

Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information the request from the Lucknow Agricultural Society

Carried

Action:

Committee directed the CAO to respond to the letter indicating the members of the Board are requesting a special meeting of the Lucknow and District Recreation Board to discuss the issue.

7 . Information

7.1 South Bruce Grey Health Centre - Interim CEO and Search Firm Selection

The South Bruce Grey Health Centre has announced that Michael Barrett will join SBGHC as the Interim CEO commencing August 27, 2018, on a contract basis, as an independent contractor.

- [SGBHC Memo](#)

7.2 Law Offices of Andrea Clarke - Open House

Invitation to attend an open house at the Law Offices of Andrea Clarke in Kincardine on September 10, 2018. The invitation is attached.

- [Open House Invitation](#)

7.3 Helm Welding 50th Anniversary Celebration

Correspondence from Helm Welding thanking Councillor Lillian Abbott for her congratulatory greetings at their 50th Anniversary Celebration.

- [Helm Welding Thank you Correspondence](#)

Motion No: 672

Moved by: Lillian Abbott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives all information all items listed in Section 7. Carried

8 . New Business/Council Reports

8.1 Committee brought forward a drainage concern at Kinlough Produce. Staff was directed to contact the owners to try to find a solution.

9 . Closed Session

9.1 Nothing Scheduled

10 . Business Arising from the Closed Session

11 . Adjournment

Motion No: 673

Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby adjourns at 8:10pm

Carried

Original signed by Mitch Twolan

Mayor

Original signed by Emily Dance

Clerk

Document Accessibility

The Township of Huron-Kinloss is committed to providing information in the format that meets your needs. We have made every attempt to make documents for this meeting accessible but there may still be difficulty in recognizing all of the information. Please contact us if you require assistance and we will make every attempt to provide this information in an alternative format.

Please note that third party documents received and found within this document will not be converted to an accessible format by the Township of Huron-Kinloss. However, upon request, we will attempt to obtain these documents in an appropriate accessible format from the third party.

For assistance or to make a request please call 519-395-3735 or email info@huronkinloss.com