



The Corporation of the Township of Huron-Kinloss

## Committee of the Whole Minutes

Council Chambers, 21 Queen Street

December 3, 2018

7:30 pm

Mitch Twolan, Mayor	Present
Don Murray, Deputy Mayor	Present
Lillian Abbott, Councillor	Present
Jeff Elliott, Councillor	Present
Jim Hanna, Councillor	Present
Ed McGugan, Councillor	Present
Carl Sloetjes, Councillor	Present
Mary Rose Walden, Chief Administrative Officer	Present
Emily Dance, Clerk	Present
Jodi MacArthur, Treasurer	Present
John Yungblut, Director Public Works	Present
Mike Fair, Director of Community Services	Present
Matt Farrell, Building & Planning Manager/CBO	Present
Chris Cleave, Fire Chief / CEMC	Present
Grant Collins, Drainage Superintendent	Present

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### Committee of the Whole Meeting

1 Call to Order

Mayor Mitch Twolan called the meeting to order at 7:30pm

2 . Disclosure of Pecuniary Interest

None noted.

3 . Delegations

3.1 Bruce Beach Drainage

Joan McLaughlin and Melanie Clark representing Bruce Beach Cottagers 22-2 to

177 presented background information on the surface water and drainage issues for the Bruce Beach area. They provided proposed guiding principles that they would like considered for the Bruce Beach Drain project.

Ms. McLaughlin provided a copy of the National Guide to Sustainable Municipal Infrastructure for Council's review. She noted that they do not want additional outlets on the beach

Council thanked Ms. McLaughlin for her presentation and explained that the Engineer would be coming back with a report with options for consideration.

- [Bruce Beach Rd., Key Stakeholders Presentation](#)

Motion No: 857

Moved by: Don Murray Seconded by: Jeff Elliott

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives the presentation from Joan McLaughlin and Melanie Clark regarding the guiding principles for drainage on Bruce Beach Road AND FURTHER directs staff to forward the information to Dietrich Engineering

Carried

#### 4 . Staff Reports

- [Report number: BLDG2018-12-18](#) prepared by Matt Farrell, Building & Planning Manager/CBO  
November Monthly Report

Motion No: 858

Moved by: Jeff Elliott Seconded by: Don Murray

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLDG2018-12-18 prepared by Matt Farrell, Building & Planning Manager

Carried

- [Report number: FIRE2018-12-24](#) prepared by Chris Cleave, Fire Chief / CEMC Fire Department Monthly Report - November 2018

Motion No: 859

Moved by: Don Murray Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number FIRE2018-12-24 prepared by Chris Cleave, Fire Chief / CEMC

Carried

- [Report number: FIRE2018-12-25](#) prepared by Chris Cleave, Fire Chief / CEMC Amend Municipal Emergency Response Plan

Motion No: 860

Moved by: Jeff Elliott Seconded by: Don Murray

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report

Number FIRE2018-12-25 prepared by Chris Cleave, Fire Chief / CEMC and authorizes the Fire Chief/CEMC to proceed with amending the Municipal Emergency Response Plan and FURTHER authorizes the appropriate by-law coming forward.

Carried

- [Report number: BLE2018-12-24](#) prepared by Heather Falconer, By-Law Enforcement Officer  
November Report

Motion No: 861

Moved by: Don Murray Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLE2018-12-24 prepared by Heather Falconer, By-Law Enforcement Officer.

Carried

- [Report number: BLE2018-12-25](#) prepared by Heather Falconer, By-Law Enforcement Officer  
Poultry in Urban Areas

Motion No: 862

Moved by: Carl Sloetjes Seconded by: Don Murray

That the Township of Huron-Kinloss Committee of the Whole authorize staff to prepare a report on the regulating poultry in urban areas AND FURTHER engage a public poll with "Have your Say HK" (engagement website) to get the public's feedback on the subject.

Defeated

- [Report number: TR2018-12-92](#) prepared by Jodi MacArthur, Treasurer  
Financial Indicator Review 2018

Motion No: 863

Moved by: Don Murray Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number TR2018-12-92 prepared by Jodi MacArthur, Treasurer

Carried

- [Report number: TR2018-12-93](#) prepared by Jodi MacArthur, Treasurer  
2018 Municipal Change Profile

Motion No: 864

Moved by: Don Murray Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number TR2018-12-93 prepared by Jodi MacArthur, Treasurer.

Carried

- [Report number: TR2018-12-94](#) prepared by Jodi MacArthur, Treasurer  
2019 Consolidated Fees

Motion No: 865

Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report

Number TR2018-12-94 prepared by Jodi MacArthur, Treasurer and authorizes the appropriate by-law coming forward.

Action:

Council requested staff bring back information on the actual expense incurred on performing a kennel inspection and if the licence fee covers the costs.

- [Report number: TR2018-12-95](#) prepared by Jodi MacArthur, Treasurer  
2019 Water and Wastewater Fees

Motion No: 866

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number TR2018-12-95 prepared by Jodi MacArthur, Treasurer and authorizes the appropriate by-law coming forward.

Carried

- [Report number: CS2018-12-53](#) prepared by Mike Fair, Director of Community Services  
Recreation Fees By-law Proposal

Motion No: 867

Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS2018-12-53 prepared by Mike Fair, Director of Community Services and approves the Recreation Fees proposal and authorizes the appropriate by-laws coming forward.

Carried

- [Report number: CS2018-12-54](#) prepared by Mike Fair, Director of Community Services  
Facility Status Report December 2018

Motion No: 868

Moved by: Don Murray Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CS2018-12-54 prepared by Mike Fair, Director of Community Services

Carried

- [Report number: CS2018-12-55](#) prepared by Mike Fair, Director of Community Services  
Programming Status Report December

Motion No: 869

Moved by: Carl Sloetjes Seconded by: Don Murray

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CS2018-12-55 prepared by Mike Fair, Director of Community Services

Carried

- [Report number: PW2018-12-62](#) prepared by John Yungblut, Director Public Works  
Water/Wastewater

Motion No: 870

Moved by: Don Murray Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2018-12-62 prepared by John Yungblut, Director of Public Works

Carried

- [Report number: PW2018-12-63](#) prepared by John Yungblut, Director Public Works Waste Management

Motion No: 871

Moved by: Carl Sloetjes Seconded by: Don Murray

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2018-12-63 prepared by John Yungblut, Director of Public Works

Carried

- [Report number: PW2018-12-65](#) prepared by John Yungblut, Director Public Works Winter Maintenance Policy

Motion No: 872

Moved by: Don Murray Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number PW2018-12-65 prepared by John Yungblut, Director Public Works and authorizes the appropriate by-law coming forward.

Carried

- [Report number: PW2018-12-66](#) prepared by John Yungblut, Director Public Works Snow Plow Contracts

Motion No: 873

Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number PW2018-12-66 prepared by John Yungblut, Director of Public Works and in so doing authorizes the appropriate amended by-laws coming forward accepting the proposal of an increase to standby time charges to the snow plow contracts for Brian Colling Trucking Inc. and Kempton Construction Inc.

Carried

- [Report number: PW2018-12-67](#) prepared by John Yungblut, Director Public Works Transportation

Motion No: 874

Moved by: Lillian Abbott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2018-12-67 prepared by John Yungblut, Director of Public Works

Carried

- [Report number: PW2018-12-68](#) prepared by John Yungblut, Director Public Works Boundary Road Agreements

Motion No: 875

Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number PW2018-12-68 prepared by John Yungblut, Director of Public Works and authorizes the appropriate amended by-laws coming forward.

Carried

- [Report number: PW2018-12-69](#) prepared by John Yungblut, Director Public Works  
Wheel Loader

Motion No: 876

Moved by: Lillian Abbott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number PW2018-12-69 prepared by John Yungblut, Director of Public Works and authorizes the purchase of the 2018 CAT 930K loader at a cost of \$184,742.28 plus HST AND FURTHER authorizes the appropriate by-law coming forward.

Carried

- [Report number: BED2018-12-30](#) prepared by Taralyn Cronin, Business & Economic Officer  
December Project Updates

Motion No: 877

Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BED2018-12-30 prepared by Taralyn Cronin, Business & Economic Officer

Carried

- [Report number: BED2018-12-31](#) prepared by Taralyn Cronin, Business & Economic Officer  
Downtown Improvement Program

Motion No: 878

Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BED2018-12-31 prepared by Taralyn Cronin, Business & Economic Officer AND FURTHER supports moving forward with the changes to the Facade and Storefront Sign Improvement Programs.

Carried

- [Report number: CAO2018-12-29](#) prepared by Michelle Goetz, Community Development Officer  
Smart Boards

Motion No: 879

Moved by: Ed McGugan Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number BED2018-12-29 prepared by Michelle Goetz, Community Development Officer AND authorizes an exemption to the purchasing policy to proceed with the purchase of two smart boards AND FURTHER authorizes the appropriate by-law coming forward.

Carried

- [Report number: CLK2018-12-99](#) prepared by Emily Dance, Clerk  
Consolidated Appointment By-Law

Motion No: 880

Moved by: Ed McGugan Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CLK2018-12-99 prepared by Emily Dance, Clerk and recommends the appointments as proposed with a minor revision AND FURTHER authorizes the appropriate by-law coming forward.

Carried

- [Report number: CLK2018-12-100](#) prepared by Emily Dance, Clerk  
Legislative Update

Motion No: 881

Moved by: Ed McGugan Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2018-12-100 prepared by Emily Dance, Clerk

Carried

- [Report number: CLK2018-12-101](#) prepared by Emily Dance, Clerk  
OFSC Agreement

Motion No: 882

Moved by: Ed McGugan Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CLK2018-12-101 prepared by Emily Dance, Clerk and authorizes entering into an agreement with the Ontario Federation of Snowmobile Clubs to use Township Property for the snowmobile trail system AND recommends a resolution be brought forward to designate the Clerk signing authority for future OFSC renewal agreements AND FURTHER authorizes the appropriate by-law coming forward authorizing the agreement.

Carried

- [Report number: CLK2018-12-102](#) prepared by Kelly Lush, Deputy Clerk/Administrative Assistant  
Resolutions for Consideration

Motion No: 883

Moved by: Lillian Abbott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2018-12-102 prepared by Kelly Lush, Deputy Clerk/Administrative Assistant and FURTHER directs the Clerk to bring forward the following resolutions for Council's support. Number 1,2

Carried

- [Report number: CLK2018-12-103](#) prepared by Kelly Lush, Deputy Clerk/Administrative Assistant  
Information on the Table

Motion No: 884

Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2018-12-103 prepared by Kelly Lush, Deputy Clerk/Administrative Assistant

Carried

## 5 . Correspondence

- Ministry of Municipal Affairs and Housing
  - [Letter dated November 30, 2018](#)

Motion No: 885

Moved by: Lillian Abbott Seconded by: Jim Hanna

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information all items listed in Section 5.

Carried

## 6 . Information

- MPP Lisa Thompson - Fall Economic Statement Announcement

Lisa Thompson MPP has provided a brief Fall Economic Statement Announcement with highlights on natural gas, investment in broadband services, addressing hydro rates and new initiatives in the agricultural industry.

- [MPP Lisa Thompson Fall Economic Statement](#)

- ROMA Call for Conference Delegations

ROMA 2019 Annual Conference, will take place January 27-29, 2019 The deadline to submit Delegation requests to the Ministry is December 10, 2018.

- [ROMA Call for Conference Delegations](#)

- Nominations for Board of Directors of the Ontario Good Roads Association

Attached is the call for nominations to sit on the Board of Directors of the Ontario Good Roads Association for a two-year term commencing February 27<sup>th</sup>, 2019.

Nominations will be accepted until December 21, 2018 at 2:00p.m.

- [Nominations - Ontario Good Roads Association](#)

- Ministry of Finance

As explained in report CLK-2018-12-100 Legislative Update, The Minister of Finance, Vic Fedeli has announced how the Ontario Cannabis Legalization Fund (OCLIF) payments will be distributed to municipalities.

- [Ministry of Finance Letter dated November 20, 2018](#)

Motion No: 886

Moved by: Jim Hanna Seconded by: Lillian Abbott

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for



information all items listed in Section 6 AND FURTHER directs the Mayor to discuss with staff and determine requests for delegation with Ministries at ROMA

Carried

7 . New Business/Council Reports

- Nothing Scheduled

8 . Closed Session

- 8.1 Nothing Scheduled

9 . Business Arising from the Closed Session

10 . Adjournment

Motion No: 887

Moved by: Lillian Abbott Seconded by: Jim Hanna

THAT the Township of Huron-Kinloss Committee of the Whole now adjourns at 9:00pm

Carried

Original Signed by Mitch Twolan

Mayor

Original Signed by Emily Dance

Clerk

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