



The Corporation of the Township of Huron-Kinloss

## Council Meeting Agenda

Council Chambers, 21 Queen Street

December 17, 2018

7:00 pm

Mitch Twolan, Mayor -  
Don Murray, Deputy Mayor -  
Lillian Abbott, Councillor -  
Jeff Elliott, Councillor -  
Jim Hanna, Councillor -  
Ed McGugan, Councillor -  
Carl Sloetjes, Councillor -  
Mary Rose Walden, Chief Administrative Officer -  
Emily Dance, Clerk -  
Jodi MacArthur, Treasurer -

Others Present:

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### Council Meeting

1 Call to Order

#### 2 . Disclosure of Pecuniary Interest

#### 3 . Adoption of the Minutes

3.1 Motion to Adopt

That the Township of Huron-Kinloss Council hereby adopts the November 19, 2018 Council Meeting Minutes, the December 3, 2018 Inaugural Meeting Minutes and the December 3, 2018 Committee of the Whole Meeting Minutes as printed.

- [November 19, 2018 Council Meeting Minutes](#)
- [December 3, 2018 Inaugural Meeting Minutes](#)
- [December 3, 2018 Committee of the Whole Meeting Minutes](#)

#### 4 . Delegations

4.1 Nothing Scheduled

#### 5 . Financial Reports

5.1 [Report number: TR2018-12-96](#) prepared by Jodi MacArthur, Treasurer

November 2018 Accounts

- 5.2 [Report number: TR2018-12-97](#) prepared by Jodi MacArthur, Treasurer  
Revenue/Expenditure Reports to November 30, 2018
- 5.3 [Report number: TR2018-12-99](#) prepared by Jackie Johnson, Administrative Assistant,  
Finance  
December 2018 Accounts

## **6 . Staff Reports**

- 6.1 [Report number: BLE2018-12-26](#) prepared by Heather Falconer, By-Law Enforcement  
Officer  
Pound Agreements
- 6.2 [Report number: DRAIN2018-12-10](#) prepared by Emily Dance, Clerk  
McDougall Municipal Drain 2018
- 6.3 [Report number: TR2018-12-98](#) prepared by Jodi MacArthur, Treasurer  
December Status Report
- 6.4 [Report number: BED2018-12-32](#) prepared by Michelle Goetz, Community  
Development Officer  
Ripley Gateway Sign Lighting
- 6.5 [Report number: CAO2018-12-30](#) prepared by Mary Rose Walden, Chief Administrative  
Officer  
2019 Community Well-Being Program
- 6.6 [Report number: CLK2018-12-104](#) prepared by Kelly Lush, Deputy Clerk/Administrative  
Assistant  
Pine River Water Monitoring Reports
- 6.7 [Report number: CLK2018-12-105](#) prepared by Kelly Lush, Deputy Clerk/Administrative  
Assistant  
Information on the Table

## **7 . By-Laws and Agreements**

### 7.1 By-Law No. 2018-151

THAT By-Law No. 2018-151 being the Amendment to the Municipal Emergency Response Plan be read a first, second, third time and finally passed this 17th day of December, 2018.

- [By-Law No. 2018-151 being the Amendment to the Municipal Emergency Response Plan](#)

### 7.2 By-Law No. 2018-152

THAT By-Law No. 2018-152 being the Consolidated Fees 2019 By-Law be read a first, second, third time and finally passed this 17th day of December, 2018.

- [By-Law No. 2018-152 being the Consolidated Fees 2019 By-Law](#)

### 7.3 By-Law No. 2018-153

That By-Law No. 2018-153 being the 2019 Consolidated Water and Wastewater Fees be read a first, second, third time and finally passed this 17th day of December, 2018.

- [2018-153 being the 2019 Consolidated Water and Wastewater Fees](#)

### 7.4 By-Law No. 2018-154

That By-Law No. 2018-154 being the 2019 Recreation Fees be read a first, second, third time and finally passed this 17th day of December, 2018.

- [By-Law No. 2018-154 being the 2019 Recreation Fees](#)

7.5 By-Law No. 2018-155

That By-Law No. 2018-155 being the Winter Maintenance Policy be read a first, second, third time and finally passed this 17th day of December, 2018.

- [By-Law No. 2018-155 being the Winter Maintenance Policy](#)

7.6 By-Law No. 2018-156

That By-Law No. 2018-156 being the amendment to the Snow Plow Contract Lakeshore, Ripley and Kinloss be read a first, second, third time and finally passed this 17th day of December, 2018.

- [By-Law No. 2018-156 being the amendment to the Snow Plow Contract Lakeshore, Ripley and Kinloss](#)

7.7 By-Law No. 2018-157

That By-Law No. 2018-157 being the Lakeshore Snow Plow Tender Amendment By-Law be read a first, second, third time and finally passed this 17th day of December, 2018.

- [By-Law No. 2018-157 being the Lakeshore Snow Plow Contract Amendment By-Law](#)

7.8 By-Law No. 2018-158

That By-Law No. 2018-158 being the Ripley Snow Plow Tender Amendment By-Law be read a first, second, third time and finally passed this 17th day of December, 2018

- [By-Law No. 2018-158 being the Ripley Snow Plow Tender Amendment By-Law](#)

7.9 By-Law No. 2018-159

That By-law No. 2018-159 being the Township of Huron-Kinloss and Township of ACW Boundary Agreement By-Law be read a first, second, third time and finally passed this 17th day of December, 2018.

- [By-law No. 2018-159 being the Township of Huron-Kinloss and Township of ACW Boundary Agreement By-Law](#)

7.10 By-Law No. 2018-160

That By-Law No. 2018-160 being the Township of Huron-Kinloss and Municipality of South Bruce Boundary Agreement By-Law be read a first, second, third time and finally passed this 17th day of December, 2018.

- [Township of Huron-Kinloss and Municipality of South Bruce Boundary Agreement By-Law](#)

7.11 By-Law No. 2018-161

That By-Law No. 2018-161 being the Purchase of one 2018 CAT 930K Loader By-Law be read a first, second, third time and finally passed this 17th day of December, 2018.

- [By-Law No. 2018-161 being the Purchase of one 2018 CAT 930K Loader By-Law](#)

7.12 By-Law No. 2018-162

That By-Law No. 2018-162 being the Purchase and Installation of Solar Lights for the Ripley Gateway Signs be read a first, second, third time and finally passed this 17th day of December, 2018.

[- By-Law No. 2018-162 being the Purchase and Installation of Solar Lights for the Ripley Gateway Signs](#)

#### 7.13 By-Law No. 2018-163

That By-Law No. 2018-163 being the Purchase of two 75" inFocus Smart Boards By-Law be read a first, second, third time and finally passed this 17th day of December, 2018.

[- By-Law No. 2018-163 being the Purchase of two 75" inFocus Smart Boards By-Law](#)

#### 7.14 By-Law No. 2018-164

That By-law No. 2018-164 being the Appointment By-Law be read a first, second, third time and finally passed this 17th day of December, 2018.

[- By-law No. 2018-164 being the Appointment By-Law](#)

#### 7.15 By-Law No. 2018-165

That By-Law No. 2018-165 being the McDougall Municipal Drain, 2018 Actual Cost Apportionment By-Law be read a first, second, third time and finally passed this 17th day of December, 2018.

[- By-Law No. 2018-165 being the McDougall Municipal Drain, 2018 Actual Cost Apportionment By-Law](#)

#### 7.16 By-Law No. 2018-166

That By-Law No. 2018-166 being the Purchase Part Parklot 23, Plan 43, being Part 2 on 3R-4651, RSO; Huron-Kinloss be read a first, second, third time and finally passed this 17th day of December, 2018.

[- By-Law No. 2018-166 being the Purchase Part Parklot 23, Plan 43, being Part 2 on 3R-4651, RSO; Huron-Kinloss](#)

#### 7.17 By-Law No. 2018-167

That By-Law No. 2018-67 being the Pound Service Agreement - Bond be read a first, second, third time and finally passed this 17th day of December, 2018.

[- By-Law No. 2018-67 being the Pound Service Agreement - Bond](#)

#### 7.18 By-Law No. 2018-168

That By-Law No. 2018-168 being the Pound Service Agreement - Wingham Veterinary Clinic be read a first, second, third time and finally passed this 17th day of December, 2018.

[- By-Law No. 2018-168 being the Pound Service Agreement - Wingham Veterinary Clinic](#)

## **8 . Information**

### 8.1 Saugeen Mobility and Regional Transit 3rd Quarter Report

Saugeen Mobility and Regional Transit 3rd Quarter report details ridership statistics from 2017 to 2018 and financial statistics to September 30, 2018.

[- Saugeen Mobility and Regional Transit 3rd Quarter Report](#)

### 8.2 2018 Municipal Councillor's Guide

The guide is intended to provide a plain-language summary of applicable legislation

and regulations, including the Municipal Act and Planning Act and is prepared as a support tool for municipalities, councillors, and local board members.

- [2018 Municipal Councillor's Guide](#)

### 8.3 Walkerton Clean Water Centre - Standard of Care, Safe Drinking Water Act Course

The Standard of Care course is designed to inform municipal councillors and officials of their oversight responsibilities under Section 19 of the Safe Drinking Water Act. The course will be offered February 12, 2019 - 1:00pm to 4:00pm at the Walkerton Clean Water Centre, 20 Ontario Road, Walkerton.

Course information and registration form is attached.

- [WCWC - Standard of Care, Safe Drinking Water Act Course](#)

### 8.4 Ministry of Municipal Affairs and Housing Correspondence Regarding Municipal Reporting Burden

The Ministry of Municipal Affairs and Housing are addressing concerns over the burden of municipal reporting to the Province which impacts the ability of municipalities to focus on local priorities. The Ministry is inviting municipalities to share their thoughts on what changes can be made to the reporting structure.

- [Ministry of Municipal Affairs and Housing Correspondence](#)

### 8.5 ROMA Board of Directors Call for Nominations 2019-2023

Interested applicants are asked to apply by December 31, 2018.

- [ROMA Board of Directors Call for Nominations](#)

### 8.6 AMO Board Vacancies - Request for Expression of Interest

The recent municipal elections created a number of vacancies for AMO's Board of Directors. The AMO Bylaw directs that the vacancies be filled for the remainder of the Board's term, until the Annual General Meeting in August 2020.

Expression of interest are due by January 11, 2019 at noon.

- [AMO Board Vacancies - Request for Expression of Interest](#)

## **9 . Correspondence Requiring Direction**

### 9.1 AMO and Township of McKeller - Governance Models

This resolution was brought forward for consideration from the December 3, 2018 Committee of the Whole Meeting.

Motion:

That the Township of Huron-Kinloss Council hereby supports the resolution of the Township of McKeller to request any discussions that AMO has with the Province of Ontario regarding governance review and to change requirements that undermine municipal finance, infrastructure investment and efficient service delivery across Ontario be preceded with an open meeting between AMO, all members of Council and members of the public to determine the desires of each municipality in regard to governance models AND FURTHER directs staff to forward a copy of the resolution to the Province of Ontario, AMO and the Township of McKeller to distribute as they see fit.

- [AMO and Township of McKeller - Governance Models](#)

## 9.2 Town of Kearney - Voters' List for Municipal Election

This resolution was brought forward for consideration from the December 3, 2018 Committee of the Whole Meeting.

### Motion

That the Township of Huron-Kinloss Council hereby supports the Town of Kearney's resolution to advocate for changes to the way Ontario creates and maintains the Voter's List for municipal elections AND FURTHER supports the re-establishment of the multi-stakeholder working group between the Ministry of Municipal Affairs, Ministry of Finance, AMCTO, MPAC and Elections Ontario to explore and identify ways to create and maintain the Voters' List for Municipal Elections AND FURTHER directs staff to forward a copy of the resolution to Ministry of Municipal Affairs and to the Town of Kearney to distribute as they see fit.

- [Town of Kearney - Voters`List for Municipal Election](#)
- [Northern Bruce Peninsula - Support for Kearney](#)

## 10 . Township Committee Minutes Received

10.1 Community Emergency Management Program Committee Minutes

- [Community Emergency Management Program Committee November 28 Minutes](#)

## 11 . Other Agency Minutes and Reports Received

11.1 Multi-Municipal Wind Turbine Working Group Minutes

- [MMWTWG October 11, 2018 Minutes](#)

11.2 Saugeen Mobility and Regional Transit Minutes

- [SMART September 28, 2018 Minutes](#)

11.3 Drinking Water Source Protection Committee

- [Drinking Water for Source Protection Committee June 22, 2018 Minutes](#)

## 12 . New Business/Council Reports

12.1 Nothing Scheduled

## 13 . Closed Session

13.1 Motion to Move into Closed

That pursuant to Section 239 of the Municipal Act, 2001 the Township of Huron-Kinloss Council hereby move into Closed Session to consider: Personal matters about an identifiable individual; employee wage negotiations- union; employee wage negotiations - non-union; Advice subject to solicitor-client privilege - OFSC Agreement; Instructions to be applied to negotiations - Dominion Voting and upon completion move back into open session.

## 14 . Business Arising from the Closed Session

14.1 Motion

That

## 15 . Confirming By-Law

15.1 By-Law No. 2018-173

That By-Law No. 2018-173 being the December 2018 Confirmatory By-Law be read a first, second, third time and finally passed this 17th day of December, 2018.

## **16 . Adjournment**

### **Document Accessibility**

The Township of Huron-Kinloss is committed to providing information in the format that meets your needs. We have made every attempt to make documents for this meeting accessible but there may still be difficulty in recognizing all of the information. Please contact us if you require assistance and we will make every attempt to provide this information in an alternative format.

Please note that third party documents received and found within this document will not be converted to an accessible format by the Township of Huron-Kinloss. However, upon request, we will attempt to obtain these documents in an appropriate accessible format from the third party.

For assistance or to make a request please call 519-395-3735 or email [info@huronkinloss.com](mailto:info@huronkinloss.com)