



The Corporation of the Township of Huron-Kinloss

Council Meeting (Budget) Minutes

Council Chambers

February 11, 2019

9:30 am

Mitch Twolan, Mayor	Present
Don Murray, Deputy Mayor (<i>arrived at 9:40 a.m.</i>)	Present
Lillian Abbott, Councillor	Present
Jeff Elliott, Councillor	Present
Jim Hanna, Councillor	Present
Ed McGugan, Councillor	Present
Carl Sloetjes, Councillor	Present
Mary Rose Walden, Chief Administrative Officer	Present
Emily Dance, Clerk	Present
Jodi MacArthur, Treasurer	Present
Michelle Goetz, Community Development Officer/Executive Assistant	Present
Staff Present during their specific department reports	
John Yungblut, Director Public Works	Present
Mike Fair, Director of Community Services	Present
Matt Farrell, Building & Planning Manager/CBO	Present
Chris Cleave, Fire Chief / CEMC	Present
Grant Collins, Drainage Superintendent	Present
Leanne Scott, Payroll & Asset Coordinator	Present

Council Meeting (Budget)

1. Call to Order
Mayor Mitch Twolan called the meeting to order at 9:30am
2. Disclosure of Pecuniary Interest
None noted.
- 3 . Delegations
 - 3.1 Bruce Beach Drainage

Dietrich Engineering made a presentation on the Bruce Beach Road Drainage issues and provide conceptual solutions for consideration.

The presentation was updated from the one provided on the agenda and will form part of the minutes.

Dietrich explained the project plan. The first is identifying and understanding the problem, which has been completed. The next is brainstorming possible solutions. These solutions are then turned into the concepts identified in the presentation.

The recommended concepts then require further investigation prior to the detailed designs and finally implementation.

As many of the landowners are seasonal, Council directed the recommended concepts be placed on the Township of Huron-Kinloss 'Have Your Say HK' website to allow the residents both permanent and seasonal to offer their input on the suggestions in a public forum for a collaborative approach to achieving project goals.

In addition, Dietrich Engineering was directed to investigate the recommended concepts as well as if the water could be directed to the east and provide feasibility and financial information.

- [Dietrich Engineering Presentation \(Updated\)](#)
- [Bruce Beach Road Conceptual Solution Drawings](#)

4 . Financial Reports

- 4.1 [Report number: TR2019-02-8](#) prepared by Jodi MacArthur, Treasurer
Budget Excluded Expenses

Motion No: 117

Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That Township of Huron-Kinloss Council hereby reviews and receives Report Number TR2019-02-8 prepared by Jodi MacArthur, Treasurer and approves the exclusion of certain expenses from the 2019 budget as per Ontario Regulation 284/09.

Carried

- 4.2 [Report number: TR2019-02-9](#) prepared by Jodi MacArthur, Treasurer 2018
Year End

Motion No: 118

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That Township of Huron-Kinloss Council hereby reviews and receives the summary revenue/expenditure reports to December 31, 2018 prepared by Jodi MacArthur, Treasurer and approves the revenue/expenditure reports to December 31, 2018.

Carried

- 4.3 [Report number: TR2019-02-10](#) prepared by Jodi MacArthur, Treasurer 2019
Draft Budget

Motion No: 119

Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That Township of Huron-Kinloss Council hereby reviews and receives Report Number TR2019-02-10 prepared by Jodi MacArthur, Treasurer and provides direction to staff

regarding the 2019 draft budget.

Carried

- 4.4 [Report number: TR2019-02-15](#) prepared by Jodi MacArthur, Treasurer
Asset Management Plan Financial Plan

Motion No: 120

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Council hereby receives for information Report Number TR2019-02-15 prepared by Jodi MacArthur, Treasurer.

Carried

5 . Staff Reports

- 5.1 [Report number: BLDG2019-02-9](#) prepared by Matt Farrell, Building & Planning
Manager/CBO
Building & Planning Budget

Motion No: 121

Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Council approves Report Number BLDG2019-02-9 prepared by Matt Farrell, Building & Planning Manager/CBO and authorizes the proposed Building and Planning budget be brought forward to the 2019 Draft Budget (Revision 2)

Carried

Council directed staff to review if the septic inspection program could be performed in house and would like further details on the justification of the increase in the septic inspection program.

- 5.2 [Report number: FIRE2019-02-6](#) prepared by Chris Cleave, Fire Chief / CEMC Ripley-
Huron Fire and CEMC Budgets

Motion No: 122

Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Council hereby approves Report Number FIRE2019-02-6 prepared by Chris Cleave, Fire Chief/CEMC and authorizes the proposed Ripley-Huron Fire Department and Emergency Management budgets be brought forward to the 2019 Draft Budget (Revision 2)

Carried

- 5.3 [Report number: BLE2019-02-4](#) prepared by Matt Farrell, Building & Planning
Manager/CBO
By-Law Enforcement Budget

Motion No: 123

Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Council hereby approves Report Number BLE2019-02-4 prepared by Matt Farrell, Building & Planning Manager/CBO and authorizes the proposed By-Law Enforcement budget be brought forward to the 2019 Draft Budget (Revision 2)

Carried

- 5.4 [Report number: DRAIN2019-02-5](#) prepared by Grant Collins, Drainage Superintendent Bruce
Beach Drainage

Motion No: 116

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Council hereby approves Report Number DRAIN2019-02-5 prepared by Grant Collins, Drainage Superintendent AND directs staff to post the recommended concepts on the "Have your Say HK" website for community input AND further commission a soils investigation to determine suitability of infiltration at Highland Drive.

Carried

5.5 [Report number: TR2019-02-11](#) prepared by Jodi MacArthur, Treasurer General Administration Budget

Motion No: 124

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Council hereby approves Report Number TR2019-02-11 prepared by Jodi MacArthur, Treasurer and authorizes the proposed General Administration budget be brought forward to the 2019 Draft Budget (Revision 2) with the following amendments: the pledge be reduced to \$5,000 for 2019 subject to confirmation of pledges from other Bruce County Municipalities.

Carried

Council directed staff to bring back information on pledges by the other Bruce County municipalities.

5.6 [Report number: TR2019-02-12](#) prepared by Jodi MacArthur, Treasurer Council Budget

Motion No: 125

Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Council hereby approves Report Number TR2019-02-12 prepared by Jodi MacArthur, Treasurer and authorizes the proposed Council budget be brought forward to the 2019 Draft Budget (Revision 2)

Carried

5.7 [Report number: TR2019-02-13](#) prepared by Jodi MacArthur, Treasurer Doctor Recruitment Budget

Motion No: 126

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Council hereby approves Report Number TR2019-02-13 prepared by Jodi MacArthur, Treasurer and authorizes the proposed Doctor Recruitment budget be brought forward to the 2019 Draft Budget (Revision 2)

Carried

5.8 [Report number: TR2019-02-14](#) prepared by Jodi MacArthur, Treasurer Protective Inspection Budget

Motion No: 127

Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Council hereby approves Report Number TR2019-02-14 prepared by Jodi MacArthur, Treasurer and authorizes the proposed

Protective Inspection budget be brought forward to the 2019 Draft Budget (Revision 2)

Carried

Motion No. 128

Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Council hereby recess for a lunchbreak and following the break return to open session.

Carried

- 5.9 [Report number: CS2019-02-5](#) prepared by Mike Fair, Director of Community Services Lakeshore Environmental Budget

Motion No: 129

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Council hereby approves Report Number CS2019-02-5 prepared by Mike Fair, Director of Community Services and authorizes the proposed Lakeshore Environmental budget be brought forward to the 2019 Draft Budget (Revision 2)

Carried

- 5.10 [Report number: CS2019-02-6](#) prepared by Mike Fair, Director of Community Services Parks and other Facilities Budget

Motion No: 130

Moved by: Jim Hanna Seconded by: Ed McGugan

That the Township of Huron-Kinloss Council hereby approves Report Number CS2019-02-6 prepared by Mike Fair, Director of Community Services and authorizes the proposed Parks and other Facilities budget be brought forward to the 2019 Draft Budget (Revision 2) with the following amendments: the \$10,000 for carpeting and paint for the Ripley Library be removed.

Carried

- 5.11 [Report number: CS2019-02-7](#) prepared by Mike Fair, Director of Community Services Ripley-Huron Community Centre Budget

Motion No: 131

Moved by: Ed McGugan Seconded by: Jim Hanna

That the Township of Huron-Kinloss Council hereby approves Report Number CS2019-02-7 prepared by Mike Fair, Director of Community Services and authorizes the proposed Ripley-Huron Community Centre budget be brought forward to the 2019 Draft Budget (Revision 2)

Carried

- 5.12 [Report number: CS2019-02-8](#) prepared by Mike Fair, Director of Community Services Point Clark & Huron District Community Centre Budget

Motion No: 132

Moved by: Jim Hanna Seconded by: Ed McGugan

That the Township of Huron-Kinloss Council hereby approves Report Number CS2019-02-8 prepared by Mike Fair, Director of Community Services and authorizes the proposed Point Clark & Huron District Community Centre budget be brought forward to the 2019 Draft Budget (Revision 2)

Carried

5.13 [Report number: CS2019-02-9](#) prepared by Mike Fair, Director of Community Services Ripley Cemetery Budget

Motion No: 133

Moved by: Ed McGugan Seconded by: Jim Hanna

That the Township of Huron-Kinloss Council hereby approves Report Number CS2019-02-9 prepared by Mike Fair, Director of Community Services and authorizes the proposed Ripley Cemetery budget be brought forward to the 2019 Draft Budget (Revision 2)

Carried

5.14 [Report number: PW2019-02-9](#) prepared by John Yungblut, Director Public Works Transportation Budget

Motion No: 134

Moved by: Jim Hanna Seconded by: Ed McGugan

That the Township of Huron-Kinloss Council hereby approves Report Number PW2019-02-9 prepared by John Yungblut, Director of Public Works and authorizes the proposed Transportation budget be brought forward to the 2019 Draft Budget (Revision 2)

Carried

5.15 [Report number: PW2019-02-10](#) prepared by John Yungblut, Director Public Works Equipment Budget

Motion No: 135

Moved by: Ed McGugan Seconded by: Jim Hanna

That the Township of Huron-Kinloss Council hereby approves Report Number PW2019-02-10 prepared by John Yungblut, Director of Public Works and authorizes the proposed Equipment budget be brought forward to the 2019 Draft Budget (Revision 2)

Carried

5.16 [Report number: PW2019-02-11](#) prepared by John Yungblut, Director Public Works Street Lighting Budget

Motion No: 136

Moved by: Jim Hanna Seconded by: Ed McGugan

That the Township of Huron-Kinloss Council hereby approves Report Number PW2019-02-11 prepared by John Yungblut, Director of Public Works and authorizes the proposed Street Lighting budget be brought forward to the 2019 Draft Budget (Revision 2)

Carried

5.17 [Report number: PW2019-02-12](#) prepared by John Yungblut, Director Public Works Waste Management Budget

Motion No: 137

Moved by: Ed McGugan Seconded by: Jim Hanna

That the Township of Huron-Kinloss Council hereby approves Report Number PW2019-02-12 prepared by John Yungblut, Director of Public Works and authorizes the proposed Waste Management budget be brought forward to the 2019 Draft Budget (Revision 2)

Carried

5.18 [Report number: PW2019-02-13](#) prepared by John Yungblut, Director Public Works Water

and Wastewater Budget

Motion No: 138

Moved by: Jim Hanna Seconded by: Ed McGugan

That the Township of Huron-Kinloss Council hereby approves Report Number PW2019-02-13 prepared by John Yungblut, Director of Public Works and authorizes the proposed Water and Wastewater budgets be brought forward to the 2019 Draft Budget (Revision 2)

Carried

- 5.19 [Report number: CAO2019-02-10](#) prepared by Mary Rose Walden, Chief Administrative Officer
Economic Development and Tourism Budgets

Motion No: 139

Moved by: Ed McGugan Seconded by: Jim Hanna

That the Township of Huron-Kinloss Council hereby approves Report Number CAO2019-02-10 prepared by Mary Rose Walden, Chief Administrative Officer and authorizes the proposed Economic Development and Tourism budgets be brought forward to the 2019 Draft Budget (Revision 2)

Carried

- 5.20 [Report number: CLK2019-02-17](#) prepared by Emily Dance, Clerk
Police Services Board Budget

Motion No: 140

Moved by: Jim Hanna Seconded by: Ed McGugan

That the Township of Huron-Kinloss Council hereby approves Report Number CLK2019-02-17 prepared by Emily Dance, Clerk and authorizes the proposed Police Service Board budget be brought forward to the 2019 Draft Budget (Revision 2)

Carried

Council directed staff to research the costing to a flashing rate of speed sign.

6 . Information

6.1 MacIntyre Municipal Drain 2019 - On-site Meeting

Dietrich Engineering Limited will be having an on-site meeting regarding the MacIntyre Municipal Drain 2019 on Friday, February 15th at 9:30 a.m. in council chambers. Land owners affected by this municipal drain project have been notified.

- [MacIntyre Municipal Drain 2019 On-site meeting](#)

Motion No: 141

Moved by: Ed McGugan Seconded by: Jim Hanna

That the Township of Huron-Kinloss Council hereby receives all information listed in Section 6.

Carried

7 . Closed Session

7.1 Nothing Scheduled

8 . Business Arising from the Closed Session

9 . Confirming By-Law

9.1 Motion to Adopt

Motion No: 142

Moved by: Jim Hanna Seconded by: Ed McGugan

That By-Law No. 2019-14 being the February, 2019 Confirmatory By-Law be read a first, second, third time and finally passed this 11th day of February, 2019.

Carried

10 . Adjournment

Motion No: 143

Moved by: Ed McGugan Seconded by: Jim Hanna

That the Township of Huron-Kinloss Council hereby adjourn at 2:30pm.

Carried

Original signed by Mitch Twolan

Mayor

Original signed by Emily Dance

Clerk

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For assistance or to make a request please call 519-395-3735 or email info@huronkinloss.com