



The Corporation of the Township of Huron-Kinloss

Council Meeting Minutes

Council Chambers, 21 Queen Street

December 17, 2018

7:00 pm

Mitch Twolan, Mayor	Present
Don Murray, Deputy Mayor	Present
Lillian Abbott, Councillor	Present
Jeff Elliott, Councillor	Present
Jim Hanna, Councillor	Present
Ed McGugan, Councillor	Present
Carl Sloetjes, Councillor	Present
Mary Rose Walden, Chief Administrative Officer	Present
Emily Dance, Clerk	Present
Jodi MacArthur, Treasurer	Present

Council Meeting

1 Call to Order

Mayor Mitch Twolan called the meeting to order at 7:00pm

2 . Disclosure of Pecuniary Interest

None noted

3 . Adoption of the Minutes

3.1 Motion to Adopt

- [November 19, 2018 Council Meeting Minutes](#)
- [December 3, 2018 Inaugural Meeting Minutes](#)
- [December 3, 2018 Committee of the Whole Meeting Minutes](#)

Motion No: 888

Moved by: Jeff Elliott Seconded by: Don Murray

That the Township of Huron-Kinloss Council hereby adopts the November 19, 2018 Council Meeting Minutes, the December 3, 2018 Inaugural Meeting Minutes and the December 3, 2018 Committee of the Whole Meeting Minutes as printed.

Carried

4 . Delegations

4.1 Nothing Scheduled

5. Financial Reports

5.1 [Report number: TR2018-12-96](#) prepared by Jodi MacArthur, Treasurer November 2018 Accounts

Motion No: 889

Moved by: Don Murray Seconded by: Jeff Elliott

That Township of Huron-Kinloss Council hereby ratifies and confirms payment of the November 2018 accounts in the amount of \$1,635,550.05.

Carried

5.2 [Report number: TR2018-12-97](#) prepared by Jodi MacArthur, Treasurer Revenue/Expenditure Reports to November 30, 2018

Motion No: 890

Moved by: Carl Sloetjes Seconded by: Don Murray

That Township of Huron-Kinloss Council hereby reviews and receives the summary revenue/expenditure reports to November 30, 2018 prepared by Jodi MacArthur, Treasurer.

Carried

5.3 [Report number: TR2018-12-99](#) prepared by Jackie Johnson, Administrative Assistant, Finance December 2018 Accounts

Motion No: 891

Moved by: Jeff Elliott Seconded by: Don Murray

That the Township of Huron-Kinloss Council hereby authorizes payment of the December 2018 accounts in the amount of \$623,344.56

Carried

6 . Staff Reports

6.1 [Report number: BLE2018-12-26](#) prepared by Heather Falconer, By-Law Enforcement Officer Pound Agreements

Motion No: 892

Moved by: Don Murray Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Council hereby approves Report Number BLE2018-12-26 prepared by Heather Falconer, By-Law Enforcement Officer and in so doing authorizes entering into an agreement with Wingham Veterinary Clinic and

Heritage Paw Kennel for Pound Services AND FURTHER authorizes the appropriate by-laws coming forward on tonight's agenda.

Carried

- 6.2 [Report number: DRAIN2018-12-10](#) prepared by Emily Dance, Clerk
McDougall Municipal Drain 2018

Motion No: 893

Moved by: Carl Sloetjes Seconded by: Don Murray

That the Township of Huron-Kinloss Council hereby approves Report Number DRAIN2018-12-10 prepared by Emily Dance, Clerk and approves the Actual assessment for Construction Statement for the McDougall Municipal Drain, 2018 AND FURTHER authorizes the appropriate by-law coming forward on tonight's agenda.

Carried

- 6.3 [Report number: TR2018-12-98](#) prepared by Jodi MacArthur, Treasurer
December Status Report

Motion No: 894

Moved by: Jeff Elliott Seconded by: Don Murray

That the Township of Huron-Kinloss Council hereby approves Report Number TR2018-12-98 prepared by Jodi MacArthur, Treasurer and authorizes the appropriate by-law coming forward.

Carried

- 6.4 [Report number: BED2018-12-32](#) prepared by Michelle Goetz, Community
Development Officer
Ripley Gateway Sign Lighting

Motion No: 895

Moved by: Don Murray Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Council hereby receives for information Report Number BED2018-12-32 prepared by Michelle Goetz, Community Development Officer AND authorizes the purchase and installation of solar lights on the four gateway signs for Ripley from Sourcetec Energy in the amount of \$6,750.00 plus HST AND FURTHER authorizes the appropriate by-law coming forward on tonight's agenda.

Carried

- 6.5 [Report number: CAO2018-12-30](#) prepared by Mary Rose Walden, Chief Administrative
Officer
2019 Community Well-Being Program

Motion No: 896

Moved by: Don Murray Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Council hereby approves Report Number CAO2018-12-30 prepared by Mary Rose Walden, Chief Administrative Officer and authorizes staff to proceed with 2019 Community Well-Being Program and authorizes \$100,000 from the 2019 NWMO Community Well-Being fund to be allocated to the program and the appropriate by-law coming forward.

Carried

- 6.6 [Report number: CLK2018-12-104](#) prepared by Kelly Lush, Deputy Clerk/Administrative Assistant
Pine River Water Monitoring Reports

Motion No: 897

Moved by: Jeff Elliott Seconded by: Don Murray

That the Township of Huron-Kinloss Council hereby receives for information Report Number CLK2018-12-104 prepared by Kelly Lush, Deputy Clerk/Administrative Assistant

Carried

Action:

Council directed staff to request BM Ross include limits on the reports for a better understanding of the readings.

- 6.7 [Report number: CLK2018-12-105](#) prepared by Kelly Lush, Deputy Clerk/Administrative Assistant
Information on the Table

Motion No: 898

Moved by: Don Murray Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Council hereby receives for information Report Number CLK2018-12-105 prepared by Kelly Lush, Deputy Clerk/Administrative Assistant

Carried

7 . By-Laws and Agreements

7.1 By-Law No. 2018-151

THAT By-Law No. 2018-151 being the Amendment to the Municipal Emergency Response Plan be read a first, second, third time and finally passed this 17th day of December, 2018.

- [By-Law No. 2018-151 being the Amendment to the Municipal Emergency Response Plan](#)

Motion No: 899

Moved by: Don Murray Seconded by: Carl Sloetjes

THAT By-Law No. 2018-151 being the Amendment to the Municipal Emergency Response Plan be read a first, second, third time and finally passed this 17th day of December, 2018.

Carried

7.2 By-Law No. 2018-152

- [By-Law No. 2018-152 being the Consolidated Fees 2019 By-Law](#)

Motion No: 900

Moved by: Jeff Elliott Seconded by: Don Murray

THAT By-Law No. 2018-152 being the Consolidated Fees 2019 By-Law be read a first, second, third time and finally passed this 17th day of December, 2018.

Carried

7.3 By-Law No. 2018-153

- [2018-153 being the 2019 Consolidated Water and Wastewater Fees](#)

Motion No: 901

Moved by: Don Murray Seconded by: Jeff Elliott

That By-Law No. 2018-153 being the 2019 Consolidated Water and Wastewater Fees be read a first, second, third time and finally passed this 17th day of December, 2018.

Carried

7.4 By-Law No. 2018-154

- [By-Law No. 2018-154 being the 2019 Recreation Fees](#)

Motion No: 902

Moved by: Don Murray Seconded by: Carl Sloetjes

That By-Law No. 2018-154 being the 2019 Recreation Fees be read a first, second, third time and finally passed this 17th day of December, 2018.

Carried

7.5 By-Law No. 2018-155

- [By-Law No. 2018-155 being the Winter Maintenance Policy](#)

Motion No: 903

Moved by: Jeff Elliott Seconded by: Don Murray

That By-Law No. 2018-155 being the Winter Maintenance Policy be read a first, second, third time and finally passed this 17th day of December, 2018.

Carried

7.6 By-Law No. 2018-156

- [By-Law No. 2018-156 being the amendment to the Snow Plow Contract Lakeshore, Ripley and Kinloss](#)

Motion No: 904

Moved by: Don Murray Seconded by: Jeff Elliott

That By-Law No. 2018-156 being the Amendment to the snow plow contract Lakeshore, Ripley, Kinloss By-Law be read a first, second, third time and finally passed this 17th day of December, 2018.

Carried

7.7 By-Law No. 2018-157

- [By-Law No. 2018-157 being the Lakeshore Snow Plow Contract Amendment By-Law](#)

Motion No: 905

Moved by: Don Murray Seconded by: Carl Sloetjes

That By-Law No. 2018-157 being the Lakeshore Snow Plow Tender Amendment

By-Law be read a first, second, third time and finally passed this 17th day of December, 2018.

Carried

7.8 By-Law No. 2018-158

- [By-Law No. 2018-158 being the Ripley Snow Plow Tender Amendment By-Law](#)

Motion No: 906

Moved by: Lillian Abbott Seconded by: Ed McGugan

That By-Law No. 2018-158 being the Ripley Snow Plow Tender Amendment By-Law be read a first, second, third time and finally passed this 17th day of December, 2018

Carried

7.9 By-Law No. 2018-159

- [By-law No. 2018-159 being the Township of Huron-Kinloss and Township of ACW Boundary Agreement By-Law](#)

Motion No: 907

Moved by: Ed McGugan Seconded by: Lillian Abbott

That By-law No. 2018-159 being the Township of Huron-Kinloss and Township of ACW Boundary Agreement By-Law be read a first, second, third time and finally passed this 17th day of December, 2018.

Carried

7.10 By-Law No. 2018-160

- [Township of Huron-Kinloss and Municipality of South Bruce Boundary Agreement By-Law](#)

Motion No: 908

Moved by: Ed McGugan Seconded by: Lillian Abbott

That By-Law No. 2018-160 being the Township of Huron-Kinloss and Municipality of South Bruce Boundary Agreement By-Law be read a first, second, third time and finally passed this 17th day of December, 2018.

Carried

7.11 By-Law No. 2018-161

- [By-Law No. 2018-161 being the Purchase of one 2018 CAT 930K Loader By-Law](#)

Motion No: 909

Moved by: Lillian Abbott Seconded by: Ed McGugan

That By-Law No. 2018-161 being the Purchase of one 2018 CAT 930K Loader By-Law be read a first, second, third time and finally passed this 17th day of December, 2018.

Carried

7.12 By-Law No. 2018-162

[- By-Law No. 2018-162 being the Purchase and Installation of Solar Lights for the Ripley Gateway Signs](#)

Motion No: 910

Moved by: Lillian Abbott Seconded by: Ed McGugan

That By-Law No. 2018-162 being the Purchase and Installation of Solar Lights for the Ripley Gateway Signs be read a first, second, third time and finally passed this 17th day of December, 2018.

Carried

7.13 By-Law No. 2018-163

[- By-Law No. 2018-163 being the Purchase of two 75" inFocus Smart Boards By-Law](#)

Motion No: 911

Moved by: Ed McGugan Seconded by: Lillian Abbott

That By-Law No. 2018-163 being the Purchase of two 75" inFocus Smart Boards By-Law be read a first, second, third time and finally passed this 17th day of December, 2018.

Carried

7.14 By-Law No. 2018-164

[- By-law No. 2018-164 being the Appointment By-Law](#)

Motion No: 912

Moved by: Lillian Abbott Seconded by: Ed McGugan

That By-law No. 2018-164 being the Appointment By-Law be read a first, second, third time and finally passed this 17th day of December, 2018.

Carried

7.15 By-Law No. 2018-165

[- By-Law No. 2018-165 being the McDougall Municipal Drain, 2018 Actual Cost Apportionment By-Law](#)

Motion No: 913

Moved by: Ed McGugan Seconded by: Lillian Abbott

That By-Law No. 2018-165 being the McDougall Municipal Drain, 2018 Actual Cost Apportionment By-Law be read a first, second, third time and finally passed this 17th day of December, 2018.

Carried

7.16 By-Law No. 2018-166

[- By-Law No. 2018-166 being the Purchase Part Parklot 23, Plan 43, being Part 2 on 3R-4651, RSO; Huron-Kinloss](#)

Motion No: 914

Moved by: Lillian Abbott Seconded by: Ed McGugan

That By-Law No. 2018-166 being the Purchase Part Parklot 23, Plan 43, being Part 2 on 3R-4651, RSO; Huron-Kinloss be read a first, second, third time and finally passed this 17th day of December, 2018.

Carried

7.17 By-Law No. 2018-167

- [By-Law No. 2018-167 being the Pound Service Agreement - Bond](#)

Motion No: 915

Moved by: Lillian Abbott Seconded by: Jim Hanna

That By-Law No. 2018-167 being the Pound Service Agreement - Bond be read a first, second, third time and finally passed this 17th day of December, 2018.

Carried

7.18 By-Law No. 2018-168

- [By-Law No. 2018-168 being the Pound Service Agreement - Wingham Veterinary Clinic](#)

Motion No: 916

Moved by: Jim Hanna Seconded by: Lillian Abbott

That By-Law No. 2018-168 being the Pound Service Agreement - Wingham Veterinary Clinic be read a first, second, third time and finally passed this 17th day of December, 2018.

Carried

8 . Information

8.1 Saugeen Mobility and Regional Transit 3rd Quarter Report

Saugeen Mobility and Regional Transit 3rd Quarter report details ridership statistics from 2017 to 2018 and financial statistics to September 30, 2018.

- [Saugeen Mobility and Regional Transit 3rd Quarter Report](#)

8.2 2018 Municipal Councillors Guide

The guide is intended to provide a plain-language summary of applicable legislation and regulations, including the Municipal Act and Planning Act and is prepared as a support tool for municipalities, Councillors, and local board members.

- [2018 Municipal Councillors Guide](#)

8.3 Walkerton Clean Water Centre - Standard of Care, Safe Drinking Water Act Course

The Standard of Care course is designed to inform municipal Councillors and officials of their oversight responsibilities under Section 19 of the Safe Drinking Water Act. The course will be offered February 12, 2019 - 1:00pm to 4:00pm at the Walkerton Clean Water Centre, 20 Ontario Road, Walkerton.

Course information and registration form is attached.

- [WCWC - Standard of Care, Safe Drinking Water Act Course](#)

8.4 Ministry of Municipal Affairs and Housing Correspondence Regarding Municipal Reporting Burden

The Ministry of Municipal Affairs and Housing are addressing concerns over the burden of municipal reporting to the Province which impacts the ability of municipalities to focus on local priorities. The Ministry is inviting municipalities to share their thoughts on what changes can be made to the reporting structure.

- [Ministry of Municipal Affairs and Housing Correspondence](#)

8.5 ROMA Board of Directors Call for Nominations 2019-2023

Interested applicants are asked to apply by December 31, 2018.

- [ROMA Board of Directors Call for Nominations](#)

8.6 AMO Board Vacancies - Request for Expression of Interest

The recent municipal elections created a number of vacancies for AMO's Board of Directors. The AMO Bylaw directs that the vacancies be filled for the remainder of the Board's term, until the Annual General Meeting in August 2020.

Expression of interest are due by January 11, 2019 at noon.

- [AMO Board Vacancies - Request for Expression of Interest](#)

Motion No: 917

Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss hereby receives for information all items listed in Section 8.

Carried

9 . Correspondence Requiring Direction

9.1 AMO and Township of McKeller - Governance Models

This resolution was brought forward for consideration from the December 3, 2018 Committee of the Whole Meeting.

- [AMO and Township of McKeller - Governance Models](#)

Motion No: 918

Moved by: Lillian Abbott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Council hereby supports the resolution of the Township of McKeller to request any discussions that AMO has with the Province of Ontario regarding governance review and to change requirements that undermine municipal finance, infrastructure investment and efficient service delivery across Ontario be preceded with an open meeting between AMO, all members of Council and members of the public to determine the desires of each municipality in regard to governance models AND FURTHER directs staff to forward a copy of the resolution to the Province of Ontario, AMO and the Township of McKeller to distribute as they see fit.

Carried

9.2 Town of Kearney - Voters' List for Municipal Election

This resolution was brought forward for consideration from the December 3, 2018

Committee of the Whole Meeting.

- [Town of Kearney - Voters' List for Municipal Election](#)
- [Northern Bruce Peninsula - Support for Kearney](#)

Motion No: 919

Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Council hereby supports the Town of Kearney's resolution to advocate for changes to the way Ontario creates and maintains the Voter's List for municipal elections AND FURTHER supports the re-establishment of the multi-stakeholder working group between the Ministry of Municipal Affairs, Ministry of Finance, AMCTO, MPAC and Elections Ontario to explore and identify ways to create and maintain the Voters' List for Municipal Elections AND FURTHER directs staff to forward a copy of the resolution to Ministry of Municipal Affairs and to the Town of Kearney to distribute as they see fit.

Carried

10 . Township Committee Minutes Received

10.1 Community Emergency Management Program Committee Minutes

- [Community Emergency Management Program Committee November 28 Minutes](#)

Motion No: 920

Moved by: Lillian Abbott Seconded by: Jim Hanna

That the Township of Huron-Kinloss hereby receives for information all items listed in Section 10.

Carried

11 . Other Agency Minutes and Reports Received

11.1 Multi-Municipal Wind Turbine Working Group Minutes

- [MMWTWG October 11, 2018 Minutes](#)

11.2 Saugeen Mobility and Regional Transit Minutes

- [SMART September 28, 2018 Minutes](#)

11.3 Drinking Water Source Protection Committee

- [Drinking Water for Source Protection Committee June 22, 2018 Minutes](#)

Motion No: 921

Moved by: Lillian Abbott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Council hereby receives for information all items listed in Section 11. Carried

12 . New Business/Council Reports

- 12.1 Council requested an update of the proposed "open-For-Business-Planning-Tool" be included in the Legislative Update in January, 2019

13 . Closed Session

13.1 Motion to Move into Closed Motion

No: 922

Moved by: Lillian Abbott Seconded by: Jim Hanna

That pursuant to Section 239 of the Municipal Act, 2001 the Township of Huron-Kinloss

Council hereby move into Closed Session to consider: Personal matters about identifiable individuals; employee wage negotiations- union; employee wage negotiations - non-union; Advice subject to solicitor-client privilege - OFSC Agreement; Instructions to be applied to negotiations - Dominion Voting and upon completion move back into open session.

Carried

14 . Business Arising from the Closed Session

14.1 Motion

Motion No: 931

Moved by: Lillian Abbott Seconded by: Ed McGugan

Mayor Twolan reported that a closed session was held for the purpose of discussing personal matters about identifiable individuals; employee wage negotiations, the OFSC Agreement and Dominion Voting.

Staff was directed to place a by-law before Council for consideration on tonight's agenda on union wages, non-union wages, and firefighter wages. Direction was given to staff for Dominion Voting to provide the final invoice with a 20% discount for election services AND FURTHER direction was provided in the closed meeting for Staff regarding the legal-advice for the OFSC agreement and personal matters about identifiable individuals

Carried

14.2 By-Law No. 2018-170

[By-Law No. 2018-170 being the Ripley-Huron Firefighters Remuneration 2019/2020 By-Law](#)

Motion No. 932

Moved by: James Hanna Seconded by: Lillian Abbott

That By-Law No. 2018-170 being the Ripley-Huron Firefighters Remuneration 2019/2020 By-Law be read a first second third time and finally passed this 17th day of December, 2018.

Carried

14.3 By-Law No. 2018-171

[By-Law No. 2018-171 being the I.U.O.E., Local 793, 2019 Agreement By-Law](#)

Motion No. 933

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That By-Law No. 2018-171 being the I.U.O.E., Local 793, 2019 Agreement By-Law be read a first, second, third time and finally passed this 17th day of December, 2018

Carried

14.4 By-Law No. 2018-172

[By-Law No. 2018-172 being the Non-Union Municipal Employee Salary Range Increase 2019/2020 By-Law](#)

Motion No. 934

Moved by: Ed McGugan Seconded by: Lillian Abbott

That By-Law No. 2018-172 being the Non-Union Municipal Employee Salary Range Increase 2019/2020 By-Law be read a first, second, third time and finally passed this 17th day of December, 2018.

15 . Confirming By-Law

15.1 By-Law No. 2018-173

- [By-Law No. 2018-173 being the December 2018 Confirmatory By-Law](#)

Motion No: 935

Moved by: Lillian Abbott Seconded by: Ed McGugan

That By-Law No. 2018-173 being the December 2018 Confirmatory By-Law be read a first, second, third time and finally passed this 17th day of December, 2018.

Carried

16 . Adjournment

Motion No: 936

Moved by: Ed McGugan Seconded by: Lillian Abbott

That the Township of Huron-Kinloss hereby adjourns at 9:50 pm.

Carried

Original signed by Mitch Twolan

Mayor

Original Signed by Emily Dance

Clerk

Document Accessibility

The Township of Huron-Kinloss is committed to providing information in the format that meets your needs. We have made every attempt to make documents for this meeting accessible but there may still be difficulty in recognizing all of the information. Please contact us if you require assistance and we will make every attempt to provide this information in an alternative format.

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For assistance or to make a request please call 519-395-3735 or email info@huronkinloss.com