



The Corporation of the Township of Huron-Kinloss

Council Meeting Minutes

Council Chambers, 21 Queen Street

December 18, 2017

7:00 pm

Mitch Twolan, Mayor	Present
Wilf Gamble, Deputy Mayor	Present
Lillian Abbott, Councillor	Present
Don Murray, Councillor	Present
Jeff Elliott, Councillor	Present
Jim Hanna, Councillor	Present
Carl Sloetjes, Councillor	Present
Grant Collins, Drainage Superintendent	Present
Mike Fair, Director of Community Services	Present
Matt Farrell, Chief Building Official	Present
Mary Rose Walden, Chief Administrative Officer	Present
Jodi MacArthur, Treasurer	Present
Sonya Watson, Clerk	Present

Others Present: Emily Dance, Kevin Taylor, Dan Johnson, Brent Chatham, one member of the press,

Council Meeting

1 Call to Order

Mayor Mitch Twolan called the meeting to order at 7:05pm

2 . Disclosure of Pecuniary Interest

None disclosed.

3 . Adoption of the Minutes

3.1 Motion to Adopt [November 20th, 2017 Council Meeting Minutes](#)

Motion No: 444

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss hereby adopts the November 20th, 2017 Council

Meeting Minutes as written.

Carried

3.2 Motion to Adopt [December 4th, 2017 Committee of the Whole Meeting Minutes](#)

Motion No: 445

Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss hereby adopts the December 4th, 2017 Committee of the Whole Meeting Minutes as written.

Carried

3.3 Motion to Adopt [December 8th, 2017 Special Council Meeting Minutes](#)

Motion No: 446

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss hereby adopts the December 8th, 2017 Council Meeting Minutes as written.

Carried

4 . Delegations

4.1 Nothing Scheduled

5 . Correspondence Requiring Direction

5.1 Amendments to Source Protection Plans

The Ausable Bayfield Maitland Valley (ABMV) Source Protection Region is undertaking amendments to the Source Protection Plans to include new and revised wellhead protection areas including the new Ripley well. Staff has no concerns with the amendments. A resolution endorsing the proposed amendments is required from Council before ABMV can move to public consultation. At the December 4th COW meeting the Committee approved bringing a resolution forward.

- [Letter](#)

Motion No: 447

Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Council, at their regular meeting held December 18th, 2017 has considered correspondence regarding Notice of Pre-Consultation - Proposed Amendments to the Ausable Bayfield and Maitland Valley Source Protection Plans; and endorses the proposed amendments to the Ausable Bayfield and Maitland Valley Source Protection Plans in accordance with Section 34(3) of the *Clean Water Act, 2006*, prior to formal public consultation.

Carried

5.2 Create A Provincial Flood Insurance Program

This resolution was brought forward at the December 4th, 2017 Committee of the Whole meeting.

- [Provincial Flood Insurance](#)

Motion No: 448

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Council hereby endorses the resolution of the Town of Lakeshore and in so doing requests the Province of Ontario to create a Provincial Flood Insurance Program to cover those individuals, families and businesses who are unable to secure flood insurance for their properties.

Defeated

5.3 Municipalities Granted Authority to Approve Landfill Projects in or Adjacent to Their Communities Prior to June 2018

This resolution was brought forward at the December 4th, 2017 Committee of the Whole meeting.

- [Approval of Landfill Projects](#)

Motion No: 449

Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Council hereby endorses the resolution of the Town of Tillsonburg and in so doing requests that the Province of Ontario, and all political parties, to formally grant municipalities the authority to approve landfill projects in or adjacent to their communities prior to June 2018; and

THAT in the case of a two-tier municipality, the approval be required at both the upper-tier and affected lower-tier municipalities.

Carried

5.4 Saugeen Valley Conservation Authority Annual Meeting

The Saugeen Valley Conservation Authority invites a representative from the Township to attend its Annual Meeting on Tuesday, January 16th, 2018 at 1:00 p.m.. This will be held at their Administrative Office at 1078 Bruce Road 12, Formosa.

Please let the Clerk know if you wish to attend.

- [SVCA Annual Meeting Invitation](#)

Action:

Mayor Twolan and Deputy Mayor Gamble will attend.

6 . Financial Reports

6.1 [Report number: TR2017-12-91](#) prepared by Jodi MacArthur, Treasurer November 2017 Accounts

Motion No: 450

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That Township of Huron-Kinloss Council hereby ratifies and confirms payment of the November 2017 accounts in the amount of \$1,239,553.66.

Carried

6.2 [Report number: TR2017-12-92](#) prepared by Jodi MacArthur, Treasurer Revenue/Expenditure Reports to November 30, 2017

Motion No: 451

Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That Township of Huron-Kinloss Council hereby reviews and receives the summary revenue/expenditure reports to November 30, 2017 prepared by Jodi MacArthur, Treasurer.

Carried

- 6.3 [Report number: TR2017-12-93](#) prepared by Leanne Scott, Payroll / Accounts Payable Clerk
Payment of Current Month (December 2017) Accounts

Motion No: 452

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Council hereby authorizes payment of the December 2017 accounts in the amount of \$1,722,341.53.

Carried

7 . Staff Reports

- 7.1 [Report number: DRAIN2017-12-11](#) prepared by Grant Collins, Drainage Superintendent
Royal Oak Municipal Drain Update

Motion No: 453

Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Council hereby receives for information Report Number DRAIN2017-12-11 and approves bringing forward a by-law to approve the Actual Assessment Costs for the Construction of the Royal Oak Municipal Drain.

Carried

- 7.2 [Report number: CS2017-12-53](#) prepared by Mike Fair, Director of Community Services
Lucknow Ripley Minor Hockey Amalgamation

Motion No: 454

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Council hereby approves Report Number CS2017-12-53 prepared by Mike Fair, Director of Community Services and in so doing authorizes a by-law coming forward accepting the proposal of 2018-2019 Amalgamated Lucknow/Ripley Minor Hockey ice rental rate in the amount of \$85.00 excluding H.S.T.

Carried

- 7.3 [Report number: CS2017-12-54](#) prepared by Mike Fair, Director of Community Services
Seniors Active Living Centres: Program Expansion – Call for Proposals 2017

Motion No: 455

Moved by: Wilf Gamble Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Council hereby approves Report Number CS2017-12-54 prepared by Mike Fair, Director of Community Services; and Further that Council supports moving forward with the Seniors Active Living Centres: Program

Expansion – Call for Proposals 2017 application for the Point Clark Community Centre.

Carried

- 7.4 [Report number: CS2017-12-55](#) prepared by Mike Fair, Director of Community Services Ontario Sport and Recreation Communities Fund Application

Motion No: 456

Moved by: Carl Sloetjes Seconded by: Wilf Gamble

That the Township of Huron-Kinloss Council hereby approves Report Number CS2017-12-55 prepared by Mike Fair, Director of Community Services; and Further that Council supports moving forward with the Ontario Sport and Recreation Communities Fund "Get Moving" Project application.

Carried

- 7.5 [Report number: CLK2017-12-76](#) prepared by Joanna Malott, Deputy Clerk/Administrative Assistant Correspondence and Information on the Table

Motion No: 457

Moved by: Wilf Gamble Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Council hereby receives for information Report Number CLK2017-12-76 prepared by Joanna Malott, Deputy Clerk/Administrative Assistant

Carried

8 . **By-Laws and Agreements**

- 8.1 By-Law 2017-116

This is the third and final reading of the Animal Control / Kennel Licencing By-Law following public consultation.

- [Animal Control/Kennel Licencing By-Law](#)

Motion No: 458

Moved by: Carl Sloetjes Seconded by: Wilf Gamble

That By-Law 2017-116 being the Animal control / Kennel Licencing By-Law be read a third time and passed this 18th day of December, 2017

Carried

- 8.2 By-Law 2017-116 Animal Control Set Fines

A motion has been prepared for Council approval of the set fines schedule.

- [Set Fine Schedule](#)

Motion No: 459

Moved by: Jeff Elliott Seconded by: Wilf Gamble

That the Township of Huron Kinloss Council hereby approves the Set Fines Schedule for By-Law 2017-116 being the Animal Control / Kennel Licencing By-Law.

Carried

- 8.3 By-Law 2017-138

- [Royal Oak Municipal Drain Actual Cost Apportionment By-Law](#)

Motion No: 460

Moved by: Wilf Gamble Seconded by: Jeff Elliott

That By-Law 2017-138 being the Royal Oak Municipal Drain Actual Cost Apportionment By-Law be read a first, second and third time and passed this 18th day of December, 2017

Carried

8.4 By-law 2017-139

- [Appoint Matt Farrell as Building & Planning Manager/Chief Building Official By-Law](#)

Motion No: 461

Moved by: Carl Sloetjes Seconded by: Wilf Gamble

That By-Law 2017-139 being the Appoint Matt Farrell as Building & Planning Manager/Chief Building Official By-Law be read a first, second and third time and passed this 18th day of December, 2017

Carried

8.5 By-Law 2017-140

- [Integrity Commissioner Agreement By-Law](#)

Motion No: 462

Moved by: Wilf Gamble Seconded by: Carl Sloetjes

That By-Law 2017-140 being the Integrity Commissioner Agreement By-Law be read a first, second and third time and passed this 18th day of December, 2017

Carried

8.6 By-Law 2017-141

- [Lebold Land Maintenance Agreement 2017 By-Law](#)

Motion No: 463

Moved by: Jeff Elliott Seconded by: Wilf Gamble

That By-Law 2017-141 being the Lebold Land Maintenance Agreement By-Law be read a first, second and third time and passed this 18th day of December, 2017

Carried

8.7 By-Law 2017-142

- [Consolidated Appointment Amendment December, 2017 By-Law](#)

Motion No: 464

Moved by: Wilf Gamble Seconded by: Carl Sloetjes

That By-Law 2017-142 being the Consolidated Appointment Amendment December, 2017 By-Law be read a first, second and third time and passed this 18th day of December, 2017

Carried

8.8 By-Law 2017-143

This agreement is required as a condition of the severance approved for Holder's by the Land Division Committee for the County of Bruce. The agreement outlines the

requirement for a Tertiary Sewage System and a Lot Grading Plan as well as applicable fees. Mr. & Mrs. Holder have signed the agreement

- [Holder Severance Agreement By-Law](#)

Motion No: 465

Moved by: Carl Sloetjes Seconded by: Wilf Gamble

That By-Law 2017-143 being the Holder Severance Agreement By-Law be read a first, second and third time and passed this 18th day of December, 2017

Carried

8.9 By-Law 2017-144

- [Appoint Leanne Scott as Payroll and Asset Coordinator](#)

Motion No: 466

Moved by: Wilf Gamble Seconded by: Carl Sloetjes

That By-Law 2017-144 being the Appoint Leanne Scott as Payroll and Asset Coordinator By-Law be read a first, second and third time and passed this 18th day of December, 2017

Carried

8.10 By-Law 2017-145

The 4H Shelter and Picnic Pavilion are now complete. The CBO has issued the final completion certificate and services have been installed to the satisfaction of the Director of Public Works. Therefore, Council can repeal By-Law 2016-83 releasing the South Bruce Beef Club of any obligations under the construction agreement.

- [Repeal Construction Responsibility Agreement](#)

Motion No: 467

Moved by: Carl Sloetjes Seconded by: Wilf Gamble

That By-Law 2017-145 being the Repeal Construction Responsibility Agreement (Livestock Shelter and Pavillion) By-Law be read a first, second and third time and passed this 18th day of December, 2017

Carried

8.11 By-Law 2017-146

- [E.L.K. Construction Snow Clearing Services Agreement 2017 By-Law](#)

Motion No: 468

Moved by: Wilf Gamble Seconded by: Carl Sloetjes

That By-Law 2017-146 being the E.L.K. Construction Snow Clearing Services Agreement 2017 By-Law be read a first, second and third time and passed this 18th day of December, 2017

Carried

9 . Information

9.1 Medication Return Blitz

The Grey Bruce Public Health Unit is holding a Medication Return Blitz to encourage the community to drop off old or unused prescriptions and over-the counter medications to help prevent them from getting into the wrong hands. While the blitz lasts from

December 13th to the 20th, 2017, unused medication should always be returned to your pharmacy for safe disposal. Local residents can take their medication to the Lucknow Pharmasave. Other participating pharmacies in the area can be found on the attached Media Release from the Health Unit.

- [Media Release - Medication Return](#)

9.2 Bruce County 150 Time Capsule

The Bruce County 150th committee invites everyone to celebrate the final event of Bruce County's sesquicentennial. The Committee and County Council members have compiled several items for a time Capsule to be opened in 2067 and they invite you to come and see what they selected. The event takes place at the County Administration Building in Walkerton December 21st, 2017 beginning at 1:00 p.m.

- [Time Capsule Invitation](#)

9.3 2018 Healthy Communities Conference

We have received information from the Health Unit regarding the Healthy Communities Conference scheduled for May 8th & 9th, 2018 in Owen Sound. The notice is attached.

- [Save the Date Notice](#)

9.4 Thank you Letter

We have received a thank you letter in regards to the Lurgan Beach Project. We have attached the letter for Council's review.

- [Letter](#)

9.5 Bruce County Public Library

We have received a letter regarding the Bruce County Public Library accreditation. The letter has been attached for Council's review.

- [Letter](#)

9.6 United Way

We have received information from the United Way regarding the permanent ban on winter disconnections (for non-payment) from November 15th to May 1st of each year. The information has been attached for Council's review.

- [United Way Letter](#)

Motion No: 469

Moved by: Carl Sloetjes Seconded by: Wilf Gamble

That the Township of Huron-Kinloss Council hereby receives for information the items in Section 9.

Carried

10. Township Committee Minutes Received

10.1 Community Emergency Management Program Committee

- [December 6th, 2017 Meeting Minutes](#)

10.2 Nuclear Waste Community Advisory Committee

- [October 3rd, 2017 Meeting Minutes](#)

Motion No: 470
Moved by: Wilf Gamble Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Council hereby receives for information the minutes in Section 10.

Carried

11 . **New Business/Council Reports**

11.1 Nothing Scheduled

12 . **Other Agency Minutes and Reports Received**

12.1 Mid-Huron Landfill Site Board Minutes

- [November 15th, 2017 Draft Meeting Minutes](#)

12.2 Maitland Valley Conservation Authority

- [October 18th, 2017 Meeting Minutes](#)

12.3 Maitland Source Protection Authority

- [May 17th, 2017 Meeting Minutes](#)

12.4 Bruce Area Solid Waste Recycling

- [January 19th, 2017 Meeting Minutes](#)

Motion No: 471
Moved by: Jeff Elliott Seconded by: Wilf Gamble

That the Township of Huron-Kinloss Council hereby receives for information the minutes in Section 12.

Carried

13 . **Closed Session**

13.1 Motion to go into Closed Session

Motion No: 472
Moved by: Lillian Abbott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Council hereby moves into a Closed Session meeting pursuant to Section 239 of the Municipal Act, 2001, as amended at 7:50 p.m. for the purpose of discussing:

personnel matters about an identifiable individual, including a Township or Local Board Employee: Salary Review, Staffing Matters

the receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; Natural Gas Project

Carried

13.2 Motion to rise from Closed Session

Motion No: 478

Moved by: Lillian Abbott Seconded by: Don Murray

That the Township of Huron-Kinloss Council hereby rise from the Closed Session meeting at 8:20 p.m.

Carried

14 . Business Arising from the Closed Session

Motion No: 479

Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Council hereby approves the CAO proceed with hiring a full-time 2 year contract Community Advisory Committee Project Coordinator Position. Carried

Motion No: 480

Moved by: Don Murray Seconded by: Lillian Abbott

That By-Law 2017-147 being the Non-Union Municipal Employee Salary Range Increase 2018 (2) By-Law and;

By-Law 2017-148 being the Appoint Jackie Johnson as Administrative Assistant-Finance By-Law be read a first, second and third time and passed this 18th day of December, 2017. Carried

15 . Confirming By-Law

15.1 By-Law 2017-19

- [December, 2017 Confirmatory \(2\) By-Law](#)

Motion No: 481

Moved by: Jim Hanna Seconded by: Don Murray

That By-Law 2017-149 being the December, 2017 Confirmatory (2) By-Law be read a first, second and third time and passed this 18th day of December, 2017

Carried

16 . Adjournment

Motion No: 482

Moved by: Don Murray Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Council does hereby adjourn.

Carried

Original Signed by Mitch Twolan, Mayor

Mayor

Original Signed by Emily Dance, Clerk
Clerk

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