



The Corporation of the Township of Huron-Kinloss

Committee of the Whole Meeting Minutes

Council Chambers, 21 Queen Street

December 4, 2017

7:00 pm

Mitch Twolan, Mayor	Present
Wilf Gamble, Deputy Mayor	Present
Lillian Abbott, Councillor	Present
Don Murray, Councillor	Present
Jeff Elliott, Councillor	Present
Jim Hanna, Councillor	Present
Carl Sloetjes, Councillor	Present
Chris Cleave, Fire Chief	Present
Mike Fair, Director of Community Services	Present
Heather Falconer, By-Law Enforcement Officer	Present
Matt Farrell, Chief Building Official	Absent
Mary Rose Walden, Chief Administrative Officer	Absent
Jodi MacArthur, Treasurer	Present
Hugh Nichol, Director of Public Works	Present
Sonya Watson, Clerk	Present

Others Present: Byron Ballagh, Liz Dadson, Pauline Kerr

Committee of the Whole Meeting

1 Call to Order

Mayor Mitch Twolan called the meeting to order at 7:00pm

2 . Disclosure of Pecuniary Interest

None disclosed.

3 . Delegations

3.1 7:00 p.m. Maria & Byron Ballagh

Mr. & Mrs. Ballagh are organizing the Homegrown Harmonies Show Chorus for the 2018 Lucknow Reunion. They will be holding practices at the Lucknow Community

Centre. However, they have been informed that the parking lot and entrance ways are not cleared of snow on a regular basis. They are requesting assistance from Council to help with the costs involved for snow removal and minor cleaning of the hall after use of the facility. They have indicated an approximate cost of \$1000/per month for plowing and cleaning to use the facility. Staff Comments: The Township has advanced \$25,000 to the Lucknow Reunion Committee to cover advanced cost of events.

Motion No: 358

Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby approves an upset limit of \$5,000.00 to cover the snow removal and cleaning fees associated with the Lucknow Community Centre for the Homegrown Harmonies Show Chorus for the 2018 Lucknow Reunion from the NWMO Community Well-Being Reserve Fund.
Carried.

Carried

Action:

Mr. Ballagh attend and reported the choir is starting practices the 2nd week of January and practicing every Thursday. They requested support for the costs associated with snow clearing and cleaning the facility. There was further discussion regarding alternative locations and options for snowplowing. However, due to the large amount of equipment required for the production and liabilities associated with snow clearing and cleaning the rental of the Lucknow Community Centre was the best local facility for the group and the costs were unavoidable. The above motion was passed following the discussion.

4 . Staff Reports

- 4.1 [Report number: BLDG2017-12-27](#) prepared by Matt Farrell, Chief Building Official
November Permit Report

Motion No: 359

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLDG2017-12-27 prepared by Matt Farrell, Chief Building Official

Carried

- 4.2 [Report number: FIRE2017-12-25](#) prepared by Chris Cleave, Fire Chief
Bill 148, Fair Workplaces, Better Jobs Act 2017

Motion No: 360

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number FIRE2017-12-25 prepared by Chris Cleave, Fire Chief

Carried

- 4.3 [Report number: FIRE2017-12-26](#) prepared by Chris Cleave, Fire Chief
Fire Department Monthly Report - November 2017

Motion No: 361

Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number FIRE2017-12-26 prepared by Chris Cleave, Fire Chief

Carried

- 4.4 [Report number: BLE2017-12-28](#) prepared by Heather Falconer, By-Law Enforcement Officer
November Staff Report

Motion No: 362

Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLE2017-12-28 prepared by Heather Falconer, By-Law Enforcement Officer.

Carried

- 4.5 [Report number: BLE2017-11-29](#) prepared by Heather Falconer, By-Law Enforcement Officer
Animal Control/Kennel Licensing By-Law

Motion No: 363

Moved by: Jeff Elliott Seconded by: Wilf Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number BLE2017-11-29 prepared by Heather Falconer, By-Law Enforcement Officer and in so doing approves bringing forward the Animal Control/Kennel Licensing By-Law for the third and final reading; and Further approves bringing forward the Set Fines Schedule for approval by Council resolution.

Carried

Action:

The By-Law Enforcement Officer noted additional calls that were recieved. Concerns raised pertained to the lowering the number of dogs to 30. There were provisions included for a phasing out period. Staff recommended passage of the by-law.

- 4.6 [Report number: TR2017-12-88](#) prepared by Jodi MacArthur, Treasurer
Ontario Municipal Partnership Fund 2018 Allocation

Motion No: 364

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number TR2017-12-88 prepared by Jodi MacArthur, Treasurer.

Carried

- 4.7 [Report number: TR2017-12-89](#) prepared by Jodi MacArthur, Treasurer
Financial Indicator Review 2017

Motion No: 365

Moved by: Wilf Gamble Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number TR2017-12-89 prepared by Jodi MacArthur, Treasurer.

Carried

- 4.8 [Report number: TR2017-12-90](#) prepared by Jodi MacArthur, Treasurer
210 Bruce Road 86

Motion No: 366

Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number TR2017-12-90 prepared by Jodi MacArthur, Treasurer and authorizes the signing of an amendment to extend the closing date set out in the agreement of purchase and sale executed by By-Law 2017-114 on October 16, 2017.

Carried

- 4.9 [Report number: CS2017-12-52](#) prepared by Mike Fair, Director of Community Services
Monthly Status Report

Motion No: 367

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CS2017-12-52 prepared by Mike Fair, Director of Community Services.

Carried

- 4.10 [Report number: PW2017-12-59](#) prepared by Hugh Nichol, Director of Public Works
Waste Management

Motion No: 368

Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2017-12-59 prepared by Hugh Nichol, Director of Public Works

Carried

- 4.11 [Report number: PW2017-12-60](#) prepared by Hugh Nichol, Director of Public Works
Campbell St Snow Bank Removal

Motion No: 369

Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number PW2017-12-60 prepared by Hugh Nichol, Director of Public Works and authorizes the Director of Public Works to proceed with an agreement for E.L.K. Construction to provide snow bank removal services in the community of Lucknow and authorizes the appropriate by-law coming forward.

Carried

- 4.12 [Report number: PW2017-12-61](#) prepared by Hugh Nichol, Director of Public Works
Water/Wastewater

Motion No: 370

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2017-12-61 prepared by Hugh Nichol, Director of Public

Works

Carried

- 4.13 [Report number: BED2017-12-18](#) prepared by Michelle Goetz, Community Development Officer
2017 December Update

Motion No: 371

Moved by: Carl Sloetjes Seconded by: Wilf Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BED2017-12-18 prepared by Michelle Goetz, Community Development Officer

Carried

- 4.14 [Report number: BED2017-12-19](#) prepared by Michelle Goetz, Community Development Officer
Ice Cream Trail

Motion No: 372

Moved by: Wilf Gamble Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BED2017-12-19 prepared by Michelle Goetz, Community Development Officer; and Further that Committee supports moving forward with the 2018 Ice Cream Trail TM contest and provides pre-budget approval in the amount of \$10,000.

Carried

- 4.15 [Report number: CAO2017-12-37](#) prepared by Mary Rose Walden, Chief Administrative Officer
Administrative Assistant - Deputy Clerk

Motion No: 373

Moved by: Wilf Gamble Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CAO2017-12-37 prepared by Mary Rose Walden, Chief Administrative Officer and in so doing accepts Joanna Malott's resignation with regret.

Carried

- 4.16 [Report number: CLK2017-12-71](#) prepared by Sonya Watson, Clerk
Appoint new Integrity Commissioner

Motion No: 374

Moved by: Carl Sloetjes Seconded by: Wilf Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby approves Staff Report CLK2017-12-71 prepared by Sonya Watson, Clerk and in so doing authorizes a By-Law coming forward appointing Harold Elston as the Integrity Commissioner for the Township of Huron-Kinloss and; Further that the Committee authorize entering a three year agreement beginning on January 1, 2018 and ending on December 31, 2020, with the option to renew for an additional two year period based on the same terms and pricing.

Carried

- 4.17 [Report number: CLK2017-12-72](#) prepared by Joanna Malott, Deputy Clerk/Administrative Assistant
Correspondence and Information on the Table

Motion No: 375

Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2017-12-72 prepared by Joanna Malott, Deputy Clerk/Administrative Assistant

Carried

- 4.18 [Report number: CLK2017-12-73](#) prepared by Joanna Malott, Deputy Clerk/Administrative Assistant
Resolutions for Consideration

Motion No: 376

Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2017-12-73 prepared by Joanna Malott, Deputy Clerk/Administrative Assistant and further directs the Clerk to bring forward the following resolutions for Council's support. Numbers 1, 2,

Carried

- 4.19 [Report number: CLK2017-12-74](#) prepared by Sonya Watson, Clerk
Police Services Board Update/Festive RIDE Campaign

Motion No: 377

Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2017-12-74 prepared by Sonya Watson and in so doing encourages all residents who have holiday plans that involve drinking, to ensure plans for a safe ride home.

Carried

- 4.20 [Report number: CLK2017-12-75](#) prepared by Sonya Watson, Clerk
Election 2018/Nomination Period

Motion No: 378

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2017-12-75 prepared by Sonya Watson, Clerk.

Carried

5 . **Correspondence Requiring Direction**

5.1 Amendments to Source Protection Plans

The Ausable Bayfield Maitland Valley (ABMV) Source Protection Region is undertaking amendments to the Source Protection Plans to include new and revised wellhead

protection areas including the new Ripley well. Staff has no concerns with the amendments. A resolution endorsing the proposed amendments is required from Council before ABMV can move to public consultation. A resolution acknowledging Committee support has been prepared and it will be brought forward to be ratified by Council at the December 18th meeting.

- [Amendments to Source Protection Plans](#)

Motion No: 379

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole, at the regular meeting held December 4th, 2017 has considered correspondence regarding Notice of Pre-Consultation - Proposed Amendments to the Ausable Bayfield and Maitland Valley Source Protection Plans; and recommends Council endorsement of the proposed amendments to the Ausable Bayfield and Maitland Valley Source Protection Plans in accordance with Section 34(3) of the *Clean Water Act*, 2006, prior to formal public consultation.

Carried

6 . Information

6.1 Bob White

We regret to report that Huron-Kinloss resident Bob White has recently passed. Bob served as a Fence Viewer for the Township. We will be bringing forward an update to the Committee Appointment By-law. At this time we now have four fence viewers: Larry Carter, Fred DeBoer, Martin Metske and the Township By-Law Enforcement Officer. We do not feel another appointee is required at this time.

Action:
Noted.

6.2 Lucknow Medical Centre

As a follow up to the November 20th, 2017 Council Meeting Councillor Abbott has spoken with the Wingham Doctor Recruiter on Nov 22. She has advised that Dr. Shubat is on leave. The Wingham Hospital Alliance has made arrangements to staff the Lucknow Medical Clinic with two doctors and a nurse practitioner. They are anticipating a period of several months. The Alliance remains committed to staffing the clinic in order to minimize patient migration to other centres.

Action:
Noted.

6.3 December 11th Council Meeting

The December 11th Council meeting will be cancelled. There was only one minor variance application scheduled and it has been moved to the December 18th meeting.

Action:
Noted.

6.4 McNain Municipal Drain Tribunal Hearing Rescheduled

The Appeal Tribunal for the McNain Municipal Drain has been rescheduled for Thursday, December 7th and Friday, December 8th, 2017 starting at 9:30 a.m. at the

Council Chambers, Township of Ashfield-Colborne-Wawanosh.
- [Notice of Rescheduled Hearing - McNain](#)

Action:
Noted.

6.5 Drinking Water Source Protection Newsletter

The Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Authority has provided the Drinking Water Source Protection Newsletter for information.

- [Newsletter](#)

Motion No: 380
Moved by: Carl Sloetjes Seconded by: Wilf Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby receives all information provided in Item 6.

Carried

7 . **New Business/Council Reports**

7.1 Steel Tractors on the Roads

Council raised concern with an increased amount of steel tractors on the roads. A Councillor has been in contact with the group and the amish community has sent a reminder out in their newsletter to the community to cease the activity.

Action:
No further action required at this time.

8 . **Closed Session**

8.1 Nothing Scheduled

8.2 Nothing Scheduled

9 . **Business Arising from the Closed Session**

9.1 Nothing Scheduled

10 . **Adjournment**

Motion No: 381
Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby adjourns.
Carried

Original Signed by Mitch Twolan, Mayor
Mayor

Original Signed by Sonya Watson, Clerk
Clerk

Document Accessibility

The Township of Huron-Kinloss is committed to providing information in the format that meets your needs. We have made every attempt to make documents for this meeting accessible but there may still be difficulty in recognizing all of the information. Please contact us if you require assistance and we will make every attempt to provide this information in an alternative format.

Please note that third party documents received and found within this document will not be converted to an accessible format by the Township of Huron-Kinloss. However, upon request, we will attempt to obtain these documents in an appropriate accessible format from the third party.

For assistance or to make a request please call 519-395-3735 or email info@huronkinloss.com