



The Corporation of the Township of Huron-Kinloss

Committee of the Whole Meeting Agenda

Council Chambers

February 1st, 2016

9:00 a.m.

Mitch Twolan, Mayor	.
Wilfred Gamble, Deputy Mayor	.
Lillian Abbott, Councillor	.
Jeff Elliott, Councillor	.
Jim Hanna, Councillor	.
Don Murray, Councillor	.
Carl Sloetjes, Councillor	.
Mary Rose Walden, Administrator	.
Sonya Watson, Clerk	.
Jodi MacArthur, Treasurer	.
Hugh Nichol, Director of Public Works	.
Matt Farrell, Chief Building Official	Absent
Christopher Cleave, Fire Chief.	.
Mike Fair, Director of Facilities & Recreation	.
Brianne Andrew, By-law Enforcement Officer	Absent
Grant Collins, Drainage Superintendent	.

Others Present: .

1. **Call to Order**

2. **Disclosure of Pecuniary Interest**

Name:.	Item:.	Nature of Interest:.
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3. **Delegations**

3.1 K. Smart & Associates Limited– 9:00 a.m.

Neil Morris will be in attendance to present the Clark Creek Municipal Drain Final Report to Committee and any landowners present. Please refer to item 4.6 for a staff report.

[Clark Creek Final Report](#)

3.2 B.M. Ross & Associates – 9:30 a.m.

Dale Erb and Lisa Courtney from B.M .Ross & Associates will be attending to present Committee with information on the West Lucknow Drainage project and the Lucknow Proposed Gas Station Convenience Store/Coffee Shop

West Lucknow Drainage Project Presentation

Proposed Gas Station/Convenience Store/Coffee Shop

- 3.3 Ontario Power Generation (OPG) -10:00 a.m.
Scott Berry and Allan Webster will be attending to present information on OPG's Performance and Licence Renewal

Ontario Power Generation Presentation

4. **Staff Reports**

- 4.1 [Report Number BLDG2016-02-03](#) prepared by Matt Farrell, Chief Building Official
January Monthly Report
- 4.2 [Report Number FIRE2016-02-03](#) prepared by Christopher Cleave, Fire Chief
Fire Department Monthly Report
- 4.3 [Report Number BLE2016-02-03](#) prepared by Brianne Andrew, By-Law
Enforcement Officer
January Report
- 4.4 [Report Number CS2016-02-06](#) prepared by Mike Fair, Director of Community
Services
Ripley-Huron Community Centre Property Plan
- 4.5 [Report Number CS2016-02-07](#) prepared by Mike Fair, Director of Community
Services
Community Services Update
- 4.6 [Report Number DRAIN2016-02-02](#) prepared by Grant Collins, Drainage
Superintendent
Clark Creek Drain Report
- 4.7 [Report Number PW2016-02-01](#) prepared by Hugh Nichol, Director of Public
Works
Water/Wastewater Report
- 4.8 [Report Number TR2016-02-06](#) prepared by Jodi MacArthur, Treasurer
Wingham Health Recruitment Budget
- 4.9 [Report Number TR2016-02-07](#) prepared by Jodi MacArthur, Treasurer
Kincardine Physician Recruitment
- 4.10 [Report Number CLK2016-02-05](#) prepared by Sonya Watson, Clerk
Complaints Handling Policy
- 4.11 [Report Number CLK2016-02-06](#) prepared by Joanna Malott, Deputy Clerk
Upstairs Photocopier Lease
- 4.12 [Report Number CLK2016-02-08](#) prepared by Sonya Watson, Clerk
Right of Way Request

- 4.13 [Report Number ADMIN2016-02-02](#) prepared by Mary Rose Walden, Administrator Water & Wastewater Reserve Capacity Report
- 4.14 [Report Number ADMIN2016-02-03](#) prepared by Mary Rose Walden, Administrator 2015 Strategic Plan Progress Summary
- 4.15 [Report Number ADMIN2016-02-04](#) prepared by Mary Rose Walden, Administrator Hiring Policy
- 4.16 [Report Number ADMIN2016-02-05](#) prepared by Mary Rose Walden, Administrator Campbell Street Site Plan
- 4.17 [Report Number BED2016-02-01](#) prepared by Taralyn Cronin, Business and Economic Officer 2015 Year End Report

5. **Correspondence Requiring Direction**

5.1 [Source Water Protection Policies](#)

We have received notice from the Saugeen Source Water Protection Committee pertaining to proposed amendments to the approved Source Protection Plans. The amendments are available [here](#) for Committee's review. A public meeting is being held February 9th, 2016 in Port Elgin should any Councillor wish to attend. A resolution of Council is required endorsing the proposed amendments. We will bring that resolution forward to the February Council Meeting.

6. **Information**

- 6.1 Municipal Drain landowner meetings are scheduled for Friday February 12th, 2016 at 9:00 a.m. for the Nesbitt Drain and 10:00 a.m. for the Royal Oak Drain. Council is invited to attend should they wish.
- 6.2 [County of Bruce Correspondence related to South Bruce Peninsula resolution](#)
We have attached the letter for Committee's information
- 6.3 [Maitland Valley Conservation Annual Meeting Invitation](#)
We have attached the meeting invitation for your review. Mayor Twolan is speaking at the Annual Meeting. Please notify the Clerk should you wish to attend.
- 6.4 [Report Number CLK2016-02-07](#) prepared by Joanna Malott, Deputy Clerk Correspondence and Information on the Table

7. **New Business/Council Reports**

8. **Closed Session**

8.1 Motion to go in Closed Session

- a proposed or pending acquisition or disposition of land by the municipality or local board; Industrial Property and Mill Pond Property

- personal matters about an identifiable individual, including municipal or local board employees; Ripley Huron Fire Department and Police Services Board

8.2 Motion to Return to Open Session

9. **Business Arising from Closed Session**

10. **Adjournment**

10.1 Motion to Adjourn

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Please note that third party documents received and found within this document will not be converted to an accessible format by the Township of Huron-Kinloss. However, upon request, we will attempt to obtain these documents in an appropriate accessible format from the third party.

For assistance or to make a request please call 519-395-3735 or email info@huronkinloss.com