



## The Corporation of the Township of Huron-Kinloss

### Budget Meeting Minutes

Council Chambers  
February 29<sup>th</sup>, 2016  
10:00 a.m.

Mitch Twolan, Mayor	Present
Wilfred Gamble, Deputy Mayor	Present
Lillian Abbott, Councillor	Present
Jeff Elliott, Councillor	Present
Jim Hanna, Councillor	Absent
Don Murray, Councillor	Present
Carl Sloetjes, Councillor	Present
Mary Rose Walden, Administrator	Present
Sonya Watson, Clerk	Present
Jodi MacArthur, Treasurer	Present
Hugh Nichol, Director of Public Works	Present
Christopher Cleave, Fire Chief	Present
Mike Fair, Director of Facilities & Recreation	Present

Others Present: Rick Stow, Barb McKay, Liz Dadson

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#### Budget Meeting

**1. Call to Order**

Mayor Twolan called the meeting to order at 10:00 a.m.

**2. Disclosure of Pecuniary Interest**

Name: N/A Item: N/A Nature of Interest: N/A

**3. Delegations**

3.1 None scheduled.

**4. Staff Reports**

4.1 [Report Number TR2016-02-14](#) prepared by Jodi MacArthur, Treasurer  
Budget Excluded Expenses

Motion No: 71

Moved by: Gamble Seconded by: Sloetjes

That the Township of Huron-Kinloss Council hereby reviews and receives Report Number TR2016-02-14 prepared by Jodi MacArthur, Treasurer and approves the

exclusion of certain expenses from the 2016 budget as per Ontario Regulation 284/09.

Carried.

- 4.2 [Report Number TR2016-02-15](#) prepared by Jodi MacArthur, Treasurer  
Insurance Renewal

Motion No: 72

Moved by: Elliott Seconded by: Murray

That the Township of Huron-Kinloss Council hereby reviews and receives Report Number TR2016-02-15 prepared by Jodi MacArthur, Treasurer and authorizes the renewal of the Township's insurance program with JLT Canada Inc.

Carried.

- 4.3 [Report Number TR2016-02-16](#) prepared by Jodi MacArthur, Treasurer  
Grants to Organizations

Action: Council requests financials for the Bruce Botanical Food Gardens be provided to Council on a yearly basis. There was further discussion regarding the Wingham and Kincardine Hospital redevelopment projects. In addition to the 2016 Proposed Grants Council supported a donation of \$50,000 (\$12,500 for four years) from the NWMO community well-being fund reserve for each hospital.

Motion No: 73

Moved by: Sloetjes Seconded by: Abbott

That the Township of Huron-Kinloss Council hereby reviews and receives Report Number TR2016-02-16 prepared by Jodi MacArthur, Treasurer and authorizes grants to organizations as listed in the 2016 Proposed Grants.

Carried.

- 4.4 [Report Number TR2016-02-17](#) prepared by Jodi MacArthur, Treasurer  
2016 Water and Wastewater Rates

Action: Council requested a comparison report showing local municipal water rates.

Motion No: 74

Moved by: Abbott Seconded by: Murray

That the Township of Huron-Kinloss Council hereby reviews and receives Report Number TR2016-02-17 prepared by Jodi MacArthur, Treasurer and authorizes a by-law to be brought forward on March 21, 2016 to set the 2016 water and wastewater rates.

Carried.

- 4.5 [Report Number TR2016-02-18](#) prepared by Jodi MacArthur, Treasurer  
2016 Draft Budget

Motion No: 75

Moved by: Abbott Seconded by: Murray

That the Township of Huron-Kinloss Council hereby reviews and receives Report Number TR2016-02-18 prepared by Jodi MacArthur, Treasurer and provides direction to staff regarding the 2016 draft budget.

Carried.

- 4.6 [Report Number ADMIN2016-02-06](#) prepared by Mary Rose Walden,  
Administrator  
Downtown Building Improvement Program

Motion No: 76

Moved by: Elliott Seconded by: Sloetjes

That the Township of Huron-Kinloss Council hereby receives and approves in principle Report No. ADMIN2016-02-06, Downtown Building Improvement Program prepared by Mary Rose Walden, Administrator and further directs bringing forward a detailed program for approval.

Carried.

## 5. **Budget Reports**

- 5.1 [General Administration](#) prepared by Jodi MacArthur, Treasurer

Action: Noted.

- 5.2 [Economic Development](#) prepared by Mary Rose Walden, Administrator

Action: Noted.

- 5.3 [Ripley-Huron Fire Department](#) prepared by Chris Cleave, Fire Chief

Action: The Fire Chief was encouraged to contact local suppliers for an estimate on the "Ready Rack" systems. Council would also like the Capital plan for the Fire Department updated. Noted.

- 5.4 [Emergency Management](#) prepared by Chris Cleave, Fire Chief

Action: Noted.

- 5.5 [By-Law Enforcement](#) prepared by Sonya Watson, Clerk

Action: Noted.

- 5.6 [Public Works](#) prepared by Hugh Nichol, Director of Public Works

Action: Council wants to ensure the GPS units are installed in all the trucks and tracking becomes part of the tendering process for all winter snowplowing contracts.

Motion No: 77

Moved by: Murray Seconded by: Sloetjes

That the Township of Huron-Kinloss Council hereby grants an exemption to the Purchasing Policy for the Director of Public Works for paving and gravel crushing suppliers for 2016.

Carried.

5.7 [Street lighting](#) prepared by Hugh Nichol, Director of Public Works

Action: Noted.

5.8 [Waste Management](#) prepared by Hugh Nichol, Director of Public Works

Action: Noted.

5.9 [Water and Wastewater](#) prepared by Hugh Nichol, Director of Public Works

Action: Noted.

5.10 [Lakeshore Environmental](#) prepared by Mike Fair, Director of Community Services

Action: Noted.

5.11 [Parks](#) prepared by Mike Fair, Director of Community Services

Action: Noted.

5.12 [Point Clark Lighthouse](#) prepared by Mike Fair, Director of Community Services

Action: Noted.

5.13 [Ripley-Huron Community Centre](#) prepared by Mike Fair, Director of Community Services

Action: Noted.

5.14 [Point Clark Community Centre](#) prepared by Mike Fair, Director of Community Services

Action: Noted.

5.15 [Ripley Cemetery](#) prepared by Mike Fair, Director of Community Services

Action: Noted.

5.16 Motion No: 78

Moved by: Abbott Seconded by: Murray

That the Township of Huron-Kinloss Council hereby reviews and receives all reports provided by staff in item 5. pertaining to the 2016 draft budget.

Carried.

5.17 Motion No: 79

Moved by: Abbott Seconded by: Gamble

That the Township of Huron-Kinloss Council hereby authorizes the Treasurer to bring back a budget by-law with a 4.7% increase to the residential municipal tax rate.

Carried.

**6. New Business**

6.1 Meeting for Municipal Drains

The Clerk requested a Special Meeting for Municipal Drains be scheduled for April 11<sup>th</sup>, 2016 at 7:00 p.m. to consider the Final Reports for the Nesbitt, Doelman and Royal Oak Municipal Drains.

Action: Approved. Notice will be provided according to the Notice By-Law.

**7. Closed Session**

7.1 Motion to go in Closed Session

Motion No: 80

Moved by: Sloetjes Seconded by: Elliott

That the Township of Huron-Kinloss Council hereby moves into a Closed Session Meeting at 2:35 p.m. for the purpose of discussing:

- personal matters about an identifiable individual, including municipal or local board employees; Temporary Staff, Community Services Department Staff
- labour relations or employee negotiations; Temporary Staff, Community Services Department Staff

Carried.

7.2 Motion to Return to Open Session

Motion No: 85

Moved by: Abbott Seconded by: Gamble

That the Township of Huron-Kinloss Council hereby rises from Closed Session Meeting at 3:20 p.m.

Carried.

**8. Business Arising from Closed Session**

8.1 Motion No: 86

Moved by: Abbott Seconded by: Murray

That the Township of Huron-Kinloss Council hereby accepts with regret the resignation of Eric McDougall as Supervisor of Facilities and Parks for the Community Service Department.

Carried.

- 8.2 Motion No: 87  
Moved by: Sloetjes Seconded by: Abbott  
That the Township of Huron-Kinloss Council hereby approves the staff direction received in the Closed Session.  
Carried.

**9. Adjournment**

- 9.1 Motion to Adjourn  
Motion No: 88  
Moved by: Sloetjes Seconded by: Abbott  
That the Township of Huron-Kinloss Council hereby does adjourn.  
Carried.

Original Signed by Mitch Twolan

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Mayor

Original Signed by Sonya Watson

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Clerk

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