



The Corporation of the Township of Huron-Kinloss

Committee of the Whole Meeting Minutes

Council Chambers, 21 Queen Street

February 5, 2018

9:30 am

Mitch Twolan, Mayor	Present
Wilf Gamble, Deputy Mayor	Present
Lillian Abbott, Councillor	Absent
Don Murray, Councillor	Present
Jeff Elliott, Councillor	Present
Jim Hanna, Councillor	Present
Carl Sloetjes, Councillor	Present
Mary Rose Walden, Chief Administrative Officer	Present
Emily Dance, Clerk	Present
Matt Farrell, Building & Planning Manager/CBO	Present
Chris Cleave, Fire Chief / CEMC	Present
Heather Falconer, By-Law Enforcement Officer	Present
Hugh Nichol, Director of Public Works	Present
Jodi MacArthur, Treasurer	Present

Others Present: Liz Dadson, Kincardine Record
Christopher Koslowski, Kevin Puloski, Tyson Schlegle, Julien Morris, Qualis/Northern Roots
Bob Hart and Jasjeet Bola, Grey-Bruce Public Health
Dale Erb, BMRoss
Martin Campbell, County of Bruce

Committee of the Whole Meeting

1 Call to Order

Mayor Mitch Twolan called the meeting to order at 9:36am

2 . Disclosure of Pecuniary Interest

None Noted

3 . Delegations

3.1 Grey -Bruce Public Health Beach Monitoring Program

Bob Hart and Jasjeet Bola from Grey-Bruce Public Health provided an update on the

Beach Monitoring Program for the Township of Huron-Kinloss.

- [Beach Monitoring Program](#)

3.2 Northern Roots Cannabis Corporation

Kevin Puloski and Julien Morris made a presentation on the proposed development of a cannabis production facility in Huron-Kinloss.

- [Qualis Cannabis Corporation](#)

Action:

Qualis will continue to provide further information to Council as the proposal moves towards submitting their application for approval. As part of the application Qualis will follow-up with additional notices to the fire and police services. Future discussion will be held to discuss community outreach and endorsement.

3.3 B.M. Ross - Lucknow Roads Re-Construction Project

Dale Erb from B.M. Ross provided an update on the Lucknow Road reconstruction project.

- [Lucknow Road Re-Construction](#)

Action:

Council directed BMRoss to present the drawings for comment to the Lucknow Fire Chief, Lucknow Kinsmen and the Lucknow Chamber of Commerce. Due to the Community events scheduled for Summer of 2018, Council requested the completion date of work June 15, 2018.

As a safety measure Council requested a flashing light be installed at the entrance to the fire hall to alert traffic and pedestrians when the fire trucks are exiting the hall in response to an emergency

4 . Staff Reports

- 4.1 [Report number: BLDG2018-02-4](#) prepared by Matt Farrell, Building & Planning Manager/CBO
January Monthly Report

Motion No: 72

Moved by: Wilf Gamble Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLDG2018-02-4 prepared by Matt Farrell, Building & Planning Manager

Carried

- 4.2 [Report number: FIRE2018-02-3](#) prepared by Chris Cleave, Fire Chief / CEMC
January Monthly Report

Motion No: 73

Moved by: Wilf Gamble Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number FIRE2018-02-03 prepared by Chris Cleave, Fire Chief / CEMC

Carried

- 4.3 [Report number: FIRE2018-02-4](#) prepared by Chris Cleave, Fire Chief / CEMC
Proposed Mandatory NFPA Firefighter Training

Motion No: 74

Moved by: Wilf Gamble Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number FIRE2018-02-04 prepared by Chris Cleave, Fire Chief / CEMC

Carried

- 4.4 [Report number: BLE2018-02-4](#) prepared by Heather Falconer, By-Law Enforcement Officer
January Staff Report

Motion No: 75

Moved by: Jeff Elliott Seconded by: Wilf Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLE2018-02-04 prepared by Heather Falconer, By-Law Enforcement Officer.

Carried

- 4.5 [Report number: DRAIN2018-02-2](#) prepared by Grant Collins, Drainage Superintendent Tile
Loan Application

Motion No: 76

Moved by: Jeff Elliott Seconded by: Wilf Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number DRAIN2018-02-2 prepared by Grant Collins, Tile Loan Inspector and authorizes the appropriate by-law and debenture to come forward.

Carried

- 4.6 [Report number: TR2018-02-7](#) prepared by Jodi MacArthur, Treasurer
Kincardine Physician Recruitment Program

Motion No: 77

Moved by: Jeff Elliott Seconded by: Wilf Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number TR2018-02-07 prepared by Jodi MacArthur, Treasurer and directs staff to prepare a response to the Municipality of Kincardine that they will fund \$17,000.00 to directly support the physician recruitment program in 2018, to be reviewed on an annual basis.

Carried Action:

That staff request the current compliment of physicians and total amount in the reserve fund for physician recruitment.

- 4.7 [Report number: TR2018-02-8](#) prepared by Jodi MacArthur, Treasurer
2018 Water and Wastewater Fees

Motion No: 78

Moved by: Jeff Elliott Seconded by: Wilf Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number TR2018-02-8 prepared by Jodi MacArthur, Treasurer and authorizes a by-law be brought forward to set the 2018 water and wastewater rates.

Carried

- 4.8 [Report number: TR2018-02-9](#) prepared by Jodi MacArthur, Treasurer
Ontario Regulation 588/17 Asset Management Planning

Motion No: 79

Moved by: Jeff Elliott Seconded by: Wilf Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number TR2018-02-9 prepared by Jodi MacArthur, Treasurer.

Carried

- 4.9 [Report number: TR2018-02-10](#) prepared by Jodi MacArthur, Treasurer
Wingham Health Professionals Recruitment Committee

Motion No: 80

Moved by: Jeff Elliott Seconded by: Wilf Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number TR2018-02-10 prepared by Jodi MacArthur, Treasurer and approves the Wingham Health Professionals Recruitment Committee budget as presented.

Carried

- 4.10 [Report number: TR2018-02-11](#) prepared by Jodi MacArthur, Treasurer
Maitland Valley Conservation Authority 2018 Budget

Motion No: 81

Moved by: Jim Hanna Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number TR2018-02-11 prepared by Jodi MacArthur, Treasurer and approves the Maitland Valley Conservation Authority 2018 budget as presented.

Carried

- 4.11 [Report number: TR2018-02-12](#) prepared by Jodi MacArthur, Treasurer
Crime Stoppers of Grey-Bruce Funding

Motion No: 82

Moved by: Carl Sloetjes Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives Report Number TR2018-02-12 prepared by Jodi MacArthur, Treasurer and directs staff to deny the request.

Carried

- 4.12 [Report number: TR2018-02-13](#) prepared by Jodi MacArthur, Treasurer
Lucknow Community Health Centre Board Budget

Motion No: 83

Moved by: Jim Hanna Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number TR2018-02-13 prepared by Jodi MacArthur, Treasurer and authorizes the 2018 proposed budget for the Lucknow Community Health Centre be brought forward for consideration in the 2018 Township of Huron-Kinloss draft budget.

Carried

Action:

The Committee held a discussion on the proposed renovations to the Lucknow Community Health Centre. The building is in need of improvements to make the building accessible, provide protection of patient privacy and updates to bring it to an acceptable standard for the public, locums and future physicians.

The Lucknow Community Health Care Board is under the administration of the Township of Ashfield-Colburne-Wawanosh; therefore, the Committee recommended the Board contact them for direction on purchasing and procurement of services.

Motion No. 86

Moved by: Don Murray Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole recess at 12:05 p.m. for a lunch break and following return to Committee of the Whole.

Carried

Mayor Twolan called the meeting back to order at 12:55 p.m.

- 4.13 [Report number: TR2018-02-14](#) prepared by Jodi MacArthur, Treasurer
Canada 150 Community Infrastructure Program

Motion No: 85

Moved by: Carl Sloetjes Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number TR2018-02-14 prepared by Jodi MacArthur, Treasurer and amends the pre budget approval granted on January 15, 2018 for the Ripley-Huron Community Centre renovation to \$135,000.00 plus HST AND FURTHER authorizes the appropriate by-law to come forward.

Carried

- 4.14 [Report number: TR2018-02-15](#) prepared by Jodi MacArthur, Treasurer
February Status Report

Motion No: 86

Moved by: Jim Hanna Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number TR2018-02-15 prepared by Jodi MacArthur, Treasurer; and Further that Committee authorizes the signing of an amendment to the agreement of purchase and sale executed by By-Law 2017-114, and Further authorizes the appropriate by-laws coming forward for the Lurgan Area Water Upgrade.

Carried

- 4.15 [Report number: CS2018-02-3](#) prepared by Mike Fair, Director of Community Services
Ontario Municipal Commuter Cycling Grant Application

Motion No: 87

Moved by: Carl Sloetjes Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS2018-02-3 prepared by Mike Fair, Director of Community Services and authorizes the funding of \$6250.00 for bike racks and information kiosks in the 2018 budget and to proceed with the Ontario Municipal Commuter Cycling project and authorizes the appropriate by-laws coming forward.

Carried

- 4.16 [Report number: CS2018-02-4](#) prepared by Mike Fair, Director of Community Services
February Status Report

Motion No: 88

Moved by: Jim Hanna Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CS2018-02-04 prepared by Mike Fair, Director of Community Services

Carried

- 4.17 [Report number: PW2018-02-8](#) prepared by Hugh Nichol, Director of Public Works
Water/Wastewater

Motion No: 89

Moved by: Carl Sloetjes Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information
Report Number PW2018-02-08 prepared by Hugh Nichol, Director of Public Works

Carried

- 4.18 [Report number: PW2018-02-9](#) prepared by Hugh Nichol, Director of Public Works
Transportation

Motion No: 90

Moved by: Jim Hanna Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information
Report Number PW2018-02-09 prepared by Hugh Nichol, Director of Public Works

Carried

- 4.19 [Report number: BED2018-02-4](#) prepared by Michelle Goetz, Community Development Officer
Win this Space

Motion No: 91

Moved by: Carl Sloetjes Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information
Report Number BED2018-02-4 prepared by Michelle Goetz, Community Development
Officer

Carried

- 4.20 [Report number: CAO2018-02-5](#) prepared by Mary Rose Walden, Chief Administrative Officer
Welcoming Communities Initiative Website Feedback

Motion No: 92

Moved by: Jim Hanna Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information
Report Number CAO2018-02-05 prepared by Mary Rose Walden, Chief Administrative
Officer

Carried

- 4.21 [Report number: CAO2018-02-6](#) prepared by Mary Rose Walden, Chief Administrative Officer
Natural Gas Update

Motion No: 93

Moved by: Carl Sloetjes Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information
Report Number CAO2018-02-06 prepared by Mary Rose Walden, Chief Administrative Officer

Carried

- 4.22 [Report number: CLK2018-02-8](#) prepared by Emily Dance, Clerk Council
Remuneration & Expense Remittance Policy - Conferences

Motion No: 94

Moved by: Jim Hanna Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2018-02-8 prepared by Emily Dance, Clerk; and Further that the Committee direct staff to amend the Council Remuneration & Expense policy to increase the number of conferences each member of Council is entitled to attend from one to two, any additional conferences will require Council approval.

Carried

- 4.23 [Report number: CLK2018-02-9](#) prepared by Emily Dance, Clerk
Lucknow Reunion Committee

Motion No: 95

Moved by: Carl Sloetjes Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CLK 2018-02-9 prepared by Emily Dance, Clerk and grants authorization for the establishment of the 2018 Lucknow Reunion Committee AND FURTHER appoints Lillian Abbott as the Municipal Representative AND FURTHER authorizes the appropriate by-laws coming forward.

Carried

- 4.24 [Report number: CLK2018-02-10](#) prepared by Joanna Malott, Deputy
Clerk/Administrative Assistant
Multi-Year Accessibility Plan

Motion No: 96

Moved by: Jim Hanna Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2018-02-10 prepared by Joanna Malott, Deputy Clerk/Administrative Assistant

Carried

- 4.25 [Report number: CLK2018-02-11](#) prepared by Joanna Malott, Deputy
Clerk/Administrative Assistant
Correspondence and Information on the Table

Motion No: 97

Moved by: Carl Sloetjes Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2018-02-11 prepared by Joanna Malott, Deputy Clerk/Administrative Assistant.

Carried

- 4.26 [Report number: CLK2018-02-12](#) prepared by Emily Dance, Clerk Part of
Havelock Street

Motion No: 98

Moved by: Jim Hanna Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CLK2018-02-12 prepared by Emily Dance, Clerk and authorizes the Mayor and Clerk to sign all necessary documentation to remove the Townships interest on PIN 33334-0138.

Carried

- 4.27 [Report number: CLK2018-02-13](#) prepared by Joanna Malott, Deputy Clerk/Administrative Assistant
Resolutions for Consideration

Motion No: 99

Moved by: Carl Sloetjes Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2018-02-13 prepared by Joanna Malott, Deputy Clerk/Administrative Assistant and further directs the Clerk to bring forward the following resolutions for Council's support. Numbers 1, 2, 3, 4, 5, and 6.

Carried

- 4.28 [Report number: CLK2018-02-14](#) prepared by Emily Dance, Clerk
Comprehensive Zoning By-Law Update

Motion No: 100

Moved by: Jim Hanna Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2018-02-14 prepared by Emily Dance, Clerk

Carried

- 4.29 [Report number: CLK2018-02-15](#) prepared by Emily Dance, Clerk
The Clean Water and Wastewater Fund (CWWF)

Motion No: 101

Moved by: Carl Sloetjes Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CLK2018-02-15 prepared by Emily Dance, Clerk and in so doing approves the proposed amendments to the Clean Water and Wastewater Fund Agreement.

Carried

5 . **Correspondence Requiring Direction**

5.1 Heart & Stroke Foundation of Ontario

The Heart & Stroke Foundation of Ontario "Bike Event" is scheduled for April 30, 2018 in Lucknow. The foundation has extended an invitation for Council to participate in the event.

- [Heart & Stroke Foundation Big Bike](#)

Action:

Council supports the event; however, are unable to participate in the event this year.

5.2 Bruce Power Licence Renewal

Bruce Power has applied to the Canadian Nuclear Safety Commission for a 10-year operating licence renewal. Bruce Power is requesting Township support by way of letter and/or oral presentation at the CNSC Part 2 hearing scheduled for May 30th and 31st in Kincardine. Support must be submitted by March 7, 2018. Committee direction is requested.

- [Bruce Power Licence Renewal](#)

Motion No: 102

Moved by: Jim Hanna Seconded by: Carl Sloetjes

That Township of Huron-Kinloss Council direct staff to prepare a letter of support for Bruce Power's application for a 10-year operating licence renewal to the Canadian Nuclear Safety Commission.

AND FURTHER Mayor Twolan make an oral presentation at the Canadian Nuclear Safety Commission Hearing Part 2 on May 30th or 31st, 2018 in Kincardine.

Carried

5.3 Resignation Landfill Attendant

Samantha Cleave has submitted her resignation of the Landfill Attendant position.

- [Resignation Letter](#)

Motion No: 103

Moved by: Jeff Elliott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Council accepts with regrets the resignation of Samantha Cleave, Landfill Attendant.

Carried

6 . Information

6.1 \$26 Million Main Street Revitalization Fund Announced

On January 23, 2018 the Minister of OMAFRA and Small Business announced the Main Street Revitalization Initiative to support capital improvements of Ontario's main street and business communities. The Township of Huron-Kinloss has been allocated \$42,031. A staff report will be brought forward once further information is made available.

- [OMAFRA Mainstreet Funding Information](#)

6.2 The Smart Cities Challenge

The Government of Canada is challenging communities to come forward with their best ideas to improve the quality of life of their residents through innovation, data and connected technology. Prizes available include: one prize of \$50 Million open to communities of all sizes; two prizes of \$10 Million for populations under 500,000; one prize of \$5 Million for all communities with a population under 30,000.

- [The Smart Cities Challenge](#)

6.3 Federation of Canadian Municipalities

The Township of Huron-Kinloss has become a member of the FCM-ICLEI Partners for Climate Protection (PCP) program. An information package has been received which includes the PCP brochure and several resource documents.

[Creating a Change in climate through local action Milestone Recognition](#)
[Partners for Climate Protection](#)

6.4 Burnside 32nd Annual Client Appreciation Night

Burnside has extended an invitation for Council to attend their 32nd Annual Client Appreciation Night on Wednesday, March 28, 2018 at the Wingham Golf & Curling Club.

- [Burnside Invitation](#)

6.5 Maitland Conservation - Annual Meeting

An invitation has been extended to Council to attend the Annual Meeting of Maitland

Conservation scheduled for Wednesday February 21, 2018 at 8pm in Clinton.

- [Maitland Conservation Annual Meeting](#)

7 . New Business/Council Reports

7.1 As a follow up from the delegation with the Ministry of Education at the ROMA Conference, Council has requested staff extend an invitation to the Bluewater District School Board Director of Education Alana Murray to provide further information on rural school closures.

8. Closed Session

9. Business Arising from the Closed Session

10 . Adjournment

Motion No: 104

Moved by: Jim Hanna Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby adjourns.

Carried

Original Signed by Wilf Gamble, Deputy Mayor

Wilf Gamble, Deputy Mayor

Original Signed by Sonya Watson, Clerk

Emily Dance, Clerk

Document Accessibility

The Township of Huron-Kinloss is committed to providing information in the format that meets your needs. We have made every attempt to make documents for this meeting accessible but there may still be difficulty in recognizing all of the information. Please contact us if you require assistance and we will make every attempt to provide this information in an alternative format.

Please note that third party documents received and found within this document will not be converted to an accessible format by the Township of Huron-Kinloss. However, upon request, we will attempt to obtain these documents in an appropriate accessible format from the third party.

For assistance or to make a request please call 519-395-3735 or email info@huronkinloss.com