



The Corporation of the Township of Huron-Kinloss

## Committee of the Whole Meeting Minutes

Council Chambers, 21 Queen Street

July 3, 2017

7:00 pm

Mitch Twolan, Mayor	Present
Wilf Gamble, Deputy Mayor	Absent
Lillian Abbott, Councillor	Present
Don Murray, Councillor	Present
Jeff Elliott, Councillor	Present
Jim Hanna, Councillor	Present
Carl Sloetjes, Councillor	Present
Mike Fair, Director of Community Services	Present
Matt Farrell, Chief Building Official	Present
Mary Rose Walden, Chief Administrative Officer	Present
Jodi MacArthur, Treasurer	Present
Hugh Nichol, Director of Public Works	Present
Sonya Watson, Clerk	Present

Others Present: two members of the press

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### Committee of the Whole Meeting

#### 1 Call to Order

Mayor Mitch Twolan called the meeting to order at 7:00pm

#### 2 . Disclosure of Pecuniary Interest

n/a

#### 3 . Delegations

3.1 Nothing Scheduled

#### 4 . Staff Reports

4.1 [Report number: BLDG2017-07-14](#) prepared by Matt Farrell, Chief Building Official  
June Monthly Report  
Motion No: 189

Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLDG2017-07-14 prepared by Matt Farrell, Chief Building Official

Carried

Action: Council thanked staff for dealing with the incident in Lucknow on Friday June 23rd, 2017 involving a partial roof collapse. The CBO reported further that the matter is being suitably dealt with in accordance with the engineers recommendations and the owner has been compliant thus far.

4.2 [Report number: FIRE2017-07-14](#) prepared by Chris Cleave, Fire Chief

Fire Department Monthly Report - June 2017

Motion No: 190

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number FIRE2017-07-14 prepared by Christopher J. Cleave, Fire Chief.

Carried

4.3 [Report number: BLE2017-07-14](#) prepared by Heather Falconer, Accounting

Clerk/By-Law Enforcement Officer

Noise Exemption-Youglao

Motion No: 191

Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives and approves Report Number BLE2017-07-14 prepared by Heather Falconer, By-Law Enforcement Officer and in doing so grants an exemption to Section 3.5 of the Noise By-Law 2005-101 as amended, to Jodi Younglao at 14 Bruce Road 86, Wingham, for a disc jockey to perform from 11:00 p.m. on September 10th, 2017 to 1:00 a.m. on September 11th, 2017 for a wedding, and further it is recommended that Jodi Younglao notify the neighbours in close proximity

Carried

4.4 [Report number: BLE2017-07-15](#) prepared by Heather Falconer, Accounting

Clerk/By-Law Enforcement Officer

Noise Exemption-DeKeseredy

Motion No: 192

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives and approves Report Number BLE2017-07-15 prepared by Heather Falconer, By-Law Enforcement Officer and in doing so grants an exemption to Section 3.5 of the Noise By-Law 2005-101 as amended, to Pat DeKeseredy at the Point Clark Lighthouse at 530 Lighthouse Road, for a wedding celebration from 11:00 p.m. on July 22nd, 2017 to 1:00 a.m. on July 23rd, 2017 for a wedding, and further it is recommended that Pat DeKeseredy notify the neighbours in close proximity.

Carried

4.5 .

[Report number: BLE2017-07-16](#) prepared by Heather Falconer, Accounting

Clerk/By-Law Enforcement Officer

June Status Report

Motion No: 193

Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLE2017-07-16 prepared by Heather Falconer, By-Law Enforcement Officer.

Carried

- 4.6 [Report number: TR2017-07-50](#) prepared by Jodi MacArthur, Treasurer  
July 2017 Status Report  
Motion No: 194  
Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number TR2017-07-50 prepared by Jodi MacArthur, Treasurer.

Carried

- 4.7 [Report number: CS2017-07-28](#) prepared by Mike Fair, Director of Community Services  
Elevator Refurbishment  
Motion No: 195  
Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS2017-07-28 prepared by Mike Fair, Director of Community Services and in so doing authorizes a by-law coming forward to accept the quote of Savaria in the amount of \$25 978.00 plus tax and authorize an exemption to the purchasing policy.

Carried

- 4.8 [Report number: CS2017-07-29](#) prepared by Mike Fair, Director of Community Services  
Energy Procurement from Local Authority Services  
Motion No: 196  
Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS2017-07-29 prepared by Mike Fair, Director of Community Services.

Carried

- 4.9 [Report number: CS2017-07-30](#) prepared by Mike Fair, Director of Community Services  
Point Clark Community Centre Custodian Services  
Motion No: 197  
Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS2017-07-30 prepared by Mike Fair, Director of Community Services and authorizes Staff to proceed with the Point Clark Community Centre Custodian Services Agreement and authorizes the appropriate by-law coming forward.

Carried

- 4.10 [Report number: CS2017-07-31](#) prepared by Mike Fair, Director of Community Services  
Ice Surface LED lighting  
Motion No: 198  
Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS2017-07-31 prepared by Mike Fair, Director of Community Services and in so doing accepts the quote from Delviro in the amount of \$17 850.00 excluding H.S.T to supply Arena Lighting fixtures for ice surface, and authorize an exemption to the

purchasing policy, and that a by-law be brought forward.

Carried

- 4.11 [Report number: CS2017-07-32](#) prepared by Mike Fair, Director of Community Services  
July 2017 Community Services Status Report

Motion No: 199

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CS2017-07-32 prepared by Mike Fair, Director of Community Services

Carried

- 4.12 [Report number: CS2017-07-33](#) prepared by Mike Fair, Director of Community Services  
Saratoga Trail Agreement

Motion No: 200

Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS2017-07-33 prepared by Mike Fair, Director of Community Services and approves the Saratoga Trail Agreement, and authorizes the appropriate by-law coming forward.

Carried

- 4.13 [Report number: CS2017-07-34](#) prepared by Mike Fair, Director of Community Services  
Camp Leader Student Hire

Motion No: 201

Moved by: Lillian Abbott Seconded by: Don Murray

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CS2017-07-34 prepared by Mike Fair, Director of Community Services and in so doing acknowledges the hiring of Mathew Johnson as summer camp leader.

Carried

- 4.14 [Report number: PW2017-07-33](#) prepared by Hugh Nichol, Director of Public Works  
Water/Wastewater

Motion No: 202

Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2017-07-33 prepared by Hugh Nichol, Director of Public Works

Carried

- 4.15 .  
[Report number: PW2017-07-34](#) prepared by Hugh Nichol, Director of Public Works  
Waste Management

Motion No: 203

Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2017-07-34 prepared by Hugh Nichol, Director of Public Works

Carried

- 4.16 [Report number: PW2017-07-35](#) prepared by Hugh Nichol, Director of Public Works  
Transportation  
Motion No: 204  
Moved by: Lillian Abbott Seconded by: Don Murray

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2017-07-35 prepared by Hugh Nichol, Director of Public Works

Carried

- 4.17 [Report number: BED2017-07-11](#) prepared by Michelle Goetz, Community  
Development Officer  
Downtown Improvement Program  
Motion No: 205  
Moved by: Lillian Abbott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BED2017-07-11 prepared by Michelle Goetz, Community Development Officer.

Carried

- 4.18 [Report number: BED2017-07-12](#) prepared by Michelle Goetz, Community  
Development Officer  
July 2017 Status Update  
Motion No: 206  
Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BED2017-07-12 prepared by Michelle Goetz, Community Development Officer

Carried

Action: Council noted concerns have been received with the price of the lighthouse tours being raised to \$7.50.

- 4.19 [Report number: CLK2017-07-42](#) prepared by Joanna Malott, Deputy  
Clerk/Administrative Assistant  
Resolutions for Consideration  
Motion No: 207  
Moved by: Lillian Abbott Seconded by: Don Murray

That The Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2017-07-42 prepared by Joanna Malott, Deputy Clerk and further directs the Clerk to bring forward the following resolutions for Council's support, Number 1, 2, 3, 4, 5, 6, 7.

Carried

- 4.20 [Report number: CLK2017-07-43](#) prepared by Joanna Malott, Deputy  
Clerk/Administrative Assistant  
Correspondence and Information on the Table  
Motion No: 208  
Moved by: Lillian Abbott Seconded by: Don Murray

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2017-07-43 prepared by Joanna Malott, Deputy Clerk/Administrative Assistant

Carried

- 4.21 [Report number: CLK2017-07-44](#) prepared by Sonya Watson, Clerk  
Marriage Commissioners  
Motion No: 209  
Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CLK2017-07-44 prepared by Sonya Watson, Clerk and in so doing accepts with regret the resignation of Vicki Morrison as a Marriage Commissioner; and Further approves initiating the hiring process for a fourth Marriage Commissioner.

Carried

## 5 . Correspondence Requiring Direction

### 5.1 Bruce Botanical Food Gardens (BBFG) Letter

We have received a letter from the BBFG regarding the Garden Harvest Dinner scheduled for September 14th, 2017 at the Ripley-Huron Community Centre.

- [BBFG Letter](#)

Motion No: 210

Moved by: Lillian Abbott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby waives the rental fee for the Ripley-Huron Community Centre for the Bruce Botanical Food Gardens Harvest Dinner on September 14th, 2017.

Carried

### 5.2 Renovations to the Lucknow Medical Centre

We received a letter from the Lucknow Community Health Centre Joint Board seeking Council's input regarding potential renovations to the Lucknow Medical Centre, Doctors Suite.

- [Lucknow Medical Centre Letter](#)

Motion No: 211

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives the correspondence concerning the renovations to the Lucknow Medical Centre and supports an application to the Enabling Accessibility Fund; and Further supports reviewing a budget proposal for renovations to the medical centre for 2018 budget consideration.

Carried

## 6 . Information

### 6.1 Beach Association Annual Meetings

For your information, the Point Clark Cottager's Association Annual General Meeting is scheduled for Saturday, July 8th, 2017 with Councillors invited to speak at 9:30 a.m. at the Point Clark Community Centre. The Bruce Beach Cottagers Association Annual General Meeting will be held Saturday, August 5th, 2017 at 10 a.m. at the Bruce Beach Golf Course. Both associations have requested knowing who to expect in advance so they can properly introduce whomever attends.

Action:

Mayor Twolan and Councillors Hanna, Murray and Abbott indicated they plan to attend.

## 6.2 Chantry Chinook Classic Salmon Derby Invitation

We have received a letter from the Chantry Chinook 2017 Derby Committee inviting a Council representative to attend the derby on July 7th, 2017 (Media / Sponsor Appreciation Day). If a member would like to attend, please let the Clerk know.

- [Chantry Chinook Salmon Derby Invitation](#)

Action: No Council member is available to attend.

## 6.3 Conservation Ontario - Increased Financial Support for Conservation Authorities

We have received a copy of a letter sent to the Premier by Conservation Ontario. We have copied for information purposes.

- [Conservation Ontario Letter](#)

Action:

Received and filed.

## 6.4 Grey Bruce Public Health Unit - Opioid Crisis

We have received a letter from the Grey Bruce Health Unit regarding the opioid crisis in both Ontario and Bruce and Grey counties. The Health Unit has developed a local Call To Action resource suggesting ways municipal leaders can make their communities safer. The Health Unit would be willing to speak to Council about the local impact of the opioid crisis if requested.

- [Grey Bruce Health Unit - Opioid Crisis Letter](#)

Action:

The Clerk will arrange for the Health Unit to present at an upcoming meeting.

## 6.5 Lakeshore in Huron-Kinloss

We have received further correspondence from a resident and the Minister of Natural Resources and Forestry (MNR) regarding the beaches along Lake Huron in the Township of Huron-Kinloss. We have attached for information purposes. MNR has written the Bruce Beach Cottagers Association this same correspondence. We also understand staff from the Lake Huron Coastal Conservation Centre will be attending the Bruce Beach Cottagers Association Meeting on August 5th, 2017 to education on dune benefits, ecology and function.

- [Lakeshore Letters](#)

Action: Received and filed.

## 6.6 NWMO to Focus Field Studies on Fewer Communities

The Nuclear Waste Management Organization (NWMO) has issued a Press Release regarding focusing their field studies on fewer communities. No more geological studies are planned in Central Huron and White River, both communities continue to play a role.

- [NWMO News Release](#)

Action: Received and filed.

Motion No: 212

Moved by: Don Murray Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives all information provided in Item 6.

Carried

## **7 . New Business/Council Reports**

### **7.1 Dog Kennel Restrictions**

Council raised concern with the number of kennels occurring in Huron-Kinloss and inquired about a potential moratorium on kennels until such time further restrictions or amendments to the by-law can be implemented.

Action: The Clerk will inquire with County Planning on any upcoming applications. The Clerk will also contact MHBC Planning for suggested restrictions to include in the new zoning by-law.

## **8 . Closed Session**

### **8.1 Motion to go into Closed Session to discuss**

personal matters about an identifiable individual, including a Township or Local Board employee; Landfill Attendant  
litigation or potential litigation, including matters before administrative tribunals, affecting the Township or Local Board; Provincial Offence  
the receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; Provincial Offence

Motion No: 213

Moved by: Lillian Abbott Seconded by: Don Murray

That the Township of Huron-Kinloss Committee of the Whole hereby moves into a Closed Session Meeting at 8:10 p.m. to discuss:

personal matters about an identifiable individual, including a Township or Local Board employee; Landfill Attendant

litigation or potential litigation, including matters before administrative tribunals, affecting the Township or Local Board; Provincial Offence

the receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; Provincial Offence

Carried

### **8.2 Motion to rise from Closed Session**

Motion No: 218

Moved by: Lillian Abbott Seconded by: Don Murray

That the Township of Huron-Kinloss Committee of the Whole hereby rise from the



Closed Session Meeting at 8:25 p.m.

Carried

## 9 . **Business Arising from the Closed Session**

Motion No: 219

Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby approves the staff direction provided in the Closed Session.

Carried

## 10 . **Adjournment**

Motion No: 220

Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby adjourns.

Carried

Original Signed by Wilf Gamble

Wilf Gamble, Deputy Mayor

Original Signed by Sonya Watson

Sonya Watson, Clerk

## **Document Accessibility**

The Township of Huron-Kinloss is committed to providing information in the format that meets your needs. We have made every attempt to make documents for this meeting accessible but there may still be difficulty in recognizing all of the information. Please contact us if you require assistance and we will make every attempt to provide this information in an alternative format.

Please note that third party documents received and found within this document will not be converted to an accessible format by the Township of Huron-Kinloss. However, upon request, we will attempt to obtain these documents in an appropriate accessible format from the third party.

For assistance or to make a request please call 519-395-3735 or email [info@huronkinloss.com](mailto:info@huronkinloss.com)