



The Corporation of the Township of Huron-Kinloss

Committee of the Whole Meeting Minutes

Council Chambers

July 4th, 2016

7:00 p.m.

Mitch Twolan, Mayor	Present
Wilfred Gamble, Deputy Mayor	Present
Lillian Abbott, Councillor	Present
Jeff Elliott, Councillor	Present
Jim Hanna, Councillor	Present
Don Murray, Councillor	Present
Carl Sloetjes, Councillor	Present
Mary Rose Walden, Administrator	Present
Sonya Watson, Clerk	Present
Jodi MacArthur, Treasurer	Absent
Hugh Nichol, Director of Public Works	Present
Matt Farrell, Chief Building Official	Present
Christopher Cleave, Fire Chief	Present
Mike Fair, Director of Community Services	Present
Brianne Andrew, By-law Enforcement Officer	Absent
Grant Collins, Drainage Superintendent	Present

Others Present: Neal Morris, Barb McKay, Liz Dadson, Rick Stow

Committee of the Whole Meeting

1. Call to Order

Mayor Twolan called the meeting to order at 7:14 p.m.

2. Disclosure of Pecuniary Interest

Name: N/A Item: N/A Nature of Interest: N/A

3. Delegations

3.1 Neal Morris, P. Eng K. Smart Associates Limited 7:00 p.m.

Neal Morris will be attending to provide an update to Council on his discussions with the DFO (Department of Fisheries and Oceans Canada) regarding the Clark Creek Municipal Drain.

Staff Comments: An update [letter](#) from Mr. Morris has been attached for your review.

ACTION: It is anticipated there would be no significant change in cost to the landowners. The new plan would result in more ongoing maintenance for staff but it seems the most appropriate resolve. The Committee passed the following motion.

Motion No: 158

Moved by: Abbott Seconded by: Murray

That the Township of Huron-Kinloss Committee of the Whole hereby approves proceeding with the direction provided in the letter dated May 30th, 2016 from Neil Morris from K. Smart Associates Limited for the Clark Creek drain.

Carried

4. **Staff Reports**

- 4.1 [Report Number BLDG2016-07-08](#) prepared by Matt Farrell, CBO
June Monthly Report

Motion No: 159

Moved by: Abbott Seconded by: Murray

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLDG2016-07-08 prepared by Matt Farrell, Chief Building Official.

Carried

- 4.2 [Report Number CLK2016-07-30](#) prepared by Joanna Malott, Deputy Clerk
June 2016 Septic Inspections Update

Motion No: 160

Moved by: Murray Seconded by: Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2016-07-30 prepared by Joanna Malott, Deputy Clerk

Carried.

- 4.3 [Report Number BLE2016-07-09](#) prepared by Brianne Andrew, BLE Officer
Monthly By-Law Report

Motion No: 161

Moved by: Elliott Seconded by: Murray

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLE2016-07-09 prepared by Brianne Andrew, By-Law Enforcement Officer

Carried.

- 4.4 [Report Number BLE2016-07-10](#) prepared by Brianne Andrew, BLE Officer
Signage Concerns
Motion No:162
Moved by: Hanna Seconded by: Murray
That the Township of Huron-Kinloss Committee of the Whole hereby approves
Report Number BLE2016-07-10 prepared by Brianne Andrew, By-Law
Enforcement Officer.
Carried.
Action:
- 4.5 [Report Number FIRE2016-07-15](#) prepared by Chris Cleave, Fire Chief
Fire Department Monthly Report
Motion No:163
Moved by: Gamble Seconded by: Sloetjes
That the Township of Huron-Kinloss Committee of the Whole hereby receives for
information Report Number FIRE2016-07-15 prepared by Christopher J. Cleave,
Fire Chief
Carried.
- 4.6 [Report Number TR2016-07-46](#) prepared by Jodi MacArthur, Treasurer
July Status Report
Motion No: 164
Moved by: Elliott Seconded by: Murray
That the Township of Huron-Kinloss Committee of the Whole hereby receives for
information Report No. TR2016-07-46 prepared by Jodi MacArthur, Treasurer
Carried.
- 4.7 [Report Number CS2016-07-25](#) prepared by Mike Fair, Director of CS
July Community Services Status Update
Motion No: 165
Moved by: Abbott Seconded by: Sloetjes
That the Township of Huron-Kinloss Committee of the Whole hereby receives for
information Report No. CS2016-07-25 prepared by Mike Fair, Director of
Community Services
Carried.
- 4.8 [Report Number CS2016-07-26](#) prepared by Mike Fair, Director of CS
Minor Hockey Refund Policy
Motion No: 166
Moved by: Elliott Seconded by: Hanna
That the Township of Huron-Kinloss Committee of the Whole hereby approves
Report Number CS2016-07-26 prepared by Mike Fair, Director of Community
Services and further authorizes by-laws coming forward.
Carried.

- 4.9 [Report Number PW2016-07-26](#) prepared by Hugh Nichol, Director of PW
Water and Wastewater
Motion No: 167
Moved by: Sloetjes Seconded by: Gamble
That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2016-07-26 prepared by Hugh Nichol, Director of Public Works
Carried.
- 4.10 [Report Number PW2016-07-27](#) prepared by Hugh Nichol, Director of PW
Waste Management
Motion No: 168
Moved by: Murray Seconded by: Hanna
That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2016-07-27 prepared by Hugh Nichol, Director of Public Works
Carried.
- 4.11 [Report Number PW2016-07-28](#) prepared by Hugh Nichol, Director of PW
Transportation
Motion No: 169
Moved by: Abbott Seconded by: Elliott
That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2016-07-28 prepared by Hugh Nichol, Director of Public Works
Carried.
- 4.12 [Report Number BED2016-07-07](#) prepared by Taralyn Cronin, Business and Economic Officer
July 2016 Project Update
Motion No:170
Moved by: Hanna Seconded by: Gamble
That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BED2016-07-07 prepared by Taralyn Cronin, Business and Economic Officer
Carried.
- 4.13 [Report Number ADMIN2016-07-11](#) prepared by Tracey Howe, Admin Assistant
Health & Safety Quarterly Report
Motion No: 171
Moved by: Sloetjes Seconded by: Abbott
That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number ADMIN2016-07-11 prepared by Tracey Howe, Administrative Assistant
Carried.

- 4.14 [Report Number ADMIN2016-07-12](#) prepared by Kelly Lush, Project Coordinator
NWCAC Quarterly Timeline Report
- Motion No: 172
Moved by: Murray Seconded by: Elliott
That the Township of Huron-Kinloss Committee of the Whole hereby receives for information purposes Report Number ADMIN2016-07-12 prepared by Kelly Lush, Project Coordinator as required in By-Law 2013-43.
Carried.
- 4.15 [Report Number CLK2016-07-31](#) prepared by Sonya Watson, Clerk
Procedural By-Law Changes
- Motion No: 173
Moved by: Gamble Seconded by: Sloetjes
That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CLK2016-07-31 prepared by Sonya Watson, Clerk and further the Committee authorizes bringing forward the draft by-law for approval and approves the revised meeting schedule for 2016 as presented.
Carried.
- 4.16 [Report Number CLK2016-07-32](#) prepared by Sonya Watson, Clerk
Deeming Requests
- Motion No: 174
Moved by: Sloetjes Seconded by: Elliott
That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CLK2016-07-32 prepared by Sonya Watson, Clerk and authorizes the Clerk to proceed with the Deeming By-Law requests as presented at the owner's expense based on the solicitor's advice.
Carried.
- 4.17 [Report Number CLK2016-07-34](#) prepared by Joanna Malott, Deputy Clerk
Resolutions for Consideration
- Motion No:175
Moved by: Murray Seconded by: Elliott
That The Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2016-07-34 prepared by Joanna Malott, Deputy Clerk and further directs the Clerk to bring forward the following resolution numbers for Council's support ____.
Defeated.
5. **Correspondence Requiring Direction**
No items received

6. Information

6.1 [South Bruce Grey Health Centre Letter](#)

We have received a thank you for the Township's contribution towards the Kincardine hospital redevelopment project.

Carried.

**6.2 [Report Number CLK2016-07-33](#) prepared by Joanna Malott, Deputy Clerk
Correspondence and Information on the Table**

Motion No: 176

Moved by: Abbott Seconded by: Sloetjes

That The Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2016-07-33 prepared by Joanna Malott, Deputy Clerk

Carried.

7. New Business/Council Reports

7.1 Ripley–Huron Legion (Ont. Branch #440)

We have received a request for temporary extension to the licensed patio area for the Ripley Fall Fair.

Motion No: 177

Moved by Gamble Seconded by Hanna

THAT the Township of Huron-Kinloss Committee of the Whole hereby approves the Clerk writing a letter to the Ripley-Huron Legion (Ont. Branch #440) stating that the Township has no objection to the proposed extended licensed area on a yearly basis for the Ripley Fall Fair.

Carried.

7.2 Lurgan Beach Meeting

Council discussed the annual cottage association meeting at Lurgan Beach and resident concerns with the Lurgan water project.

Action: The meeting went well and Council suggested staff should expect more questions from the residents affected based on comments received at the meeting.

8. **Closed Session**

8.1 Motion to go into Closed Session

Motion No: 178

Moved by: Gamble Seconded by: Murray

That the Township of Huron-Kinloss Committee of the Whole hereby moves into a Closed Session meeting at 8:15 p.m. for the purpose of discussing:

- personal matters about an identifiable individual, including municipal or local board employees; Treasury Department, Planning Department
- advice that is subject to solicitor-client privilege, including communications necessary for that purpose; Zoning Matter

Carried

8.2 Motion to rise from Closed Session

Motion No: 180

Moved by: Abbott Seconded by: Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby rises from the Closed Session meeting at 8:25 p.m.

9. Business Arising from the Closed Session

Motion No: 181

Moved by Abbott Seconded by Gamble

THAT the Township of Huron-Kinloss Committee of the Whole hereby approves the staff direction received the Closed Session Meeting.

Carried.

10. **Adjournment**

10.1 Motion to Adjourn

Motion No: 182

Moved by Sloetjes Seconded by Murray

THAT the Township of Huron-Kinloss Committee of the Whole hereby adjourns.

Carried.

Original Signed by Wilf Gamble, Deputy Mayor

Mayor

Original Signed by Joanna Malott, Deputy Clerk

Clerk

Document Accessibility

The Township of Huron-Kinloss is committed to providing information in the format that meets your needs. We have made every attempt to make documents for this meeting accessible but there may still be difficulty in recognizing all of the information. Please contact us if you require assistance and we will make every attempt to provide this information in an alternative format.

Please note that third party documents received and found within this document will not be converted to an accessible format by the Township of Huron-Kinloss. However, upon request, we will attempt to obtain these documents in an appropriate accessible format from the third party.

For assistance or to make a request please call 519-395-3735 or email info@huronkinloss.com.