

**CORPORATION OF THE TOWNSHIP OF HURON-KINLOSS**

**GENERAL COMMITTEE MEETING**

**7:00 p.m. - Council Chambers**

**July 6<sup>th</sup>, 2015**

<b>Mayor</b>	<b>Mitch Twolan</b>	<b>(P)</b>
<b>Deputy Mayor</b>	<b>Wilfred Gamble</b>	<b>(P)</b>
<b>Councillors</b>	<b>Lillian Abbott</b>	<b>(P)</b>
	<b>Jeff Elliott</b>	<b>(P)</b>
	<b>Jim Hanna</b>	<b>(P)</b>
	<b>Don Murray</b>	<b>(P)</b>
	<b>Carl Sloetjes</b>	<b>(P)</b>
<b>Administrator</b>	<b>Mary Rose Walden</b>	<b>(P)</b>
<b>Clerk</b>	<b>Sonya Watson</b>	<b>(A)</b>
<b>Treasurer</b>	<b>Jodi MacArthur</b>	<b>(P)</b>
<b>Director of Public Works</b>	<b>Hugh Nichol</b>	<b>(P)</b>
<b>Chief Building Official</b>	<b>Matt Farrell</b>	<b>(P)</b>
<b>Director of Community Services</b>	<b>Mike Fair</b>	<b>(P)</b>
<b>By-law Enforcement Officer</b>	<b>Heather Clark-Falconer</b>	<b>(P)</b>
<b>Drainage Superintendent</b>	<b>Grant Collins</b>	<b>(A)</b>

**OTHERS PRESENT:** Byron Ballagh & Maria Dunning, Scott Martyn, Liz Dadson, Val Gillies & Rick Stow.

**MINUTES**

**1.0 CALL TO ORDER**

Mayor Twolan called the meeting to order at 7:05 pm.

**1.1 DISCLOSURE OF PECUNIARY INTEREST**

<u>Name</u>	<u>Item</u>	<u>Nature of Interest</u>
None Disclosed		

**1.2 DELEGATIONS**

*None scheduled.*

**1.3 ADDENDUM**

Council approved adding 8.2 Bob Street Extension by a show of hands.

## **2.0 PLANNING & BUILDING DEPARTMENT**

### **2.1 [Building Report](#)**

Please find attached the monthly report of the Chief Building Official.

STAFF COMMENTS: The Chief Building Official will be in attendance to discuss the report.

ACTION: Received for information.

### **2.2 [Consultant for Official Plan Review](#)**

The Clerk and CBO have prepared Report No. CLK2015-06-06 for Council's review.

STAFF COMMENTS: Included in the report.

ACTION: Approved, report was brought forward to Special Council meeting.

### **2.3 [Septic Update Report](#)**

B.M. Ross has provided the monthly septic inspection report for Council's review.

STAFF COMMENTS: Included in the report.

ACTION: Received for information.

### **2.4 [Cycle 1 Septic Inspection Report](#)**

B.M. Ross has provided the Cycle 1 Septic Inspection Program Report for Council's review.

STAFF COMMENTS: Included in the report.

ACTION: Council requests a comparison be done from Cycle 1 to Cycle 2 to determine if there are any trends in the conditions of the septic systems.

**3.0 FIRE & EMERGENCY MANAGEMENT SERVICES**

**3.1 [RHFD Quarterly Report](#)**

Please find attached the quarterly report of the Ripley-Huron Fire Department.

STAFF COMMENTS: Captain Scott Martyn will be in attendance at the meeting.

ACTION: Received for information.

**3.2 Watershed Tour for Emergency Management Purposes**

We have a Planning Meeting scheduled for Monday July 27<sup>th</sup>, 2015 for two applications. The Director of Community Services would like to schedule a tour of the flood prone areas of the nine mile river with MVCA representative Steve Jackson. The tour will serve as the annual training exercise required under the Emergency Management and Civil Protection Act.

STAFF COMMENTS: Can Council please confirm their availability for a tour starting at approx. 7:45 – 8:00 p.m. on Monday July 27<sup>th</sup> in Lucknow following the scheduled Planning meeting. The tour should take no longer than one hour.

ACTION: Everyone will be in attendance. Council Murray requests additional sites be added to the tour. Council concurred.

**4.0 BY-LAW ENFORCEMENT & SMALL ANIMAL CONTROL**

**4.1 [Monthly Report](#)**

Please find attached the monthly report of the By-Law Enforcement Officer.

STAFF COMMENTS: The By-Law Enforcement Officer will be in attendance to respond to any inquiries.

ACTION: Received for information. It was further reported that the aggressive dog we dealt with in January has been put down by their new owner due to an aggressive incident.

**5.0 PARKS, FACILITIES, RECREATION AND LAKESHORE**

5.1 Request for Rental Fee Waiver

We have received a letter from the Bruce Botanical Food Gardens Inc. requesting the fee be waived for their upcoming fundraiser.

STAFF COMMENTS: The [letter](#) has been attached for your review.

ACTION: Approved, a resolution will be brought forward.

5.2 [BWDSB Community Programs](#)

The Director of Community Services has prepared Report No. CS2015-07-25 for Council's review.

STAFF COMMENTS: Included in the report.

ACTION: Received for information.

5.3 [Wolves thank you letter](#)

We have received a thank you letter from the Ripley Wolves Senior 'A' Hockey Team.

STAFF COMMENTS: The letter has been attached for Council's review.

ACTION: Received for information.

## 6.0 **FINANCE**

### 6.1 The One Investment Program

The Treasurer has prepared report [TR15-07-01](#) regarding participation in “The One Investment Program”.

STAFF COMMENTS: Included in the report.

ACTION: Approved, a by-law will be brought forward at the next meeting.

### 6.2 [Landfill Closure and Post-Closure Costs Estimates](#)

We have received the report prepared by WSP to estimate the closure and post closure costs for the Huron and Kinloss landfill sites.

STAFF COMMENTS: These figures are required for the preparation of 2014 financial statements. We bring this forward for information purposes.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality’s Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, accessible and environmentally conscious* community.

ACTION: Received for information.

### 6.3 Westario Power Annual Dividend

Based on the 2014 financial statements, the Board of Directors have declared a dividend of \$750,000.00.

STAFF COMMENTS: Distribution of the dividend took place at the Annual General Meeting on June 17, 2015. Based on our shares, we received a dividend payment of \$23,902.50. This payment will be transferred to reserve for future Lucknow and Ripley water and/or sewer upgrades.

The [2014 WPI Community Report](#) is attached for Council’s review.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality’s Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous and accessible* community.

ACTION: Received for information.

6.4 **Tax Rate Comparison**

A summary of local residential tax rates has been provided for your review.

STAFF COMMENTS: We bring this forward for information purposes only.

ACTION: Received for information.

6.5 **2014 Reconciled Policing Costs - REVISED**

We recently received a revised 2014 reconciliation to adjust for revenue that was not reported on the original reconciliation received at the end of March.

STAFF COMMENTS: We are entitled to a credit of \$4,935.00. We bring this to your attention for information purposes.

ACTION: Received for information.

6.6 **Disaster Relief Committee**

We have received a letter from the Tweed Disaster Relief Committee.

STAFF COMMENTS: The letter has been attached for information purposes. They are seeking support for their fundraising efforts.

ACTION: Council declines making a donation at this time.

7.0 **DRAINAGE**

7.1 **Royal Oak Municipal Drain**

A meeting will be held on July 10<sup>th</sup>, 2015 at 10:30 in the Social Room at the Ripley-Huron Community Centre to review additional information that has been received by Dietrich Engineering Ltd.

STAFF COMMENTS: We bring this to you for information purposes.

ACTION: Received for information.

## 8.0 **DRINKING WATER & WASTE WATER**

### 8.1 [Water/Waste Water Summary Report](#)

The Director of Public Works has prepared Report No. PW2015-07-16 for Council's review.

STAFF COMMENTS: Included in the report.

ACTION: Received for information.

### 8.2 Bob Street Extension

We have received pricing for the extension of the Bob Street municipal servicing from the South Delhi street intersection to the property line of 62 Bob Street, a distance of approximately 70 meters.

Option 1 is the extension of the existing 200mm (8") sanitary sewer trunk line and the 150mm (6") watermain to the individual's property line at a cost of approximately \$38,000 plus HST, not including final road restoration estimated at an additional \$10,000. This would also allow for future development to occur in the area.

Option 2 is the installation of an individual 25mm (1") water line and 125mm (5") sanitary line to the property line. Estimated cost is \$27,000 plus HST, and again does not include final road restoration. While this would satisfy the needs of a single individual, it would require re-digging of the South Delhi street intersection and upsizing of the water and sanitary service lines if future development were to occur.

STAFF COMMENTS: We have spoken to the potential developer and offered to pay the difference between the two options as well as the road restoration work. Total cost being absorbed by the municipality would be \$21,000 plus HST on the total projects. Mr. Ballagh has offered to pay \$25,000. He would also like the municipality to pay for deeming the lots together, approximately \$500 to \$800. Mr. Ballagh will be in attendance tonight to answer any questions Committee may have. We seek your direction.

ACTION: Council agreed with staff comments. Mr. Ballagh agreed to Option 2 in addition to paying the full cost associated with a deeming by-law. Council also agreed with removing the holding zone. Council also approved contracting the work to Lavis Construction and approve granting an exemption to the purchasing by-law.

**9.0 WASTE MANAGEMENT**

9.1 [Waste Management Report](#)

The Director of Public Works has prepared Report No. PW2015-07-15 for Council's review.

STAFF COMMENTS: Included in the report.

ACTION: Received for information.

**10.0 TRANSPORTATION**

10.1 [Transportation Report](#)

The Director of Public Works has prepared Report No. PW2015-07-14 for Council's review.

STAFF COMMENTS: Included in the report.

ACTION: Received for information.

**11.0 ECONOMIC DEVELOPMENT & TOURISM**

11.1 [July 2015 Project Update](#)

The Business & Economic Officer has prepared Report No. BED2015-07-01 for Council's review

STAFF COMMENTS: Included in the report.

ACTION: Received for information.

**12.0 GENERAL GOVERNMENT**

12.1 [Community Policing Office](#)

The Administrator has prepared Report Number ADMIN2015-07-10 for Council's review

STAFF COMMENTS: Included in the report.

ACTION: Approved staff recommendation.



12.2 [Boundary Negotiation – Walpole Trail](#)

The Administrator has prepared Report Number ADMIN2015-07-11 for Council's review

STAFF COMMENTS: Included in the report.

ACTION: Received for information.

12.3 [Committee of Council](#)

The Administrator has prepared Report Number ADMIN2015-07-09 for Council's review

STAFF COMMENTS: Included in the report.

ACTION: Approved staff recommendation.

12.4 [The Coastal Centre - Rip Currents](#)

We have received information from the Lake Huron Centre for Coastal Conservation related to Rip currents.

STAFF COMMENTS: The information has been attached for Council's review. Hard copies will be available at the meeting.

ACTION: Received for information.

12.5 [Community School Alliance Update](#)

We have received an update from the Community Schools Alliance. Including information on their new website, constitution and a list of the executive.

STAFF COMMENTS: We have attached for information purposes only.

ACTION: Approved Don Murray to stay on as an executive member for 2016.

12.6 [Marriage Commissioner Leaving](#)

The Clerk has prepared Report No.CLK2015-06-07 for Council's review.

STAFF COMMENTS: Included in the report.

ACTION: Approved

12.7 [Pine River Cheese and Butter Co-operative's 130<sup>th</sup> Anniversary](#)

We have received a letter from the Pine River Cheese and Butter Co-operative regarding their 130<sup>th</sup> Anniversary Celebration on Sat. August 15<sup>th</sup>, 2015.

STAFF COMMENTS: The letter has been attached for Council's review. A draft response has been prepared. If Council concurs staff will send the letter.

ACTION: Approved

13.0 **PERSONNEL**

13.1 [Health & Safety Quarterly Report](#)

Tracey Howe has prepared the quarterly report for the period of April 1<sup>st</sup> to June 30<sup>th</sup>, 2015.

STAFF COMMENTS: Included in the report.

ACTION: Received for information.

14.0 **NEW BUSINESS/COUNCIL REPORTS**

15.0 **CORRESPONDENCE ON THE TABLE**

15.1	<i>AMO</i>	AMO -Cover Your Assets
15.2		AMO – Municipal Energy Finance Workshop
15.3		AMO Watch File – July 2, 2015
15.4		AMO Communications -Accessibility in Ontario
15.5		AMO Watch File
15.6		AMO Policy Update- Highlights of June 2015 Board Meeting
15.7		AMO Communications- A Voice for You 2015 Conference
15.8		AMO Communications – Announcing 2015 LAS
15.9		AMO Communications – Policy Update
15.10		AMO Water File
15.11	<i>General</i>	Thank you Note from Doug and Karen Martyn
15.12		DSWP June Newsletter
15.13		OMAFRA Connects June
15.14		City Age – The Innovation City July 2, 2015
15.15		Defending Canadians – Paying For Our Own Demise - June 21
15.16		Defending Canadians – Canadian Immigration Policy Heading for Disaster – June 27
15.17		OPP Letter from Commissioner – June 26
15.18		Food Secure Canada – Bits and Bytes – June 29
15.19		Ontario Waterpower – June 29
15.20		Municipal Interface June 2015

**16.0**     **CLOSED SESSION**

16.1     Move into closed session

Moved by Hanna  
Seconded by Abbott

MOVE INTO            90     THAT Committee move into a Closed Session pursuant to  
CLOSED                            section 239 of the Municipal Act, 2001, as amended at 8:30  
SESSION                            p.m. for the purpose of discussing:

- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
  - property damage settlements

Carried.

**17.0**     **RETURN TO OPEN SESSION**

Moved by Murray  
Seconded by Sloetjes

RISE FROM            92     THAT Committee rise from the Closed Session at 8:45 p.m.  
CLOSED                            SESSION

Carried.

**18.0**     **ADJOURN**

Moved by Sloetjes  
Seconded by Abbott

ADJOURN            93     THAT the meeting does now adjourn.

Carried

Original Signed by Wilf Gamble  
Deputy Mayor

Original Signed by Sonya Watson  
Clerk