

CORPORATION OF THE TOWNSHIP OF HURON-KINLOSS

GENERAL COMMITTEE MEETING

7:00 p.m. - Council Chambers

June 1st, 2015

Mayor	Mitch Twolan	(A)
Deputy Mayor	Wilfred Gamble	(P)
Councillors	Lillian Abbott	(P)
	Jeff Elliott	(P)
	Jim Hanna	(P)
	Don Murray	(P)
	Carl Sloetjes	(P)
Administrator	Mary Rose Walden	(A)
Clerk	Sonya Watson	(P)
Treasurer	Jodi MacArthur	(P)
Director of Public Works	Hugh Nichol	(A)
Chief Building Official	Matt Farrell	(P)
Director of Community Services	Mike Fair	(P)
By-law Enforcement Officer	Heather Clark-Falconer	(A)
Drainage Superintendent	Grant Collins	(A)

OTHERS PRESENT: Elmer Smeltzer, Wayne Couture, Valerie Gillies, Barb McKay, Liz Dadson, Marty Thompson

MINUTES

1.0 CALL TO ORDER

Deputy Mayor Gamble called the meeting to order at 7:00 p.m.

1.1 DISCLOSURE OF PECUNIARY INTEREST

<u>Name</u>	<u>Item</u>	<u>Nature of Interest</u>
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None disclosed.

1.2 **DELEGATIONS**

1.3 Elmer Smeltzer 7:00 p.m.

Mr. Smeltzer submitted a request to speak with Council. He is attending about “getting trees cut down along roadways and I would also like to meet with Hugh Nichol to show him areas that should be attended to”.

STAFF COMMENTS: None at this time.

ACTION: Mr. Smeltzer raised concerns with the brush and trees in the ditches and along the Township roads. He also suggested to Council that the wooden bridge on the baseline North of the 4th concession should be looked at and a plan should be initiated for replacement. Mr. Smeltzer also suggested the County owned bridge on the 20th sideroad should not be closed and the Township should be pushing the County for bridge replacement. Council approved the Director of Public Works to arrange a meeting with Mr. Smeltzer to view the areas of concern.

1.4 Wayne Couture 7:10 p.m.

Wayne Couture has requested a delegation to Council as he was unable to attend the previous meeting as scheduled on May 20th, 2015.

STAFF COMMENTS: His new [presentation](#) has been attached for Councils review.

ACTION: Mr. Couture verbally read his presentation for Council. Mr. Couture stated he wants his tax money back that he has paid the Township for taxes since he is being harmed by the wind turbines. Council reiterated the steps the Township has taken against wind turbines. The Township does not have jurisdiction in regards to wind turbines and has created policies and passed a resolution stating we are “unwilling host”. Council stated that while they sympathize with Mr. Couture’s situation wind turbine placement is Provincially driven and refunding the taxes was not an option they were willing to consider.

2.0 **PLANNING & BUILDING DEPARTMENT**

2.1 [Building Report](#)

Please find attached the monthly report no. BLD2015-06-05 of the Chief Building Official.

STAFF COMMENTS: The Chief Building Official will be in attendance to discuss the report.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *actions* contribute to our goals in achieving a *prosperous, accessible and environmentally conscious* community.

ACTION: Received and filed.

2.2 [Saugeen Valley Conservation Authority- Regulation Mapping](#)

We have received a letter from SVCA regarding establishing a working group amongst municipal representatives and SVCA staff to proceed with identification of the geographic areas in each participating municipality that would most benefit from upgraded Regulation mapping.

STAFF COMMENTS: The CBO will participate on the working group on behalf of the municipality. The lakeshore area of the municipality will be the geographic area suggested that would benefit from regulation mapping.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, vibrant, spirited, accessible and environmentally conscious* community.

ACTION: Council approved staff comments. Council suggested having local surveyors participate on the working group may also be beneficial. The Clerk will send a letter.

2.3 [Structure on the Beach](#)

The CBO has prepared report no. BLD-2015-06-06

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: The Clerk noted that the proper address was Bell Drive and not Bruce Beach Road as indicated in the report. Council approved staff recommendations.

2.4 [Septic Inspection Report](#)

B.M. Ross has prepared a summary on final progress for completion of Cycle 1 of the Septic Inspection program.

STAFF COMMENTS: We have provided for information purposes.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: Received and filed. Another update will be provided in July.

3.0 **FIRE & EMERGENCY MANAGEMENT SERVICES**

3.1 [Ripley Huron Fire Department Report](#)

The Administrator has prepared report no. 2015-06-06 for Councils review.

STAFF COMMENTS: Included in the report. We have prepared a motion for Council to ratify the full-time Fire Chief position.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, vibrant, spirited, accessible and environmentally conscious* community.

ACTION: The following resolution was passed.

Moved by Sloetjes
Seconded by Elliott

ESTABLISH
FULL-TIME
FIRE CHIEF
POSITION

28

THAT The Huron-Kinloss General Committee ratify and confirm the establishment of a full-time Fire Chief position, position description and authorize proceeding with recruitment.

Carried.

4.0 BY-LAW ENFORCEMENT & SMALL ANIMAL CONTROL

4.1 [Monthly Report](#)

Please find attached the monthly report of the By-Law Enforcement Officer.

STAFF COMMENTS: The Clerk will respond to any inquiries.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *actions* contribute to our goals in achieving a *prosperous, vibrant, accessible, spirited and environmentally conscious* community.

ACTION: Received and filed.

5.0 PARKS, FACILITIES, RECREATION AND LAKESHORE

5.1 Point Clark Lighthouse Ribbon Cutting Saturday June 27th at 10 am.

The Ribbon cutting for the Lighthouse re-opening will take place at the lighthouse on June 27th, 2015 at 10am.

STAFF COMMENTS: A press release from Parks Canada will be coming forward, and many local residents will also be invited. I have coordinated the date with MP Benn Lobb's office, and Mayor Twolan. We bring this forward for information purposes, and this would be a great opportunity to visit the Point Clark Lighthouse for a Tour.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, vibrant, spirited, accessible and environmentally conscious* community.

ACTION: Noted.

5.2 Ripley Reunion fees exemption

The Ripley Reunion has respectfully requested a fees exemption for the reunion celebration from July 30th to August 3rd 2015.

STAFF COMMENTS: The waiver of fees has been a tradition in previous reunion celebrations. If Council concurs a resolution will be brought forward at the next meeting.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, vibrant, spirited, accessible and environmentally conscious* community.

ACTION: Approved. A resolution will be brought forward.

5.3 Point Clark Senior Men's Baseball Donation

STAFF COMMENTS: A \$150.00 donation was received from the Point Clark Senior Men's Baseball group. A thank-you note has been sent in appreciation of the donation. We bring this forward for information purposes only.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, vibrant, spirited, accessible and environmentally conscious* community.

ACTION: Noted.

5.4 Lion's Park ribbon cutting and barbecue

The Huron Shores Lion's Club will be hosting a ribbon cutting and barbecue on Sunday June 21st, 2015 at Lion's Park in Point Clark.

STAFF COMMENTS: It seems fitting that the longest day of play, and the first day of summer is also June 21st, 2015 at 1:00 pm. Staff will promote the event to all general public with the Huron Shores Lions Club and also notify the Ripley Lions Club membership to attend. The project included over \$50 000.00 in upgrades for play equipment, play surfacing, pavilion upgrades, benches, and picnic tables. Is there any Council available to attend?

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, vibrant, spirited, accessible and environmentally conscious* community.

ACTION: Councilor Murray will attend a separate ribbon cutting with Lisa Thompson M.P.P. on Friday June 5th, 2015. Deputy Mayor Gamble and Councillor Abbott will attend the June 21st ribbon cutting.

5.5 Jump Start funding for camp

The Canadian Tire Jumpstart program approved our application for a kid's activity kit.

STAFF COMMENTS: The Activity Kit includes \$1284 of sports equipment (basketballs, bocce ball set, capture the flag set, parachute, skipping rope set, soccer balls, touch football set, ultimate Frisbee set and volleyball equipment). The activity kit will be used in our Wolf Cub Adventure camp program.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, vibrant, spirited, accessible and environmentally conscious* community.

ACTION: Noted.

5.6 Downtown Lucknow Street Light upgrades

STAFF COMMENTS: The lamp post for the Lucknow decorative streetlight is black concrete with banner arm, planter arm, and electrical outlet for decorations. Erth has provided several options for the Decorative Lamps. The brochures The lamp information was presented to the Lucknow Chamber and revitalization Committee for discussion and feedback. The fixture selected was the King Luminaire fixture, and the project price is included in the 2015 budget. The estimated installation timeframe is first two weeks of September 2015. Staff will bring forward an agreement with Erth to the June Council meeting if Council concurs. We seek your direction.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, vibrant, spirited, accessible and environmentally conscious* community.

ACTION: The Director of Community Services noted that the fixture chosen does not meet the dark sky requirements. Council approved bringing a by-law forward to authorize the agreement.

5.5 Point Clark Community Centre Playspace upgrade

Staff would like to proceed with the purchase of the park equipment for the Point Clark Community Centre.

STAFF COMMENTS: The purchase of the park equipment for the Point Clark Community Centre upgrade will cost \$12 067.73. Surfacing for the playspace will be prepared by Township. The total cost of the project will be within the \$15 000.00 budget. Staff is requesting a purchasing policy exemption due to the exclusivity of the equipment, and will also provide consistency within the play equipment for future repairs and maintenance if required. Play Power has provided quality equipment and excellent service for recent projects. We seek your direction.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, vibrant, spirited, accessible and environmentally conscious* community.

ACTION: Approved. A resolution will be brought forward.

5.6 93 Huron Street Property Purchase

A verbal agreement to purchase a vacant lot at 93 Huron Street in Ripley has been accepted.

STAFF COMMENTS: The Agreement to Purchase has been attached for Councils Review. A by-law will be brought forward at the June 15th, 2015 Council meeting to ratify the Agreement to Purchase.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, vibrant, spirited, accessible and environmentally conscious* community.

ACTION: The following motion was passed.

Moved by Elliott
Seconded by Abbott

AUTHORIZE
SIGNING OF
OFFER TO
PURCHASE

29

THAT Huron-Kinloss Township General Committee hereby authorizes the Deputy Mayor and Clerk to sign the Agreement to Purchase for 93 Huron Street known as Lot 226, Plan 232; Part Lot 225, Plan 232 as in R34820; Huron-Kinloss (PIN 33322-0140) as presented; and

FURTHER that a By-law ratifying this Agreement of Purchase will be brought forward to the June 15th, 2015 Council meeting.

Carried.

5.7 Ripley Branch RBC Day of Service

RBC staff Carolyn White was approved for an RBC day of service grant.

STAFF COMMENTS: RBC staff will be completing a trail clean-up on Tuesday June 2, 2015, and will also be receiving a \$1000.00 grant which will be used to install a bird watching interpretive signage at the Apple Rail Trail for the lagoon birding lookout. We bring this forward for information purposes.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, vibrant, spirited, accessible and environmentally conscious* community.

ACTION: Noted.

5.8 Commercial Fishing net washed up on Boiler Beach

A fishing net was reported washed up on Boiler Beach.

STAFF COMMENTS: The 500 ft of commercial fishing net was being collected by staff when the MNR also showed up to collect the netting, buoys, and lead weights. It was determined by the MNR that the netting originated in Michigan, and those authorities will be contacted. We bring this forward for information purposes.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, vibrant, spirited, accessible and environmentally conscious* community.

ACTION: Noted.

5.9 [Grey Bruce Community Foundation Program](#)

The Director of Community Services has prepared report no. CS2015-06-23 for Councils review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *actions* contribute to our goals in achieving a *prosperous, vibrant, spirited, community*.

ACTION: Received and filed.

6.0 **FINANCE**

6.1 [Canada 150 Community Infrastructure Program](#)

The Treasurer has prepared report no. TR2015-06-01 for Councils review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, vibrant, spirited, accessible and environmentally conscious community*.

ACTION: Approve staff recommendations. A resolution will be brought forward.

7.0 **DRAINAGE**

No items scheduled.

8.0 **DRINKING WATER & WASTE WATER**

8.1 [592 Willoughby Street and 76 Huron Street](#)

The Director of Public Works has prepared report no. PW2015-06-11 for Councils review.

STAFF COMMENTS: included in the report.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *actions* contribute to our goals in achieving an *environmentally conscious* community.

ACTION: Approve staff recommendations. A by-law will be brought forward.

8.2 [Drinking Water/Wastewater Status Report](#)

The Director of Public Works has prepared report no. PW2015-06-07 for Councils review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *actions* contribute to our goals in achieving an *accessible and environmentally conscious* community.

ACTION: Received and filed.

8.3 [Frozen Services](#)

The Director of Public Works has prepared report no. PW2015-06-11 for Councils review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *actions* contribute to our goals in achieving an *accessible* community.

ACTION: Council approved staff recommendations. A by-law will be brought forward.

9.0 **WASTE MANAGEMENT**

9.1 [Waste Management Status Report](#)

The Director of Public Works has prepared report no. PW2015-06-08 for Councils review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *actions* contribute to our goals in achieving an *environmentally conscious* community.

ACTION: Received and filed.

10.0 **TRANSPORTATION**

10.1 [Transportation Status Report](#)

The Director of Public Works has prepared report no. PW2015-06-09 for Councils review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *actions* contribute to our goals in achieving an *accessible* community.

ACTION: Received and filed.

10.2 [Tractor Tender](#)

The Director of Public Works has prepared report no. PW2015-06-10 for Councils review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: Approved. A by-law will be brought forward.

10.3 [Landfill Bulldozer](#)

The Director of Public Works has prepared report no. PW2015-06-13 for Councils review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: Approved. A by-law will be brought forward.

11.0 **ECONOMIC DEVELOPMENT & TOURISM**

11.1 [June 2015 Project Update](#)

The Business & Economic Officer has prepared report no. BED2015-04-01 for Councils review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, vibrant, spirited and accessible* community.

ACTION: Received and filed.

12.0 **GENERAL GOVERNMENT**

12.1 [Saugeen Valley Conservation Authority- Conservation Tours 2015](#)

We have received information regarding the SVCA Evening Conservation Tours 2015.

STAFF COMMENTS: The pamphlet has been copied for Council's information. None at this time.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: Received and filed.

12.2 [Revised Meeting Schedule](#)

The revised meeting schedule has been attached for Council's information.

STAFF COMMENTS: This schedule reflects the monthly planning meetings.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, accessible* community.

ACTION: Noted.

12.3 [NWCAC Timeline Report](#)

The Project Coordinator has prepared the NWCAC Timeline Report for Councils review.

STAFF COMMENTS: None at this time.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: Received and filed.

12.4 [Integrated Health Service Plan](#)

The South West LHIN has provided details regarding the June engagement sessions in the area.

STAFF COMMENTS: The invitation has been attached for Councils review.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: Deputy Mayor Gamble and Councillor Murray will attend.

13.0 **PERSONNEL**

No items scheduled.

14.0 NEW BUSINESS/COUNCIL REPORTS

14.1 56 Park Street Ripley- Noise Exemption Request

We have received a request from the residents of 56 Park Street for an exemption to the Noise By-law for an event on June 13th, 2015.

STAFF COMMENTS: None at this time.

ACTION: The following resolution was passed.

Moved by Murray
Seconded by Abbott

NOISE BY-LAW
EXEMPTION

30

THAT The Huron-Kinloss General Committee hereby grants an exemption to Section 3.5 of the Noise By-law 2005-101 as amended to 56 Park Street for an engagement party to be held from 11:00 p.m. on June 13th, 2015 to 1:00 a.m. on June 14th, 2015
Carried.

14.2 Kinlough Signs/Flowers

A Councillor has been approached by a resident wishing to plant and care for flowers if planter boxes were placed around the Kinlough entrance signs.

STAFF COMMENTS: None at this time.

ACTION: This will be referred to the Director of Public Works to speak with the County Engineer on the Kinlough signs and to seek permission to install planter boxes. Councillor Murray indicated he had volunteers available to build the boxes if permission was granted.

14.3 Torrence Street Gravel Pit

Council had received calls of concern regarding the entrance to the new gravel pit at 94 Torrence Street. It is in a poor location on a hill and is a safety concern.

STAFF COMMENTS: None at this time.

ACTION: Staff will review the site plan and refer the matter to the Director of Public Works to attend to.

15.0 CORRESPONDENCE ON THE TABLE

15.1	AMO	AMO Communications <i>Ontario Government Launches Consultation on Infrastructure Funding for Areas Outside of GTHA</i> May 23, 2015
15.2		AMO Watch File May 21, 2015
15.3		AMO Communications <i>Bill 8 – Effective Date for Municipal Governments Confirmed</i> May 21, 2015
15.4		AMO Watch File May 14, 2015
15.5	Grey Bruce Health Unit	News Release – <i>Public Assistance Request, Two Dog Incidents</i> May 19, 2015
15.6		News Release – <i>Reduce Your Alcohol-Related Risks – We’ve Got an App for That</i> May 14, 2015
15.7	General	Huron County – <i>Notice of Public Meeting Re: Proposed OP Amendment No. 4</i> May 15, 2015
15.8		Ben Lobb, MP - <i>News Release: Federal Government Announces Community Infrastructure Program</i> May 15, 2015
15.9		Ministry of the Environment and Climate Change – <i>Blue-Green Algal Blooms</i> May, 2015
15.10		Great Lakes Environmental Office – <i>Review Candidate Chemicals of Mutual Concern</i> May 15, 2015
15.11		Making Waves May 14 th , 2015
15.12		Minister Responsible for Seniors Affairs – <i>Celebrate Seniors’ Month</i> April 28, 2015
15.13		C. Mitchell & J. Dykstra – <i>Letter to Attorney General – Provincial Government Embezzlement</i> May 26, 2015
15.14		OMAFRA Connects – May 2015
15.15		Nuclear Waste Watch – <i>Open Letter to the Government of Ontario</i>

6.0 CLOSED SESSION

16.1 Move into closed session

Moved by Elliott
Seconded by Sloetjes

MOVE INTO
CLOSED
SESSION

31

THAT Committee move into a Closed Session pursuant to section 239 of the Municipal Act, 2001, as amended at 8:35 p.m. for the purpose of discussing:

- personal matters about an identifiable individual, including municipal or local board employees;
 - Employee Probations
 - Fire Services

Carried.

17.0 RETURN TO OPEN SESSION

Moved by Abbott
Seconded by Elliott

RISE FROM
CLOSED
SESSION

33

THAT Committee rise from the Closed Session at 8:55 p.m.

Carried.

17.0 CONFIRMING BY-LAW

Moved by Sloetjes
Seconded by Elliott

MAY, 2015
CONFIRMATORY
BY-LAW

55

THAT leave be given to introduce By-Law Number 2015-40 being the "[May, 2015 Confirmatory By-Law](#)" and that it now be read severally a first, second and third time and finally passed this 20th day of May, 2015.

Carried.

18.0 ADJOURN

Moved by Elliott
Seconded by Sloetjes

ADJOURN

56

THAT Huron-Kinloss Township Council do now adjourn.

Carried

Original Signed by Mitch Twolan
Mayor

Original Signed by Sonya Watson
Clerk