



## The Corporation of the Township of Huron-Kinloss

### Committee of the Whole Meeting Minutes

Council Chambers

June 6<sup>th</sup>, 2016

7:00 p.m.

Mitch Twolan, Mayor	Absent
Wilfred Gamble, Deputy Mayor	Present
Lillian Abbott, Councillor	Present
Jeff Elliott, Councillor	Present
Jim Hanna, Councillor	Absent
Don Murray, Councillor	Present
Carl Sloetjes, Councillor <i>arrived late at 7:23 p.m.</i>	Present
Mary Rose Walden, Administrator	Present
Sonya Watson, Clerk	Present
Jodi MacArthur, Treasurer	Present
Hugh Nichol, Director of Public Works	Present
Matt Farrell, Chief Building Official	Present
Christopher Cleave, Fire Chief	Present
Mike Fair, Director of Facilities & Recreation	Present
Brianne Andrew, By-law Enforcement Officer	Absent
Grant Collins, Drainage Superintendent	Absent

Others Present: Anthony Fleming-MPAC, Kelan Jylha-MPAC, Liz Dadson, Barb McKay, Darryl Coote

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### Committee of the Whole Meeting

#### 1. Call to Order

Deputy Mayor Gamble called the meeting to order at 7:00 p.m.

#### 2. Disclosure of Pecuniary Interest

Name: N/A Item: N/A Nature of Interest: N/A

#### 3. Delegations

##### 3.1 7:00 p.m. [Municipal Property Assessment Corporation \(MPAC\)](#)

Anthony Fleming from MPAC will be in attendance to provide information on the 2016 Assessment.

Action: Mr. Fleming did a presentation for the Committee. He reported that the overall average residential assessment for Huron-Kinloss is down -1.4%, the single family residential in Huron-Kinloss and Bruce County remained at 0%, and waterfront properties are up 2% in Bruce County and down -4.2% in Huron-

Kinloss. Residents who wish to appeal their assessment value must file a Request for Reconsideration by September 21<sup>st</sup>, 2016.

#### 4. **Staff Reports**

##### 4.1 **Report Number BLDG2016-06-07** prepared by Matt Farrell, Chief Building Official May Monthly Report

Action: The Committee questioned a garage going in on Huron Street in Ripley prior to a home being built. The CBO reported that the permit was taken out prior to the home being demolished and is permitted.

Motion No: 135

Moved by: Elliott Seconded by: Murray

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report No. BLDG2016-06-07 prepared by Matt Farrell, Chief Building Official.

Carried.

##### 4.2 **Report Number BLE2016-06-08** prepared by Brianne Andrew, BLE Officer May Monthly Review

Motion No: 136

Moved by: Sloetjes Seconded by: Murray

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report No. BLE2016-06-08 prepared by Brianne Elliott, By-Law Enforcement Officer and further that the Committee hereby approves bringing forward a resolution to Council to approve the Noise By-Law exemption request till 1:00 a.m.

Carried.

##### 4.3 **Report Number FIRE2016-06-12** prepared by Chris Cleave, Fire Chief Fire Department Monthly Report

Motion No: 137

Moved by: Murray Seconded by: Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number FIRE2016-06-12 prepared by Christopher J. Cleave, Fire Chief

Carried.

##### 4.4 **Report Number FIRE2016-06-13** prepared by Chris Cleave, Fire Chief Proposed Special Events By-Law

Motion No: 138

Moved by: Abbott Seconded by: Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby approves the draft Special Events By-Law as presented; and Further authorizes the draft by-law be sent for solicitor review; and Further that the by-law be brought forward for adoption by Council following solicitor review.

Carried.

- 4.5 [Report Number TR2016-06-39](#) prepared by Jodi MacArthur, Treasurer  
Status Report June 2016

Motion No: 139

Moved by: Elliott Seconded by: Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number TR2016-06-39 prepared by Jodi MacArthur, Treasurer.

Carried.

- 4.6 [Report Number TR2016-06-40](#) prepared by Jodi MacArthur, Treasurer  
Canada 150 Community Infrastructure Program

Motion No: 140

Moved by: Sloetjes Seconded by: Murray

That The Township of Huron-Kinloss Committee of the Whole hereby receives for information Report TR2016-06-40 prepared by Jodi MacArthur, Treasurer and further directs a resolution to be brought forward authorizing applications to the Canada 150 Community Infrastructure Program for the following projects:

- Outram Street water distribution system replacement and road improvements Priority #1
- Lucknow Town Hall Roof Replacement Priority #2
- Ripley-Huron Community Centre Renovation Priority #3

Carried.

- 4.7 [Report Number CS2016-06-23](#) prepared by Mike Fair, Director of CS  
June Community Services Status Update

Motion No: 141

Moved by: Murray Seconded by: Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CS2016-06-23 Status Report prepared by Mike Fair, Director of Community Services.

Carried.

- 4.8 [Report Number CS2016-06-24](#) prepared by Mike Fair, Director of CS  
Zero Turn Mower

Motion No: 142

Moved by: Abbott Seconded by: Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS2016-06-23 Zero Turn Mower prepared by Mike Fair, Director of Community Services.

Carried.

- 4.9 [Report Number PW2016-06-20](#) prepared by Hugh Nichol, Director of PW  
Water and Wastewater  
Motion No: 143  
Moved by: Elliott Seconded by: Sloetjes  
That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2016-06-20 as prepared by Hugh Nichol, Director of Public Works  
Carried.
- 4.10 [Report Number PW2016-06-21](#) prepared by Hugh Nichol, Director of PW  
Waste Management  
Motion No: 144  
Moved by: Sloetjes Seconded by: Murray  
That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2016-06-21 as prepared by Hugh Nichol, Director of Public Works  
Carried.
- 4.11 [Report Number PW2016-06-22](#) prepared by Hugh Nichol, Director of PW  
Transportation  
Motion No: 145  
Moved by: Murray Seconded by: Abbott  
That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2016-06-22 as prepared by Hugh Nichol, Director of Public Works  
Carried.
- 4.12 [Report Number PW2016-06-23](#) prepared by Hugh Nichol, Director of PW  
Truck Tender  
Motion No: 146  
Moved by: Abbott Seconded by: Elliott  
That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number PW2016-06-23 as prepared by Hugh Nichol, Director of Public Works and accepts the tender of Leslie Motors in the amount of \$33,944.00 + HST, and further brings a by-law forward for consideration.  
Carried.
- 4.13 [Report Number PW2016-06-24](#) prepared by Hugh Nichol, Director of PW  
Bridge Report  
Motion No: 147  
Moved by: Elliott Seconded by: Sloetjes  
That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number PW2016-06-24 as prepared by Hugh Nichol, Director of Public Works and accepts the tender of VanDriel Excavating Inc. in the amount of \$269,938.42, and authorizing a by-law be brought forward.

Carried.

- 4.14 [Report Number PW2016-06-25](#) prepared by Hugh Nichol, Director of PW  
Yard Waste Collection

Motion No: 148

Moved by: Sloetjes Seconded by: Murray

That the Township of Huron-Kinloss Committee of the Whole hereby approves  
Report Number PW2016-06-25 prepared by Hugh Nichol, Director of Public  
Works.

Defeated.

Motion No:149

Moved by: Murray Seconded by: Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby authorizes  
continuing with the fall leaf pickup and storm damage pickup and drop-off depot  
in Lucknow.

Carried.

- 4.15 [Report Number BED2016-06-06](#) prepared by Taralyn Cronin, Business &  
Economic Officer  
June 2016 Project Update

Motion No: 150

Moved by: Murray Seconded by: Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for  
information Report Number BED2016-06-06 prepared by Taralyn Cronin,  
Business & Economic Officer.

Carried.

- 4.16 [Report Number CLK2016-06-25](#) prepared by Joanna Malott, Deputy Clerk  
Resolutions for Consideration

Motion No: 151

Moved by: Sloetjes Seconded by: Murray

That the Township of Huron-Kinloss Committee of the Whole hereby receives for  
information Report Number CLK2016-06-25 prepared by Joanna Malott, Deputy  
Clerk and further directs the Clerk to bring forward the following resolutions No's  
for Council's support: 1, 2, 3, 4, 5, 8, 10, 11.

Carried.

- 4.17 [Report Number CLK2016-06-27](#) prepared by Sonya Watson, Clerk  
Royal Oak Appeal

Action: The Clerk further reported that three additional appeals have been  
received and forwarded to the Ontario Drainage Tribunal.

Motion No: 152

Moved by: Elliott Seconded by: Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2016-06-27 prepared by Sonya Watson, Clerk Carried.

## 5. **Correspondence Requiring Direction**

### 5.1 Bruce County Federation of Agriculture (BCFA)

We have received an [invitation](#) for an information session regarding the Conservation Act review, SVCA Tiered mapping and Bill 100. Please let the Clerk know should you wish to attend.

Action: Deputy Mayor Gamble will attend.

We have received a second invitation regarding a [Farm, & Food Care “Breakfast on the Farm Event”](#) June 11<sup>th</sup>, 2016. The BCFA is looking to host this event in 2017 in Huron-Kinloss and have requested Council attendance. Are there any Councillors interested in attending?

Action: No Councillors are available the Clerk will prepare a response.

### 5.2 [Municipal Night at the Blyth Festival](#)

We have received a letter regarding Municipal Night at the Blyth Festival. If anyone is interested in the two complimentary tickets please notify the Clerk.

Action: Councillor Abbott will attend.

### 5.3 Beach Association Meetings

We have received the following information for the Beach Association Meetings

Point Clark Beach Association Meeting – 9:00 a.m. on July 9<sup>th</sup>

Also the [invitation](#) for Council to the 70<sup>th</sup> Anniversary celebration

Bruce Beach Association Meeting- 10:00 a.m. on July 30<sup>th</sup>

We seek Council's confirmation on attendance to notify the associations.

Action: Noted. Mayor Twolan, Deputy Mayor Gamble and Councillors Murray and Abbott are planning on attending.

### 5.4 [Music in the Fields](#)

We have received a letter from the Lucknow Kinsmen regarding confirmation that that the club no longer requires Committee of Council status as a follow up to our correspondence from January to the club.

If Committee concurs we will bring forward a by-law to the June Council meeting to dissolve the Music in the Fields Committee as a committee of Council and remove members from the Consolidated Appointment By-law.

Action: Committee approved the by-laws coming forward.

5.5 [Unopened Road Allowance – 95 Bruce Beach Road](#)

We have received a letter concerning interest in purchasing a municipal right of way between 95 and 96 Bruce Beach Road. A [map](#) has been attached for the Committee's review.

Staff Comments: In September 2015 we had a similar request concerning property at 90 Bruce Beach which Council denied. Staff would recommend we stay consistent with a similar response that it is the Township's policy to maintain ownership of all road allowances (beach access or right of ways) for potential future infrastructure needs such as the installation of sewers or natural gas. We seek your direction.

Action: The Committee is not in favour of selling the property. The Clerk will send a written response.

6. **Information**

6.1 Saugeen Valley Conservation Authority (SVCA) Annual Report

We have received the 2015 Annual Report from SVCA. Hard copies will be available at the meeting for the Committee.

Action: Received and filed.

6.2 [Report Number CLK2016-26-26](#) prepared by Joanna Malott, Deputy Clerk  
Correspondence on the Table

Motion No: 153

Moved by Sloetjes Seconded by Murray

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report number CLK2016-06-26 prepared by Joanna Malott, Deputy Clerk.

Carried.

7. **New Business/Council Reports**

7.1 Multi-Municipal Wind Turbine Working Group- Bus Tour

Councillor Abbott reported on attending the bus tour and the various areas that were viewed. There were approximately 30 people in attendance.

Action: Noted.

**8. Closed Session**

8.1 Motion to go into Closed Session

Motion No:154

Moved by: Murray by: Abbott

That the Township of Huron-Kinloss Council hereby move into a Closed Session meeting at 9:05 p.m. for the purpose of discussing:

- personal matters about an identifiable individual, including municipal or local board employees; Fire Services

Carried.

8.2 Motion to rise from Closed Session

Motion No: 156

Moved by: Abbott Seconded by: Elliott

That the Township of Huron-Kinloss Council hereby rise from the Closed Session meeting at 9:30 p.m.

**9. Adjournment**

9.1 Motion to Adjourn

Motion No: 157

Moved by Elliott Seconded by Sloetjes

THAT the Township of Huron-Kinloss Committee of the Whole hereby adjourns.

Carried.

Original Signed by Mitch Twolan

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Mayor

Original Signed by Sonya Watson

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Clerk

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The Township of Huron-Kinloss is committed to providing information in the format that meets your needs. We have made every attempt to make documents for this meeting accessible but there may still be difficulty in recognizing all of the information. Please contact us if you require assistance and we will make every attempt to provide this information in an alternative format.

Please note that third party documents received and found within this document will not be converted to an accessible format by the Township of Huron-Kinloss. However,



upon request, we will attempt to obtain these documents in an appropriate accessible format from the third party.

For assistance or to make a request please call 519-395-3735 or email [info@huronkinloss.com](mailto:info@huronkinloss.com).