

CORPORATION OF THE TOWNSHIP OF HURON-KINLOSS

GENERAL COMMITTEE MEETING

9:00 a.m. - Council Chambers

March 2nd, 2015

Mayor	Mitch Twolan	(P)
Deputy Mayor	Wilfred Gamble	(P)
Councillors	Lillian Abbott	(P)
	Jeff Elliott	(P)
	Jim Hanna	(P)
	Don Murray	(P)
	Carl Sloetjes	(P)
Administrator	Mary Rose Walden	(P)
Clerk	Sonya Watson	(P)
Treasurer	Jodi MacArthur	(P)
Director of Public Works	Hugh Nichol	(P)
Chief Building Official	Matt Farrell	(P)
Director of Community Services	Mike Fair	(P)
By-law Enforcement Officer	Heather Clark-Falconer	(P)
Drainage Superintendent	Grant Collins	(A)

OTHERS PRESENT: Chris Wilson, Lynn Beatty, Sarah Pelton, Dana Early, M.F. Beatty, Kevin Hummel, Liz Dadson, Barb McKay

MINUTES

1.0 CALL TO ORDER

1.1 DISCLOSURE OF PECUNIARY INTEREST

<u>Name</u>	<u>Item</u>	<u>Nature of Interest</u>
Councillor Hanna	12.1	employer
Councillor Murray	2.1	relative
Mayor Twolan	6.7	client

1.2 **DELEGATIONS**

1.3 Chris Wilson vpi Inc. 9:00 a.m.

Chris Wilson from vpi Inc. will be attending to provide information on their services

STAFF COMMENTS: The [presentation](#) has been attached for Council's review.

ACTION: Chris Wilson from vpi, Sarah Pelton from Contact North and Lynn Beatty from the Lake Huron Learning Centre attended. Jointly they did a power point presentation with information on the local services they provide. All three agencies are working together to create educational opportunities and employment services in Bruce County.

1.4 Sergeant Kevin Hummel Municipal Policing Bureau
Ontario Provincial Police 9:30 a.m.

Sergeant Kevin Hummel from the OPP will be attending Council to present details on a Section 10 Police Servicing Agreement vs the current Section 5.1 Non Contract OPP services.

STAFF COMMENTS: The following items have been attached for Council's review pertaining to the presentation.

- [Section S. 5.1 vs. S. 10 PSA Comparaison](#)
- [Final OPP Contract Template](#)
- [2015 Municipal Police Billing Statement](#)

ACTION: Mr. Hummel provided Council with an overview of the two options for Police Servicing. There is no difference in costs now between a S. 10 and a S 5.1 non contract except for the costs associated with the Police Services Board that must be formed. Council will discuss further at the March 16 meeting.

2.0 **PLANNING & BUILDING DEPARTMENT**

Councillor Murray declared a conflict on item 2.1.

2.1 **Building Report**

Please find attached the monthly report of the Chief Building Official.

STAFF COMMENTS: The Chief Building Official will be in attendance to discuss the report.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *actions* contribute to our goals in achieving a *prosperous, accessible and environmentally conscious* community.

ACTION: Received and filed. There was further clarification received regarding demolition permits.

2.2 **Building Permit Fees Report**

The Chief Building Official has prepared Report No. BLDG2015-02-04 for Council's review.

STAFF COMMENTS: Included in the report.

ACTION: Council directed to revise the following fees:

Alternative Energy Projects raise to \$20.00 per \$1000.00 of work.

Tarp Covered Structures to \$0.15 per square foot

Bunkers and Tower Silos: \$200.00 for Silos
\$150.00 for Granary Towers

The By-Law will be brought forward with the revisions noted above.
Notice will be provided as per the Act.

3.0 FIRE & EMERGENCY MANAGEMENT SERVICES

3.1 [Ripley-Huron Fire Department Quarterly Report](#)

Please find attached the first quarter report of the Ripley-Huron Fire Department.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, vibrant, spirited, accessible and environmentally conscious* community.

ACTION: Received and filed. Chief Martyn stated they are on track to training to the NFPA certification. He noted this training will be ongoing.

4.0 BY-LAW ENFORCEMENT & SMALL ANIMAL CONTROL

4.1 [Monthly Report](#)

Please find attached the monthly report of the By-Law Enforcement Officer.

STAFF COMMENTS: The By-Law Enforcement Officer will be in attendance to discuss the report.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *actions* contribute to our goals in achieving a *prosperous, vibrant, accessible, spirited and environmentally conscious* community.

ACTION: Received and filed.

5.0 PARKS, FACILITIES, RECREATION AND LAKESHORE

5.1 Grass Cutting Whitechurch Park

STAFF COMMENTS: Gord Dale has been cutting the grass in Whitechurch for many years. The proposed price for 2015 remains the same at \$90.00 per cut. I have had no complaints regarding the work completed. I recommend that we accept his offer for 2015 at \$90.00 per cut.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* contribute to our goals in achieving a *prosperous, spirited, and environmentally conscious* community.

ACTION: Approve staff recommendations. A resolution will be brought forward.

5.2 Grass Cutting Kinlough Cemetery

STAFF COMMENTS: Don McFarlan has been cutting this grass for several years. The proposed price for 2015 is \$225.00 per season which is the same as 2013-2014. I have had no complaints regarding the work completed. I recommend that we accept his offer for 2015 at \$225.00 per season.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* contribute to our goals in achieving a *prosperous, spirited, and environmentally conscious* community.

ACTION: Approve staff recommendations. A resolution will be brought forward.

6.0 FINANCE

6.1 Mileage

We have been informed that the County of Bruce kilometre rate has been changed to \$0.55 for the first 5,000 km and \$0.49 for any remaining kilometres, effective January 1, 2015.

STAFF COMMENTS: In accordance with Township of Huron-Kinloss policy 2006-6, the same change will be implemented.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: Approved.

6.2 Banking Services

The Treasurer has prepared a report for Council's review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous and accessible* community.

ACTION: Council approved staff recommendations. A resolution will be brought forward.

6.3 Office Equipment Lease

The Treasurer has prepared a report for Council's review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving an *accessible* community.

ACTION: Council approved staff recommendations. A By-Law authorizing the lease will be brought forward.

6.4 Kincardine Physician Recruitment and Health Services Costs

Mayor Eadie has sent a letter to clarify the purpose of the annual contribution and reiterate the request for it to be included in the budget and forwarded to the Municipality of Kincardine in 2015.

STAFF COMMENTS: We seek your direction.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving an *accessible* community.

ACTION: Approve \$17,000 to be directed to the Municipality of Kincardine for Physician Recruitment and Health Services Costs.

6.5 [2015 Budget](#)

The Treasurer has prepared a report for Council's review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous and accessible* community.

ACTION: Approved as presented. The By-Law will be brought forward in the Special Council Session. Council further discussed the redevelopment of the Lucknow tennis/basketball courts. Council raised concerns with paving the driveway to the water pump house. Paving could increase use which may result in increased safety issues for children in the park. Staff will look at signage and the Traffic and Parking By-law as methods of restricting parking on the driveway.

6.6 [2014 Statement of Remuneration](#)

The Treasurer has prepared the report in accordance with Section 284(1) of the Municipal Act.

STAFF COMMENTS: We bring this forward for information purposes.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: Approved.

Mayor Twolan, declared a conflict on item 6.7, vacated his seat and left the room.

6.7 Tax Sale Result

We received no tenders for the land offered for sale of tax arrears on February 25, 2015.

STAFF COMMENTS: Staff will review the available options under the legislation and provide a further report.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: The Treasurer had nothing further to report at this time.

7.0 DRAINAGE

No items scheduled.

8.0 DRINKING WATER & WASTE WATER

8.1 Water/Wastewater Summary

Please find attached the February water and wastewater summary, as prepared by Veolia Water Canada Inc.

STAFF COMMENTS: We bring this forward for information purposes only.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving an *environmentally conscious* community.

ACTION: Received and filed.

9.0 WASTE MANAGEMENT

No items scheduled

10.0 TRANSPORTATION

10.1 ROMA/OGRA Conference

The Mayor, Director of Public Works and four members of Council attended the combined ROMA/OGRA Conference at the Fairmont Royal York Hotel from February 22nd – 25th.

STAFF COMMENTS: Those in attendance will further report at the meeting.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *actions* contribute to our goals in achieving a *prosperous and environmentally conscious* community.

ACTION: Councillor Sloetjes presented details on the "Fair and Open Tendering Process" seminar he attended.

Mayor Twolan felt the meetings with the Minister of Ag and Minister of Energy went well. Follow up meetings are being arranged with both Minister's.

Councillors attend a meeting with the Minister of Health arranged by the Municipality of Kincardine. This also was a good meeting and they felt their information was well received by the Minister regarding the SBGHC redevelopment project.

The Community School Alliance Group meeting was attended. Councillor Murray reported there is a representative from North Bruce Peninsula on the Board. Councillor Murray will continue to stay involved.

10.2 [Willoughby St/Outram St Watermain and Road Improvement Tender](#)

Attached are the results of the February 11th tender opening.

STAFF COMMENTS: The Director of Public Works is recommending the contract be awarded to Lavis Contracting Co. Limited in the amount of \$509,336.75 plus HST.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *actions* contribute to our goals in achieving a *prosperous and accessible* community.

ACTION: Approved. Bring the by-law forward.

10.3 [Potawatomi Path, Canrobert St and Highland Drive Watermain and Road Improvement Tender](#)

Attached are the results of the February 11th tender opening.

STAFF COMMENTS: The Director of Public Works is recommending that Part 1 be deleted from the tender and that Parts 2, 3 and Provisional Items of the contract be awarded to Bill & Tom Kempton Construction Ltd. in the amount of \$184,647.13 plus HST.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *actions* contribute to our goals in achieving an *accessible* community.

ACTION: Approved. Bring the by-law forward.

10.4 [Steadman vs County of Lambton](#)

The County of Lambton will not be proceeding with an appeal in the matter of Steadman v. County of Lambton in which the courts awarded damages to an area farmer as a result of road salt migration onto his property.

STAFF COMMENTS: Attached is a copy of the statement as provided by the County of Lambton's insurer. The Executive Director of the Ontario Good Roads Association (OGRA) has stated their organization will pursue legislative amendments to protect municipalities from such claims. We bring this forward for information purposes.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: Noted.

10.5 [Lucknow Signalized Pedestrian Crosswalk](#)

Attached are the minutes from the February 11th Public Information Centre (PIC) meeting hosted by the Bruce County Highways Department.

STAFF COMMENTS: As per the minutes, the Bruce County Engineer is requesting Township confirmation in support of the installation of said crossing.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving an *accessible* community.

ACTION: Council supports the installation of the crosswalk. Monies will be included in the 2015 budget for the project.

10.6 Kinloss Landfill Attendant Position

The Director of Public Works is recommending Rick Orr be appointed to the Kinloss Landfill Attendant's position for 2015.

STAFF COMMENTS: Mr. Orr is presently working as a casual employee in the Community Services department, as well as a volunteer with the Bruce Botanical Food Garden.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *actions* contribute to our goals in achieving an *environmentally conscious* community.

ACTION: Approved. A By-Law will be brought forward at the next meeting.

11.0 **ECONOMIC DEVELOPMENT & TOURISM**

No items scheduled.

12.0 **GENERAL GOVERNMENT**

Councillor Hanna, declared a conflict on item 12.1, vacated his seat, and left the room.

12.1 Bruce Power Licence Renewal

Bruce Power has entered the process of renewing their operating licence and is requesting the Township's support as an intervenor in the process to provide a written submission and an oral presentation.

STAFF COMMENTS: If Council concurs Mayor Twolan will provide an oral presentation and we will prepare a written submission for the March 16th deadline. Oral interventions will be presented on April 14, 15, and 16th, 2015 at the Royal Canadian Legion in Kincardine.

The [Licence Renewal Briefing Document](#) has been attached for Council's review.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: Council approved a written and oral presentation by Mayor Twolan.

12.2 Annual Ombudsman Report

We have received two hard copies of the Ombudsman's Annual Report on Investigations of Closed Municipal Meetings and copies for each Councillor of the Sunshine Law Handbook.

STAFF COMMENTS: The hand books will be available at the meeting. A link to the Annual report has been attached below for Council's review as per the Ombudsman's request.

Bill 8 is mentioned in the report, Bill 8, the *Public Sector and MPP Accountability and Transparency Act* received royal assent on December 11th, 2014. We have attached a Q & A document prepared by AMCTO that provides some insight into the Bill. Essentially the Ombudsman will have to power to investigate complaints at the municipal level, only after local investigations have been completed. We will continue to monitor the legislative changes associate with this Bill and provide any applicable updates to Council in the future.

[Annual Report on Closed Meeting Investigations](#)

[Bill 8, Public Sector and MPP Accountability and Transparency Act Q& A](#)

SUSTAINABILITY ALIGNMENT: N/A

ACTION: Noted.

12.3 [Natural Gas Project](#)

The "Southern Bruce County Expansion of Natural Gas Assessment of Economic and Environmental Benefits" report prepared by Elenchus Research Associates Inc. regarding the economic and environmental benefits of the natural gas project has been attached for Council's review.

STAFF COMMENTS: The report will be posted to the Township website.

ACTION: Received and filed.

13.0 **PERSONNEL**

No items scheduled.

14.0 NEW BUSINESS/COUNCIL REPORTS

No items raised.

15.0 CORRESPONDENCE ON THE TABLE

15.1	AMO	AMO Communications - <i>Municipal Leaders from Ontario's Rural Communities Gathered today at the 2015 ORGA / ROMA Conference in Toronto</i> February 24, 2015
15.2		AMO Watch File February 12, 2015
15.3	Grey Bruce Health Unit	News Release – <i>Last Chance to Quit Smoking for a Chance to Win a Car</i> February 23, 2015
15.4		News Release – <i>Measles Not Present in At Risk Individual</i> February 20, 2015
15.5	General	Ontario Human Rights Commission – <i>Applying a human rights lens in zoning, licensing and municipal decision-making</i> February 26, 2015
15.6		County of Bruce – Planning Department <i>Notice of Application for 59 Young's Road</i> February 23, 2015
15.7		Ontario Farmland Trust <i>2015 Ontario Farmland Forum</i> February 25, 2015
15.8		Immigration Watch Canada – <i>Displacing a Flag Means Displacing A History: The Red Ensign Forever</i> February 24 2015
15.9		LAS – <i>Group Home & Auto Insurance Discounts for Municipal Staff and Elected Officials</i> January 30 2015
15.10		GLSLCI – <i>Making Waves</i> February 17, 2015
15.11		Restore Our Water – <i>Link to a webinar</i>
15.12		Minister of Canadian Heritage and Official Languages – <i>World War Commemorations Community Fund</i>
15.13		OMAFRA <i>Connects – February 2015</i>
15.14		<i>Municipal Interface</i> February 2015
15.15		<i>Municipal Monitor – Q1 2015</i>
15.16		<i>Milestones</i> Volume 15 Number 1

16.0 CLOSED SESSION

16.1 Move into closed session

Moved by Hanna
Seconded by Murray

MOVE INTO
CLOSED
SESSION

14

THAT Committee move into a Closed Session pursuant to section 239 of the Municipal Act, 2001, as amended at 11:35 a.m. for the purpose of discussing:

- personal matters about an identifiable individual, including municipal or local board employees;
 - Lucknow Fire Board

Carried.

Moved by Gamble
Seconded by Sloetjes

RISE FROM
CLOSED
SESSION 15

THAT the Committee rise from a Closed Session at 12:04 p.m.

Carried.

17.0 ADJOURN

Moved by Murray
Seconded by Hanna

ADJOURN 16

THAT the meeting does now adjourn.

Carried.

Original Signed by Wilf Gamble
Deputy Mayor

Original Signed by Mary Rose Walden
Deputy Clerk