



## The Corporation of the Township of Huron-Kinloss

### Police Services Board Meeting Agenda

Council Chambers

November 28<sup>th</sup>, 2016

3:00 p.m.

Mitch Twolan, Mayor .  
Sarah Martyn, Citizen Representative .  
Vacant, Provincial Representative .  
Dana Earley, South Bruce OPP Detachment Commander .  
Sonya Watson, Clerk/Board Secretary .

Others Present: .

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#### **Police Services Board Meeting**

##### **1. Call to Order**

The Secretary will call the first meeting to order.

##### **1.1 Oath of Office**

The Secretary will administer the Oath of Office as per O. Reg. 421/97

Mitch Twolan

Sarah Martyn

##### **2. Disclosure of Pecuniary Interest**

Name:.      Item:.      Nature of Interest:.

##### **2.1 Election of Chair**

According to section 28. (1) The members of a *Police Services Board* (PSB) shall elect a chair at the board's first meeting in each year.

We will elect a Chair for this inaugural meeting and that person will also act for 2017. The Secretary will request nominations for Chair.

##### **2.2 Election of Vice Chair**

According to section 28. (2) The members of a board may also elect a vice-chair at the first meeting in each year, and the vice chair shall act as the chair if the chair is absent or if the chair's position is vacant.

We will elect a Vice-chair. The new Chair will request nominations.

### **3. Adoption of the Minutes**

3.1 N/A

### **4. Delegations or Presentations**

4.1 n/a

### **5. Reports**

#### 5.1 Police Service Board Member Training

Members of the PSB received training from Police Services Advisor, Duanne Sprague on October 11<sup>th</sup>, 2016. A follow up document as a result of that training was provided for Board Members review. It has been attached for information purposes.

[Ontario Association of Police Services Boards \(OAPSB\)–Role of Police Board Responsibilities](#)

#### 5.2 [By-Law 2016-01](#) [Police Services Board Governance By-Law](#)

On December 21<sup>st</sup>, 2015 Council passed By-Law 2015-112 establishing a Police Service Board (PSB) for the Township. They also passed By-Law 2015-113 which set out the governing of proceedings for the PSB, the conduct of the members and the calling of the meetings.

The Police Services Board Governance By-Law has been attached for consideration and adoption by the Board.

#### 5.3 Members of a Police Services Board -Code of Conduct

[Ontario Regulation 421/97](#)

We have provided Ontario Regulation 421/97 for Board Members Review as per our training on October 11<sup>th</sup>, 2016. This is an important document that should guide Board Members conduct and is also an Appendix to the Governance By-Law.

#### 5.4 [2016/2017 PSB Meeting Schedule](#)

We have provided a proposed meeting schedule for PSB approval. All meeting dates will be posted on the Township of Huron-Kinloss website.

#### 5.5 Police Service Board Members Insurance Coverage

I have inquired with the Treasurer regarding Insurance Coverage for Members of the Board. The Township's general liability automatically extends to the Police Service Board. The Township's Insurer has been notified that we now have a Police Services Board.

#### 5.6 Ontario Association for Police Service Boards [Spring Conference](#)

Is scheduled for June 21<sup>st</sup> – June 24<sup>th</sup>, 2017 at the Blue Mountains Resort. There is also a Fall Conference held in October. No dates have been set at this time.

## 5.7 Zone Meetings

There is an upcoming Zone 5 meeting in Orangeville on December 13<sup>th</sup>, 2016 starting at 9:30 a.m.

## 5.8 Provincial Representative Update

There are no further updates at this time from the Public Appointments Secretariat. Contact was made again last week and I have had no response on the Provincial Appointee.

## 5.9 [Report Number PSB2016-01](#)

2017 Police Services Board Budget Estimates Report

This report outlines considerations for the Board for the 2017 Budget.

## 6. **Detachment Commander's Report**

### 6.1 [2014-2016 Action Plan/ 2015 Progress Report](#)

We have received a copy of the noted report. Council received the report in October. We bring the report forward to the PSB for information purposes.

### 6.2 [O.P.P. Annual Billing Statement 2017](#)

We have provided the 2017 O.P.P. Annual Billing Statement for the PSB review.

### 6.3 [October 2016 Detachment Commander's Report](#)

Inspector D. Earley will present an overview of Violent, Property and Drug Crime as well as Traffic Statistics and highlight some of the Detachment updates since the beginning of the year. She has also provided the [Calls for Service Billing Summary Report](#).

## 7. **Correspondence**

7.1 no items scheduled.

## 8. **New/Unfinished Business**

## 9. **Closed Session**

9.1 Motion to go into Closed Session

9.2 Motion to rise from Closed Session

## 10. **Business Arising from Closed Session**

10.1

## 11. **Next Meeting**

11.1 The next Police Service Board meeting is scheduled for March 27<sup>th</sup>, 2017

## 12. **Adjournment**

12.1 Motion to Adjourn

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