

**CORPORATION OF THE TOWNSHIP OF HURON-KINLOSS**

**GENERAL COMMITTEE MEETING**

**7:00 p.m. - Council Chambers**

**September 9<sup>th</sup>, 2015**

<b>Mayor</b>	<b>Mitch Twolan</b>	<b>( )</b>
<b>Deputy Mayor</b>	<b>Wilfred Gamble</b>	<b>( )</b>
<b>Councillors</b>	<b>Lillian Abbott</b>	<b>( )</b>
	<b>Jeff Elliott</b>	<b>( )</b>
	<b>Jim Hanna</b>	<b>( )</b>
	<b>Don Murray</b>	<b>( )</b>
	<b>Carl Sloetjes</b>	<b>( )</b>
<b>Administrator</b>	<b>Mary Rose Walden</b>	<b>( )</b>
<b>Clerk</b>	<b>Sonya Watson</b>	<b>( )</b>
<b>Treasurer</b>	<b>Jodi MacArthur</b>	<b>( )</b>
<b>Director of Public Works</b>	<b>Hugh Nichol</b>	<b>( )</b>
<b>Chief Building Official</b>	<b>Matt Farrell</b>	<b>( )</b>
<b>Director of Community Services</b>	<b>Mike Fair</b>	<b>( )</b>
<b>By-law Enforcement Officer</b>	<b>Heather Clark-Falconer</b>	<b>( )</b>
<b>Drainage Superintendent</b>	<b>Grant Collins</b>	<b>( )</b>

**AGENDA**

**1.0 CALL TO ORDER**

**1.1 DISCLOSURE OF PECUNIARY INTEREST**

<u>Name</u>	<u>Item</u>	<u>Nature of Interest</u>
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**1.2 DELEGATIONS**

Community Living Kincardine & District 7:00 p.m.

Barb McNee will be attending from Community Living with residents regarding the Pinwheels for Peace campaign.

STAFF COMMENTS: The [letter](#) received has been attached for Council's review.

ACTION:

1.3 Hermann Fischer Septic Inspection Program 7:00 p.m.

Hermann Fischer wishes to attend Council based on his concerns regarding the Septic Inspection Program.

STAFF COMMENTS: The CBO has prepared [Report No. BLDG2015-09-10](#) for Council's review.

ACTION:

## 2.0 **PLANNING & BUILDING DEPARTMENT**

### 2.1 [Building Report](#)

Please find attached the monthly report of the Chief Building Official.

STAFF COMMENTS: The Chief Building Official will be in attendance to discuss the report.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *actions* contribute to our goals in achieving a *prosperous, accessible and environmentally conscious* community.

ACTION:

### 2.2 [Official Plan Update](#)

The Clerk has prepared Report No. CLK2015-09-10 for Council's review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: N/A

ACTION:

2.3 [Park Lots 62 & 63, Lucknow](#)

We have received a letter from Byron Ballagh and Maria Dunning requesting having their two lots deemed to not be lots on a Plan of Subdivision.

STAFF COMMENTS: If Council concurs the Clerk will have the appropriate by-law brought forward to the September Council meeting. The owners have agreed to cover all costs associated with the deeming and have submitted the required deposit.

SUSTAINABILITY ALIGNMENT: N/A

ACTION:

2.4 [Conservation Authority Act Review Discussion Paper](#)

The Province has issued “Notification of Environmental Registry Posting of the Conservation Authorities Act Review Discussion Paper”.

STAFF COMMENTS: The Notice has been attached for Council’s review. Comments must be submitted by October 19<sup>th</sup>, 2015. If Council has any comments they can be directed to the CBO who will prepare a submission. The submission will be brought back to the October meeting for Council’s review.

SUSTAINABILITY ALIGNMENT: N/A

ACTION:

2.5 [Septic Inspection Update](#)

B.M. Ross has provided us with the data to prepare Report No. CLK2015-09-14 a report on the status of the Septic Inspection Program for Council’s review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: N/A

ACTION:

### **3.0 FIRE & EMERGENCY MANAGEMENT SERVICES**

#### 3.1 [Ontario Disaster Assistance Changes](#)

The CEMC Alternate, Tracey Howe has prepared Report No. CS2015-09-28 for Council's review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: N/A

ACTION:

### **4.0 BY-LAW ENFORCEMENT & SMALL ANIMAL CONTROL**

#### 4.1 [Monthly Report](#)

Please find attached the monthly report of the By-Law Enforcement Officer.

STAFF COMMENTS: The Clerk will respond to any inquiries.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *actions* contribute to our goals in achieving a *prosperous, vibrant, accessible, spirited and environmentally conscious* community.

ACTION:

#### 4.2 [Changes to All-Terrain Vehicle Use By-law Report](#)

The Clerk has prepared Report No. CLK2015-09-13 for Council's review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: N/A

ACTION:

4.3 [Hunting on the Lakeshore Report](#)

The Clerk has prepared Report No. CLK2015-09-10 for Council's Review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: N/A

ACTION:

5.0 **PARKS, FACILITIES, RECREATION AND LAKESHORE**

5.1 [Concussion Prevention and Management Policy](#)

The Director of Community Services has prepared Report No. CS2015-09-30 for Council's review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: N/A

ACTION:

5.2 [Ontario Sport Recreation and Communities Fund](#)

The Director of Community Services has prepared Report No. CS2015-09-27 for Council's review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: N/A

ACTION:

5.3 [Clark Creek Beach Condition](#)

The Director of Community Services has prepared Report No. CS2015-09-29 for Council's review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: N/A

ACTION:

5.4 [Lucknow Downtown Streetlights and Phragmites Report](#)

The Director of Community Services has prepared Report No. CS2015-09-32 for Council's review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: N/A

ACTION:

5.5 [National Coaches Week](#)

The Director of Community Services has prepared Report No. CS2015-09-31 for Council's review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: N/A

ACTION:

6.0 **FINANCE**

No items scheduled.

**7.0 DRAINAGE**

7.1 Doelman Municipal Drain Meeting

R.J. Burnside & Associates Limited is holding a second preliminary meeting for the Doelman Municipal Drain on Thursday, September 16<sup>th</sup>, 2015 at 11:00 a.m. in Council Chambers, Ripley.

STAFF COMMENTS: We bring this to you for information purposes only.

ACTION:

**8.0 DRINKING WATER & WASTE WATER**

8.1 [Water/Waste Water Report](#)

The Director of Public Works has prepared Report No. PW2015-09-21 for Council's review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: N/A

ACTION:

**9.0 WASTE MANAGEMENT**

9.1 [Waste Management Report](#)

The Director of Public Works has prepared Report No. PW2015-09-22 for Council's review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: N/A

ACTION:

9.2 [Landfill Bulldozer Report](#)

The Director of Public Works has prepared Report No. PW2015-09-24 for Council's review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: N/A

ACTION:

10.0 **TRANSPORTATION**

10.1 [Transportation Report](#)

The Director of Public Works has prepared Report No. PW2015-09-23 for Council's review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: N/A

ACTION:

11.0 **ECONOMIC DEVELOPMENT & TOURISM**

11.1 [September 2015 Project Updates Report](#)

The Business & Economic Officer has prepared Report No. BED2015-09-01 for Council's review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: N/A

ACTION:



## 12.0 **GENERAL GOVERNMENT**

### 12.1 [Procedural By-law](#)

The Clerk has prepared Report No CLK2015-09-09 for Council's review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* contribute to our goals in achieving an *accessible and* community.

ACTION:

### 12.2 [Right of Way- 90 Bruce Beach Road](#)

We have received a letter requesting the sale of a right of way (ROW) adjacent to 90 Bruce Beach Road.

STAFF COMMENTS: The letter has been attached for your review. Staff have indicated to the residents that the Township is not in the practice of selling ROW's due to potential future infrastructure needs. However, the residents wished to bring the request forward to Council for consideration. A [map](#) showing the particular beach access is attached. The green indicates the area they wish to purchase. The blue area is indeed owned by a private landowner and was transferred from Ralph Pollock to the new owners Dawson and Joyce Pollock in 2002.

It should also be noted that changes in the *Municipal Act* do not permit the Township to just sell the ROW's to adjacent landowners. Any sale of these lands would fall under the Real Property Disposal By-Law and therefore public notice would have to be provided for sale of the lands.

SUSTAINABILITY ALIGNMENT: N/A

ACTION:

### 12.3 [Community Hubs](#)

We have received information from the MMAH on Community Hubs and the report that has been prepared entitled "[Community Hubs in Ontario: A Strategic Framework and Action Plan](#)."

STAFF COMMENTS: We have attached the letter and report for Council's review. This report establishes the framework for moving forward and sets out how the Province can remove barriers that hinder the adaption of public properties into community hubs. Towards the end of the report is a "[short-term strategy for schools](#)" we have also linked here. We have provided this report for information purposes and will continue to monitor the actions of this Advisory Group.

SUSTAINABILITY ALIGNMENT: N/A

ACTION:

### 12.4 [Kincardine Airport](#)

We have received an invitation for the Mayor and any Council members who wish to attend from the Kincardine COPA (Canadian Owners & Pilots Association), Flight 172 regarding a guest speaker that will be talking about the importance of having and sustaining a local airport. The meeting is September 15<sup>th</sup>, 2015. The Clerk can RSVP for those who wish to attend.

STAFF COMMENTS: The invitation has been attached for your review.

SUSTAINABILITY ALIGNMENT: N/A

ACTION:

### 12.5 [OPP Agreement](#)

The Clerk has prepared Report No. CLK2015-09-11 for Council's review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: N/A

ACTION:

**13.0 PERSONNEL**

No items scheduled

**14.0 NEW BUSINESS/COUNCIL REPORTS**

14.1

**15.0 CORRESPONDENCE ON THE TABLE**

Report [CLK2015-09-12](#) is attached for Council's review

**16.0 CLOSED SESSION**

16.1 Move into closed session

Moved by  
Seconded by

MOVE INTO  
CLOSED  
SESSION

THAT Committee move into a Closed Session pursuant to section 239 of the Municipal Act, 2001, as amended at \_\_\_\_\_ p.m. for the purpose of discussing:

- advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
  - Legality of Proposed By-law

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**17.0 RETURN TO OPEN SESSION**

Moved by  
Seconded by

RISE FROM  
CLOSED  
SESSION

THAT Committee rise from the Closed Session at \_\_\_\_\_ p.m.

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**18.0 BUSINESS ARISING FROM THE CLOSED SESSION**

Moved by  
Seconded by

BUSINESS  
ARISING FROM  
THE CLOSED  
SESSION

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**16.0 ADJOURN**

Moved by  
Seconded by

ADJOURN

THAT the meeting does now adjourn.

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**Document Accessibility**

The Township of Huron-Kinloss is committed to providing information in the format that meets your needs. We have made every attempt to make documents for this meeting accessible but there may still be difficulty in recognizing all of the information. Please contact us if you require assistance and we will make every attempt to provide this information in an alternative format.

Please note that third party documents received and found within this document will not be converted to an accessible format by the Township of Huron-Kinloss. However, upon request, we will attempt to obtain these documents in an appropriate accessible format from the third party.

For assistance or to make a request please call 519-395-3735 or email [info@huronkinloss.com](mailto:info@huronkinloss.com)