



The Corporation of the Township of Huron-Kinloss

21 Queen Street
P.O. Box 130
Ripley, Ontario
N0G 2R0

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Authorization to Act as an Agent Form

Administrative Monetary Penalty System

Ontario Regulation 333/07, Municipal Act, 2001

Instructions:

Complete this form if you are authorizing a person to act on your behalf during a Screening Review or Hearing Review appointment.

Please submit your completed form to the Township of Huron-Kinloss by:

Canada Post to: 21 Queen St., P.O. Box 130, Ripley, ON, N0G 2R0

Email copy to: clerk@huronkinloss.com

Facsimile (Fax) to: 519-395-4107, or

In person at: 21 Queen St., Ripley, ON, N0G 2R0

The authorized person should bring this completed form with them to the scheduled Screening Review or Hearing Review appointment.

I, _____ hereby authorize _____.
(Print your name) (Print authorized person's name)

to act and appear for me as my agent in the matter pertaining to Penalty Notice(s):

(Penalty Notice Number) (Penalty Notice Number) (Penalty Notice Number)

They may enter a plea to any infraction he or she deems fit towards completion of this/these matter(s), as authorized by me in writing.

I am aware that if there is a fine to be paid after the Screening Review or Hearing Review appearance, the ultimate responsibility to pay the fine(s) rests with me.

(Signature) Date (yyyy-mm-dd)

In accordance with the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c.M.56, personal information is collected under the authority of the Municipal Act, 2001 for the purpose of creating a record to facilitate an appeal under the Township's Administrative Monetary Penalty System. Questions about the collection of personal information may be addressed to the Clerk at the Township of Huron-Kinloss, 21 Queen Street P.O. Box 130 Ripley ON, N0G 2R0. (519) 395-3735.