By-Law Enforcement Infraction Complaint Form

This form represents a request to resolve a Bylaw Enforcement issue within the Township of Huron-Kinloss. In order for the Municipal Law Enforcement Officer to proceed with an investigation and follow-up to your complaint, it is mandatory that you provide your FULL NAME, CURRENT ADDRESS, and PHONE NUMBER along with your signature below. Anonymous, frivolous and vexatious complaints will not be accepted.

COMPLAINANT INFORMATION

Name of Complainant *

Street Address *

Mailing Address *

Postal Code *

Telephone (Residential) *

Telephone (Business)

VIOLATION INFORMATION

Location of Offence (Street Address) *

Name of Property Owner/Tenant (if known)

Nature of Complaint (How the issue affects you, how long it has existed, provide by-law offence pertains to, etc.) *

Attach additional documentation and pictures that substantiate offence:

NOTE: Anonymity will be maintained between the complainant and the alleged offender, EXCEPT where necessary in a Court of Law or when subject to the provisions of the Freedom of Information and Protection of Privacy Act noted below. Should this complaint proceed to Court, you may be required to give evidence as a witness, and your name and filed complaint will become a matter of public record.

The personal information requested on this form is being collected for the purpose of conducting a Bylaw Enforcement investigation and may be shared with applicable departments and agencies for the purpose of initiating appropriate action. Collection of personal information is governed, authoriezed and protected by the Freedom of Information and Protection of Privacy Act. By providing this information, you consent to its use for the above purposes. If you have any questions with respect to the collection or release of this information, please contact the Township Clerk at (519)-395-3735 x. 123.

Attach Documents and/or Photos - these may be emailed to hfalconer@huronkinloss.com if unable to upload

Signature of Complainant *

Date *

Time *

Thank You

Change the text for this message.